DECATUR PUBLIC LIBRARY
247 EAST NORTH STREET DECATUR, ILLINOIS 62523
ROBERT H. DUMAS, City Librarian

BOARD OF DIRECTORS MEETING

AGENDA

MARCH 19, 1981

I. CALL TO ORDER
SHIRLEY MOORE, PRESIDENT

II. APPROVAL OF MINUTES:

A. REGULAR BOARD MEETING FEBRUARY 19, 1981

III. LIBRARIAN'S REPORT

IV. REPORTS OF COMMITTEES:

A. FINANCE AND PROPERTIES

1. Approval of Bills

B. PERSONNEL AND PUBLIC RELATIONS

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Batterham
Mr. Grieve (a little late)
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mr. Seidman
Mr. Susler (Tentative)
Ms. Taylor

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - March 19, 1981

The regular meeting of the Board of Directors of the Decatur Public Library was held March 19, 1981 in the board room of the main library.

Members Present:	Members Absent:	Others Present:
Mrs. Batterham	Mrs. Jackson	Mr. Dumas
Mr. Grieve		Mrs. Hicks
Mr. Marshall		Miss Schwegman
Mrs. Moore		
Mr. Mueller		
Mr. Seidman		
Mr. Susler		
Ms. Taylor		

The meeting was called to order at 4:35 p.m. by the President, Shirley Moore.

The minutes of the regular board meeting of February 19, 1981 were approved as mailed.

As a reminder, Mr. Dumas stated we have distributed copies of the ethics statement to members today, which are due to be filed by April 1, 1981. The statements may either be forwarded to the City Clerk for notarization and forwarding to the County Clerk, or given to Miss Schwegman.

We still have the old trailer on our hands, Mr. Dumas reported. It has not been advertised for sale as yet. There is some talk that Forsyth may be starting a new library and may want the trailer; therefore, we will sit on it another month or two to see what happens, as a better price would most probably be obtained if the trailer is to be used as a library.

Further reporting, Mr. Dumas stated that bids for the security system have been advertised and should be in by the end of the month for submission to the Board at the next board meeting.

The materials budget has now been totally encumbered, even though it does not appear on the financial statement, Mr. Dumas stated. We are now working on an over-encumbrance of about 15%, and we are about 7 or 8% into that. If any member of the Board would care to make a motion to transfer another $2,000 into the materials budget, I would be more than happy, Mr. Dumas informed. The Children's Department has been notified by the school system that a program involving children's reading will be co-sponsored by the schools and WILL-TV this summer; therefore, there will be a need for added copies of some titles in the Children's Department in connection with this project. Mr. Marshall noted that the Bridges fund does not show any funds expended, and Mr. Dumas replied that this money has now also been fully encumbered. Mr. Marshall stated he could support the idea of over-encumbering to a safe margin, as there is a considerable lapse of time between the ordering, receiving, and paying for books, but would be in favor of trying to keep to the actual budget as closely to what we forecast as possible, recognizing that if a number of books come in, we may have to make an adjustment in April. Mr. Grieve asked the status of the proposed Library budget for the next fiscal and Mr. Marshall answered it has been sent to the Council with only minor changes.

As Chairman of the Finance and Properties Committee, Mr. Marshall gave an informational report on the summary of income and expenditures through February 28, 1981 and bills approved through that date. The motion for approval of the report by Mr. Marshall was seconded by Mr. Mueller and was approved unanimously by a roll-call vote.

Mr. Grieve stated the Personnel and Public Relations Committee did not meet and had nothing to report at this time.

Under Old Business, Mr. Grieve stated he would like to raise again the subject of parking for library patrons, commenting he knew Mr. Dumas has worked dilligently on the problem with little success. Would it do any good to approach the City again, Mr. Grieve questioned. Mrs. Batterham noted that the chain on the Citizen's Bank parking lot has been down of late and possibly could be used by patrons during evening hours. Mr. Grieve suggested some sort of display or chart be prepared showing all available parking in the area surrounding the Library. This display could be posted periodically and would at least let patrons know we are concerned, Mr. Grieve concluded.

Mr. Marshall asked the status of the DMCOC rental of the Evans Branch and Mr. Dumas stated the rental is still on a month to month basis, noting that there has been no clarification from the City as yet on the ownership of the premises.

Mr. Seidman asked when the next Friends of the Library Book Sale would be held, and Mr. Dumas announced it would be the last Saturday of National Library Week, April 11.

