

Regular Meeting of the Library Board

February 29, 1924.

Present: Mr. Shade and Mrs. Gastman. Mr. Scott, although unable to be present, gave his sanction to the transactions of the meeting.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

The new book list was passed upon and ordered purchased.

Two gifts to the Lincoln Memorial Collection were reported. Miss Ida M. Tarbell had sent an autographed copy of her book- "In the footsteps of the Lincolns." The other gift was a beautifully framed steel engraving of the Lincoln family from C. H. Leas.

The Librarian reported that the Regional Meeting, held in the Library on February 14th, was a great success, about 40 librarians being in attendance. In the afternoon about 50 people, including some members of the local staff and a few townspeople, visited the Alice G. Evans Branch.

A large new flag was to be purchased.

The matter of repairing the broken steps in front of the library was again brought up, and was to be attended to.

Bills to the amount of \$2,312.35 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans,  
Secretary.

February 29, 1924.

Librarian's Report for January 1924

|                             | <u>Book Account</u> |        | Branch. | School. | Total. |
|-----------------------------|---------------------|--------|---------|---------|--------|
|                             | Adult.              | Child. |         |         |        |
| Total vols. 31 Dec. 1923    | 37,931              | 6,440  | 2,748   | 2,380   | 49,499 |
| New books added by purchase | 112                 | 42     |         |         | 154    |
| New books added by gift     | 19                  |        | 11      |         | 30     |
| Magazines bound             | 4                   |        |         |         | 4      |
| Books replaced              | 14                  | 1      |         |         | 15     |
| Total additions             | 149                 | 43     | 11      |         | 203    |
| Total vols. 31 Jan. 1924    | 38,080              | 6,483  | 2,759   | 2,380   | 49,702 |

|                             | <u>Registration</u> |        | <u>Branch</u> |        | Total. |
|-----------------------------|---------------------|--------|---------------|--------|--------|
|                             | <u>Main Lib.</u>    |        | Adult.        | Child. |        |
|                             | Adult.              | Child. | Adult.        | Child. |        |
| Cards in force 31 Dec. 1923 | 8,381               | 3,685  | 374           | 848    | 13,288 |
| Borrowers registered        | 228                 | 70     | 9             | 17     | 316    |
| Borrowers' cards cancelled  | 180                 | 99     | 1             | 13     | 293    |
| Cards in force 31 Jan. 1924 | 8,429               | 3,656  | 382           | 852    | 13,319 |

|  | <u>Main Lib.</u> |        | <u>Branch</u> |        | Schools. | Deposit.   | Total. |
|--|------------------|--------|---------------|--------|----------|------------|--------|
|  | Adult.           | Child. | Adult.        | Child. |          |            |        |
| Books issued                               | 11,013           | 4,326  | 1,424         | 1,737  | 2,571    | 1,357      | 22,428 |
| Largest daily circulation at Main library- |                  |        |               |        | 1,197.   | At Branch- | 218    |
| Smallest " " " "                           |                  |        |               |        | 343.     | " "        | 53     |
| Average " " " "                            |                  |        |               |        | 590.     | " "        | 121    |
| Delinquent postals sent                    | -----            |        |               |        |          |            | 377    |
| Reserve postals sent                       | -----            |        |               |        |          |            | 128    |

| <u>Binding and Repair</u> |       | Total. |
|---------------------------|-------|--------|
| Books sent to bindery     | ----- | 276    |
| Books repaired in library | ----- | 612    |

Sunday Opening  
 Visitors: Men -- 118. Women -- 62. Children -- 6. Total -- 186

|               | <u>Classified Report</u> |        |         | Total. |
|---------------|--------------------------|--------|---------|--------|
|               | <u>Book Account</u>      |        | Branch. |        |
|               | Adult.                   | Child. |         |        |
| General works | 5                        |        |         | 5      |
| Philosophy    | 7                        |        |         | 7      |
| Religion      | 2                        |        |         | 2      |
| Sociology     | 16                       | 7      |         | 23     |
| Philology     | 1                        |        |         | 1      |
| Science       | 4                        | 1      |         | 5      |
| Useful arts   | 5                        | 1      |         | 6      |
| Fine arts     | 15                       |        |         | 15     |
| Literature    | 18                       | 5      |         | 23     |
| Travel        | 8                        | 2      |         | 10     |
| Biography     | 9                        |        |         | 9      |
| History       | 7                        | 3      |         | 10     |
| Fiction       | 52                       | 24     | 11      | 87     |
| Total         | 149                      | 43     | 11      | 203    |
| Rental coll.  | 9                        |        |         | 9      |

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Classified Report

Circulation

|               | Adult.       | Child.      | Branch.     | Schools.    | Stations.   | Total.       |
|---------------|--------------|-------------|-------------|-------------|-------------|--------------|
| General works | 24           | 8           | 8           |             |             | 40           |
| Philosophy    | 119          | 1           | 1           |             |             | 121          |
| Religion      | 111          | 16          | 19          | 43          | 6           | 195          |
| Sociology     | 297          | 428         | 252         | 484         | 106         | 1567         |
| Philology     |              |             | 1           |             |             | 1            |
| Science       | 129          | 97          | 63          | 180         | 53          | 522          |
| Useful arts   | 306          | 62          | 29          | 36          | 33          | 466          |
| Fine arts     | 305          | 68          | 25          | 11          | 28          | 437          |
| Literature    | 515          | 151         | 103         | 186         | 61          | 1016         |
| Travel        | 171          | 150         | 67          | 176         | 68          | 632          |
| Biography     | 265          | 69          | 33          | 52          | 41          | 460          |
| History       | 283          | 101         | 74          | 159         | 73          | 690          |
| Fiction       | 8046         | 3171        | 2337        | 1244        | 857         | 15655        |
| Foreign bks.  | 17           |             | 2           |             |             | 19           |
| Magazines     | 102          | 4           | 147         |             | 31          | 284          |
| Rental coll.  | 323          |             |             |             |             | 323          |
| <b>Total</b>  | <b>11013</b> | <b>4326</b> | <b>3161</b> | <b>2571</b> | <b>1357</b> | <b>22428</b> |

Finance

Receipts:

|   |                    |
|---|--------------------|
| Balance due from appropriation 31 Dec. 1923 | \$17,442.53        |
| Fees for non-residents                      | 13.00              |
| Fines, damages & lost bks.                  | 119.18             |
| Rental coll.                                | 16.60              |
| Other sources                               | 2.22               |
| <b>Total receipts</b>                       | <b>\$17,593.53</b> |

Expenditures:

|   |                   |
|---|-------------------|
| Salaries                                    | \$1,337.20        |
| Books                                       | 205.76            |
| Periodicals                                 | 1.95              |
| Binding                                     | 101.94            |
| Supplies                                    | 84.67             |
| Light & heat                                | 168.44            |
| Postage, freight & exp.                     | 5.00              |
| Telephone                                   | 18.60             |
| Miscellaneous                               | 51.85             |
| <b>Total expenditures</b>                   | <b>\$1,975.41</b> |
| Balance due from appropriation 31 Jan. 1924 | \$15,618.12       |

Respectfully submitted,

*Alice G. Evans*  
Librarian.