Building and Grounds Committee Meeting
August 7, 1953

The meeting was called to order at 7:30 o'clock.

Members present: Mr. Blackford, chairman, Mrs. Bailey, Mrs. Gage, and Mr. Schroeder.

Object of meeting; to discuss repairing exterior of main building.

The members examined the window sills in the auditorium.

Mrs. Bailey asked if we did not have architectural advice for projects of this nature. Mrs. Gage replied that Mr. Rodney Spangler had always served in that capacity.

Mrs. Bailey questioned if the members should not recommend that he go over the building and draw up a continuing plan for maintaining it in good condition. It was her opinion that since the members were not building experts they might be wise to get the opinion of an expert.

Mr. Blackford stated that he would be very willing to follow such a course although he had not been satisfied with Harris Associates and their work during the renovations.

Mr. Schroeder suggested that there were other architects in the city. He wondered, however, if it would not be possible to have a builder draw up specifications for bids with the knowledge that he could submit bids on his own specifications.

The members looked over the windows in the catalog room and in the second office.

They voted to recommend that the Board request a builder to draw up specifications on which bidders might submit figures.

The meeting adjourned at 9:00 o'clock.

Respectfully submitted,
Muriel E. Perry
Muriel E. Perry
Secretary

MEP/gh

Special Trustees' Meeting
August 17, 1953

A special meeting of the Board was called to order at 3:00 p.m.

Purpose of the meeting: to open bids for renovations of Bookmobile.

Members present: Mr. Hull, presiding, Mrs. Bailey, Mrs. Gage, Mrs. Ridgley, Mr. Felts and Mr. Gore. Mr. Spangler representing Harris Associates was present.

No bids had been received.

Mr. Spangler reported that Kistler Trailer Sales, Inc. and Nolen Motor Co. had been interested enough to ask for the specifications. His office had called Barding Auto Service and Jimmie Dale Body and Paint Shop and had mailed specifications to them.

After some discussion Mr. Hull agreed that the Board had fulfilled the law and that we could try to place the job without further bids.

To Mrs. Gage's question as to the probable cost of the renovations, Mr. Spangler said it was out of his line. He wouldn't dare give a figure.

It was finally agreed that Mr. Spangler should call those who had intimated their interest and see why they had not submitted figures. He reported that Kistler Trailer Sales had no time for such a project, Nolen Motor Co. did not have enough room and Jimmie Dale had too much business. Mr. Barger was out-of-town.

After further discussion the members agreed that Mr. Spangler was to call Mr. Barger in the morning and ask him to do it at his own price. He could report to Mr. Duchac tomorrow.

After Mr. Spangler left, Mr. Hull explained that a contract had been received from the University of Illinois for the survey and that it should be signed and returned if the Board so voted.

Dr. Stone had explained to the Librarian that the University felt the Library School faculty had made too low a price and had changed the $750. figure to $800. which included the Contract Office's 10% and left $720. for the survey.

Mrs. Bailey asked if the job would be the same as outlined to the Board by Dr. Stone and Dr. Reece on July 28th. The Librarian assured them it would.

Mr. Hull asked if the members wanted to return the contract unsigned and ask the University to include the coverage or if they wanted to sign it and mention the fact that the details had been omitted.

Mr. Felts said that he would feel better if possibly Dr. Downs would restate what the survey would encompass. Mrs. Bailey suggested that Dr. Stone or Dr. Reece might be willing to do so in order to reassure the Board.

The motion was made reluctantly by Mr. Felts, and seconded by Mr. Gore that the contract be signed and returned with a request for a more detailed statement. By roll call all voted "aye".

The motion was made by Mrs. Gage, seconded by Mrs. Bailey, and unanimously passed that Mr. Duchac's resignation as Assistant Librarian be accepted with regret.

The meeting adjourned at 4:50 o'clock.

Respectfully submitted,

Muriel E. Perry

Muriel E. Perry
Secretary