

Board of Trustees

January 28, 1955

The regular meeting of the Board was called to order at 4:00 p.m.

Members present: Mr. Felts, presiding, Mrs. Bailey, Mrs. Ridgley, Messrs. Blackford, Gore and Schroeder.

The Minutes of the October 29th meeting were approved as read. The Librarian was instructed to revise the Minutes of the November 26th meeting for action next month.

The motion was made by Mrs. Ridgley and seconded by Mr. Schroeder that bills for operation totaling \$12,694.75, for Payroll \$6094.86, a total of \$18789.62 be paid. (This included a bill from Christy and Foltz for the outside renovations for \$8747.31) Roll call: all voted "aye."

The Librarian asked for instructions for meeting the Christy Bill. Should she spend the general funds as far as possible toward April 30th or should she transfer funds from the Savings account immediately?

After discussion she was instructed to use general funds first.

A brief discussion of the Survey took place. It was noted that there were some fifty pages still to be submitted.

The Librarian asked for permission to close Evans Branch except for Mondays and Saturdays from 1:00p.m. to 6:00p.m. These were the days covering the largest circulation from May 1, 1954 to January 30, 1955.

After discussion Mr. Gore suggested that we keep the present schedule until Board action is taken regarding the entire subject. All agreed.

Mr. Felts appointed the following people to investigate the Branch situation and report back: Mrs. Ridgley, Chairman, Mr. Schroeder, and Mr. Burgess.

It was noted that three letters had been received requesting Bookmobile service to South Shores, one letter from a representative of the Oglesby P.T.A. and one request for Sunday opening.

A progress report of the outside renovations was discussed. Mr. Spangler had said that the west wall in the Youth Room was now as weather proof as it was possible to make it. Examination showed that the wall was constructed of pyrobar which would permit infiltration of water in time and could, under certain circumstances, cause an explosion from combustion. The new window casings are cypress, a most durable wood.

The Librarian asked the Board for a statement of policy concerning loans of films and filmstrips. The State Library will no longer subsidize this service. After discussion the motion was made by Mr. Gore, seconded by Mrs. Bailey and unanimously passed that audio-visual aids be rented from the University of Illinois and loaned free of charge as an informational service.

A request from the Staff for an extra day off in lieu of Lincoln's birthday was discussed. The motion was made by Mr. Blackford that the Library be open as usual but that each assistant be given an extra day off - the days to be staggered at the convenience of maintaining service.

Mr. Felts declared the motion lost for want of a second.

It was agreed that the Librarian should represent Decatur at the A.L.A. Midwinter Convention in Chicago January 31 to February 5th.

The Librarian asked the Board's permission to take one copy of the Survey to A.L.A. and ask Marian Manley, Business Librarian of Newark, New Jersey, to read it and give her opinion. After discussion Mr. Felts expressed the members' reaction that if the Librarian wanted another Librarian to read it, that was her privilege but what another person thought of the survey would be of no interest to the Board.

The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Muriel E. Perry

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Secretary