Under New Business, Mrs. Moore reported that she and Mr. Dumas had attended the "Ban the Books" workshop on intellectual freedom in libraries at the Rolling Prairie Library and had found it to be most interesting. Mrs. Moore noted that where libraries have had problems, they did a good job of rallying the public behind the library and came out very well. Mr. Susler suggested this should be done in advance of problems, and Mrs. Moore stated it was brought out at the workshop that we should constantly be working on good public relations in the community.

The meeting was adjourned at 5:20 p.m.

Robert H. Dumas

Robert H. Dumas, City Librarian
For Secretary of the Board

STATISTICAL REPORT

February, 1981

CIRCULATION

	Adult	Youth	Juvenile	Total	Y-Date
Total Books, 1981 -	26,868	2,215	17,507	46,590	462,352
1980 -	25,475	2,127	16,324	43,926	450,722
A-V Materials, 1981 -	1,999	--	177	2,176	16,389
1980 -	1,645	--	123	1,768	15,702
Total Circulation, 1981 -	28,867	2,215	17,684	48,766	478,741
1980 -	27,120	2,127	16,447	45,694	466,424

TECHNICAL PROCESSING

Cataloging		Acquisitions	
New books added	1,282	Books checked in	1,717
New titles added	312	Telephone Directories	3
Books withdrawn	597	Pamphlets	197
Books mended	839	Gifts	23

Materials in the State of Processing

Materials (physical items) - 865
Titles - 576

FINANCIAL REPORT

	Budgeted	YTD Expended 1979/80	YTD Expended 1980/81	P.O.'s Out	Unencumbered
Personal Services	885,083	623,843	692,913	--	192,170
Operating	145,702 ~~113,489~~	113,489	128,891	8,971	7,840
Capital and Books	190,696	122,328	161,583	4,685	24,428

STAFF STRENGTH

	Strength Previous Month	Terminations	New Staff	Present Strength
Professional	7	--	--	7
Library Assistants	8 + 3 (240 hrs)	--	--	8 + 3 (240 hrs)
Clerical	21 + 12 (936 hrs)	--	--	21 + 12 (942 hrs
CETA	5	1	--	4
Maintenance	3	--	--	3

Current Vacancies: 3 Technical Services Clerks I

Computer Down-time for Month - 3 hours; light pen forwarded for repair Jan. 21 still not returned.

MAY 1, 1980 THRU FEB 28, 1981

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1980	240,825.00	0.00	266,372.05	25,547.05-	
101	CURRENT YEAR TAXES	1,115,000.00	0.00	1,038,992.31	76,007.69	
101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
524	INTEREST ON INVESTMENTS	20,000.00	8,956.23	24,062.67	4,062.67-	
728	LIBRARY FINES & FEES	23,000.00	2,434.05	20,536.87	2,463.13	
728A	NON-RESIDENT FEES	850.00	81.00	1,026.10	176.10-	
729	LOST & DAMAGED BOOKS	2,100.00	99.95	1,912.85	187.15	
730	PRINTS MADE ON COPY MACHINE	800.00	3.30	555.93	244.07	
733	ILL ST PER CAPITA GRANT	25,000.00	0.00	0.00	25,000.00	
799	MISCELLANEOUS INCOME	8,000.00	19,649.81	29,093.72	21,093.72-	
	TOTAL REVENUE	1,435,575.00	31,224.34	1,382,552.50	53,022.50	96.31

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	741,367.00	0.00	52,947.32	581,401.09	159,965.91	
102 A	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	109,040.00	0.00	7,280.63	84,187.36	24,852.64	
106	ENEMPLOYMENT COMPENSATION	3,528.00	0.00	0.00	1,789.89	1,738.11	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	16,913.00	0.00	1,228.86	12,714.96	4,198.04	
109	TEMPORARY SALARIES	14,085.00	0.00	1,996.49	12,821.05	1,263.95	
201	ADVERTISING	650.00	0.00	0.00	320.78	329.22	
202	PRINTING & BINDING	5,000.00	772.77	237.66	2,817.51	1,409.72	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	553.11	8,740.01	1,259.99	
212	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	1,000.00	124.52	19.50	830.98	44.50	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	13,000.00	3,670.31	422.74	7,114.22	2,215.47	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	3,300.00	0.00	686.60	1,302.61	1,997.39	
221	AUDITING SERVICES	650.00	0.00	0.00	650.00	0.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	550.00	310.00	926.00	476.00-	
231	ELECTRICITY	35,000.00	986.05	3,979.37	33,341.82	672.13	
233	TELEPHONE	9,900.00	0.00	933.57	10,690.81	790.81-	
234	WATER	400.00	270.51	0.00	329.49	200.00-	
241	CONFERENCE ATTENDANCE EXPENSE	3,016.00	0.00	357.15	3,135.56	119.56-	
245	POSTAGE	4,000.00	1,515.00	331.72	3,428.75	943.75-	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,185.00	0.00	0.00	1,185.00	0.00	
288	RENTALS	3,170.00	56.50	400.00	4,191.07	1,077.57-	
310	GAS OIL & ANTIFREEZE	1,800.00	0.00	0.00	1,398.08	401.92	
312	JANITORIAL SUPPLIES	1,500.00	0.00	220.68	2,047.50	547.50-	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT	6,000.00	1.00	444.90	6,839.57	840.57-	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	2,500.00	253.02	376.66	1,600.93	646.05	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	16,000.00	771.75	814.00	13,208.03	2,020.22	
402	CONTINGENCIES	1,500.00	0.00	36.30	36.30	1,463.70	
403	TRANS TO G F (ADMIN SERV)	13,738.00	0.00	1,144.80	11,448.30	2,289.70	
415	SERVICE RECOGNITION PAYROLL	1,288.00	0.00	240.00	1,045.00	243.00	
423	INSURANCE	10,100.00	0.00	0.00	12,261.75	2,161.75-	
	TOTAL OPERATING EXPENDITURES	1,030,785.00	8,971.43	74,962.06	821,804.42	200,009.15	79.73

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
510	AUTOMOTIVE EQUIPMENT	35,000.00	0.00	23,584.00	30,221.32	4,778.68	
515	OFFICE MACHINERY & EQUIPMENT	24,890.00	3,875.00	875.00	22,726.15	1,711.15-	
520	OTHER MACHINERY & EQUIPMENT	2,806.00	810.00	139.44	2,442.10	446.10-	
525	LIBRARY BOOKS RECORDS & EXHIBITS	120,000.00	0.00	11,645.67	99,868.76	20,131.24	
525 A	AUDIO VISUAL MATERIALS	8,000.00	0.00	1,759.45	6,324.75	1,675.25	
	TOTAL CAPITAL OUTLAY	190,696.00	4,685.00	38,003.56	161,583.08	24,427.92	84.73
	TOTAL EXPENDITURES	1,221,481.00	13,656.43	112,965.62	983,387.50	224,437.07	80.51

ACTIVITY 941A DECATUR PUBLIC LIBRARY BOND & INTEREST FUND

MAY 1, 1980 THRU FEB 28, 1981

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1980	51,079.00	0.00	50,437.60	641.40	
101	CURRENT YEAR TAXES	96,901.00	0.00	91,396.84	5,504.16	
101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
106	REPLACEMENT TAX	10,144.00	0.00	8,444.19	1,699.81	
524	INTEREST ON INVESTMENTS	3,500.00	0.00	5,698.26	2,198.26-	
	TOTAL REVENUE	161,624.00	0.00	155,976.89	5,647.11	96.51

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	UNALLOCATED EXPENSES	100.00	0.00	0.00	0.00	100.00	0.00
410	PRINCIPAL & INTEREST	108,970.00	0.00	0.00	108,970.00	0.00	100.00
	TOTAL EXPENDITURES	109,070.00	0.00	0.00	108,970.00	100.00	99.91

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1980	60,272.00	0.00	62,689.37	2,417.37-	
56	INCOME	0.00	0.00	0.00	0.00	
524	INTEREST ON INVESTMENTS	4,500.00	0.00	6,034.88	1,534.88-	
	TOTAL REVENUE	64,772.00	0.00	68,724.25	3,952.25-	106.10

ACTIVITY 943 DECATUR PUBLIC LIBRARY - C E T A

MAY 1, 1980 THRU FEB 28, 1981

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1980	0.00	0.00	0.00	0.00	
731	TRANS FROM CITY OF DECATUR	16,650.00	0.00	12,451.91	4,198.09	
	TOTAL REVENUE	16,650.00	0.00	12,451.91	4,198.09	74.79

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	5,000.00	0.00	0.00	1,188.52	3,811.48	
103	RETIREMENT FUND	700.00	0.00	0.00	648.83	51.17	
107	HOSPITALIZATION & MEDICAL INSURANCE	700.00	0.00	0.00	377.57	322.43	
107 A	GROUP LIFE INSURANCE	250.00	0.00	0.00	44.71	205.29	
109	TEMP SALARIES	10,000.00	0.00	0.00	10,192.28	192.28-	
	TOTAL OPERATING EXPENDITURES	16,650.00	0.00	0.00	12,451.91	4,198.09	74.79
	TOTAL EXPENDITURES	16,650.00	0.00	0.00	12,451.91	4,198.09	74.79

ACTIVITY 944 DECATUR PUBLIC TRUST FUND (BRIDGES)

MAY 1, 1980 THRU FEB 28, 1981

	REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1980	2,300.00	0.00	3,186.07	886.07-	
56	REVENUE	0.00	0.00	0.00	0.00	
524	INTEREST ON INVESTMENTS	200.00	59.86	1,213.80	1,013.80-	
799	MISC INCOME	900.00	0.00	0.00	900.00	
	TOTAL REVENUE	3,400.00	59.86	4,399.87	999.87-	129.41

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
	TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00	0.00

CITY OF DECATUR, ILLINOIS

Decatur Public Library

February,1981

VOU.NO.	PAYMENT MADE TO:	FOR:	AMOUNT
86525	Postmaster	Postage	300.00
80803	"	"	18.10
80831	Treas-% Employee's Ins Fund	Life & hosp ins	1,228.86
80849	Ill Power Co.	Gas & electricity	3,979.37
80854	BettyLou Hicks	Auto parts	28.32
80855	Bob's Repair Service	Tractor repair	56.06
80856	Brohez Lettering Service	Book bags	32.63
80857	Dash Disposal	Service for month	16.50
8[illegible]58	Haines & Essick Co.	Office supplies	42.90
80859	Jan San Supply	Janitorial supplies	35.39
80860	3 M Business Products	Reader printer parts	89.62
80861	Otis Elevator Co.	Service for month	268.11
80862	Carl Will Tv	Repair service	106.94
80900	Atlantic	Books	35.00
80901	Education Digest	"	60.00
80902	Brooks Brothers Trailers	Bookmobile trailer	23,584.00
80907	Diversified Music	Audio visual materials	.60
80919	Treas-% Payroll Fund	Pd ending 2-4-81	1,750.79
80940	Brodart,Inc.	Office supplies	65.49
80941	Consumer Info Center	Books	20.25
80942	Haines & Essick Co.	Office supplies	16.24
8[illegible]43	IBM Corp.	"	32.50
80944	Ill Bell Telephone Co.	Telephone service	821.67
80945	Library of Congress	Books	4.00

VOU.NO.	PAYMENTS MADE TO:	FOR:	AMOUNT
80946	Natl Easter Seal Society	Books	12.75
80947	Redbook	"	12.97
81005	Audio Buff Co.	Audio visual materials	953.83
81006	Black & Co.	Hardware supplies	48.33
81007	Brilly Imports	Audio visual supplies	10.60
81008	Chicago Sun Times	Books	120.00
81009	Credit Bureau of Decatur	"	90.00
81010	Darton Records	Audio visual supplies	13.41
81011	Downtown Decatur Council, Inc.	Parking for month	400.00
81012	Peter Eaton	Books	59.93
81013	Emily Records	Audio visual materials	4.50
81014	Houston Chronicle	Books	110.0[illegible]
81015	K's Merchandise Mart, Inc.	Clocks & batteries	26.81
81016	3 M Co.	Reader printer repair	222.30
81017	Musical Heritage Society	Audio visual materials	5.70
81018	Natl Audubon Society	Books	13.00
81019	Natl Council of Teachers of English	"	3.95
81020	New York Times	"	48.79
81021	Orkin Exterminating Co., Inc.	Pest control for 1 year	285.00
81022	Paris Match	Books	80.00
81023	Pierian Press	"	59.50
81024	Publishers Central Bureau	Audio visual materials	249.27
81025	G P Putnam's Sons	Books	9.76
81026	Regent Book Co.	"	44.61
81027	Schuerman Key Shop	Keys - reset locks	35.8[illegible]
81028	Secretary of State of Ill	Books	52.00
81029	Sesame Street	"	51.80

VOU.NO.	PAYMENTS MADE TO:	FOR:	AMOUNT
81030	Smithsonian Inst.	Audio visual materials	21.87
81031	Time Life	Books	72.00
81032	Wall Street Journal	"	77.00
81033	Franklin Watts, Inc.	"	9.69
81034	Wickes Lumber Co.	Material to rewire trailer	17.98
81120	Treas-% Payroll Fund	Pd ending 2-11-81	25,649.89
81140	Treas-% Petty Cash Fund	Reimbursement	48.19
81160	Robert H Dumas	Travel reimbursement	348.75
81164	American Library Assn.	Books	9.30
81165	R R Bowker	"	32.50
81166	Christian Science Monitor	"	65.00
81167	Christianity Today	"	27.00
81168	Decatur Paper House	Office supplies	262.79
81169	Greanias & Booth	Professional services	275.00
81170	Hanes Corp.	Books	2.58
81171	Haines & Essick	Papercutter	139.44
81172	Industrial Education	Books	20.00
81173	New York Graphic Society	Audio visual materials	50.45
81174	New York Times	Books	54.00
81175	Office of Branch Libraries	"	2.50
81176	Thorndike Press	"	22.90
81177	William Trespassers	"	1.50
81180	Millikin National Bank	Investment	68,257.44
81185	Vogue Patterns	Books	12.94
81289	Treas-%Payroll Fund	Pd ending 2-18-81	1,826.55
81[illegible]	Treas-% Payroll Fund	Service recog pay for Feb	240.00
81308	Postmaster	Postage	10.60

VOU.NO.	PAYMENTS MADE TO:	FOR:	AMOUNT
81312	Treas-% Petty Cash Fund	Reimbursement	36.30
81313	Treas-% General Ooerating Fund	Adm services for Feb.	1,144.80
81328	Analog Science Fiction	Books	50.00
81329	Audio Buff Co.	Audio visual materials	441.24
81330	Babka Publ Co.	Books	20.00
81331	R Bentley	"	10.41
81332	Berkley Publ Corp.	"	5.75
81333	Brohez Lettering Service	Printed book bags	10.23
81334	Brooks Brothers, Inc.	Trailer parts	22.36
81335	Commerce Clearing House	Books	10.51
81336	Constitutional Rights Foundation	"	1.20
81337	Craft Patterns	"	1.5[illegible]
81338	Cumberland General Store	"	3.00
81339	John Curley & Assoc.	"	11.60
81340	Dramatists Play Service, Inc.	"	9.23
81341	Peter Eaton	"	43.95
81342	Englewood ElectricalCorp.	Electrical supplies	388.79
81343	Foreign Affairs	Books	41.00
81344	C K Hall & Co.	"	23.25
81345	Haworth Press, Inc.	"	25.00
81346	Ill Bell Telephone Co.	Telephone charges	111.90
81347	Lehman Hardware	Books	2.00
81348	Mechanics Workbench	"	2.50
81349	Solar Vision, Inc.	"	18.00
81350	Thornton Welding	Electrical repairs	344.1[illegible]
81351	Tica, Inc.	Trailer repair	405.03
81352	U Build Enterprises	Books	1.75

VOU.NO.	PAYMENTS MADE TO:	FOR:	AMOUNT
81353	Voice of Youth Advocates	Books	13.50
81354	Watson Guptill Publ.	"	44.19
81355	West Publ Co.	"	120.00
81356	Westwood Records	Audio visual materials	7.98
81357	Whispers Press	Books	24.29
81358	Firestone Stores	Tire repair	36.00
81359	Gestetner Corp.	Office supplies	248.33
81360	Haines & Essick	"	38.12
81361	Betty Lou Hicks	Reimb for expenses	28.32
81362	Jan San Supply Co.	Janitorial supplies	185.29
81363	K & G Trailer Mart	Trailer parts	36.97
81[illegible]3	John Baird	Tuned piano	51.50
81434	Gentlemen's Quarterly	Books	25.00
81435	Library Cards Ltd.	Catalog cards	157.36
81436	Doris A Pilkey	Books	9.00
81437	Simon & Schuster	"	6.50
81438	Rolling Prairie Libraries	Maintenance on control system	875.00
81439	Stereo Review	Books	19.00
81477	Medcenter of Decatur	Professional services	35.00
81490	Baker & Taylor Companies - New York	Books	531.09
81491	" Chicago	"	8,233.19
81492	Doubleday & Co.	"	878.56
81493	Englewood Electrical Corp.	Enclosure box	38.23
81494	Express Press	Books	15.00
81495	Library Cards Ltd.	Catalog cards	37.44
81496	Midstate Office Machines	Typewriter repair	42.00
81497	Planned Parenthood Feceration	Books	38.87

VOU.NO.	PAYMENTS MADE TO:	FOR:	AMOUNT
81498	H W Wilson	Books	110.00
81534	American Film Inst.	"	29.00
81535	Center Magazine	"	66.00
81536	Newman Ullman, Inc.	Office supplies	11.02
81537	Southern Living	Books	20.00
81594	Treas-% Payroll Fund	Pd ending 2-25-81	25,716.58
81604	Treas-% IMR Fund	Feb retirement	7,280.63
		TOTAL	$181,373.27