

Regular meeting of the Library Board

November 27, 1925

Present: Messrs. Hardy, Shade, Scott, Mrs. Gastman and Mrs. Leon.

Minutes of the last meeting read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion, the new books recommended by the Book Committee were ordered purchased.

A letter from Commissioner Ruthrauff in answer to the Library Board's request to change the two three-light standards, was read. Mr. Ruthrauff recommends new standards to correspond with those on Main street, instead of changing the present standards. Some discussion followed, but the decision was left until the next meeting, and the letter put on file.

It was stated that the books and equipment of the Pines deposit station had been moved to the Main library, until a suitable location in that community could be found. Mention was made that the Armstrong Drug store would vacate the room next to the corner of E. William and 7th streets, in December or the first of the year. This is thought to be a very good location for^a new branch library as it is near the Roach school, right on the street, and better in every way than the Pines. The room rents for \$35.00 a month; heat, light and incidentals would probably bring the monthly expense to \$50.00. Lots ~~for~~ for lease or sale near here were mentioned, also the cost of a portable building. Mr. Hardy was to take two members of the Library Board out to see the Armstrong Drug store room.

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Locations for new deposit stations were mentioned: one in a lunch room on Grand Ave. opposite the Roosevelt junior high school, and several in grocery stores on Cantrell street. The Ricketts grocery at the corner of Cantrell and Jasper streets was reported as being most desirable, and it was decided to place one here soon. It was suggested that hereafter deposit stations of this character, requiring no great outlay of money be opened on the judgment of the Librarian without consulting the Library Board.

Miss Clara L. Abel was to join the staff, December 1. giving half time, to be divided between the Main library and the Evans branch.

Bills to the amount of \$3,538.48 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill
Secretary.

November 27, 1925.

Librarian's Report for October 19245

Book Account

	Adult	Child.	Branch	School	Total
Total vols. 30 Sept. 1925	40,066	6,899	3,440	2,591	52,996
New books added by purchase	89	19	42	17	167
New books added by gift	3				3
Books replaced	76	67	25	25	193
Total additions	168	86	67	42	363
Total vols. 31 Oct. 1925	40,234	6,985	3,507	2,633	53,359

Registration

	<u>Main Lib.</u>		<u>Branch</u>		Total
	Adult	Child	Adult	Child.	
Cards in force 30 Sept. 1925	8,967	3,709	529	896	14,101
Borrowers registered	353	110	25	28	516
Borrowers' cards cancelled	234	77	4	11	326
Cards in force 31 Oct. 1925	9,086	3,742	550	913	14,291

Circulation

	<u>Main Lib.</u>		<u>Branch</u>		Schools	Pines	Total
	Adult	Child	Adult	Child			
Books issued	11,257	4,806	1,190	1,667	1,662	219	20,801
Largest daily circulation at Main library	---1,038				At Branch	---	161
Smallest " " " " " "	"	"	"	"	318	"	42
Average " " " " " "	"	"	"	"	595	"	105
Delinquent postals sent	-----						398
Reserve postals sent	-----						140

Binding and Repair

Books sent to bindery	-----	250
Books repaired in library	-----	431

Sunday Opening

Visitors: Men -- 115	Women -- 77	Children -- 12	Total -- 204
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Classified Report

Book Account

	Adult	Child	Branch	Schools	Total
General works	1				1
Philosophy	4				4
Religion	2	1	1		4
Sociology	7	13	7	10	37
Science	4	1	3		8
Useful arts	5		4		9
Fine arts	6	3			9
Literature	13	8	8	4	33
Travel	9	2	2	1	14
Biography	5		5		10
History	3	2	5	11	21
Fiction	91	56	33	16	195
Foreign books	18				18
Total	168	86	67	42	363
Rental coll.	13				

	<u>Classified Report</u>					Total
	<u>Circulation</u>			Schools	Stations	
	Adult	Child	Branch			
General works	27	9	5			41
Philosophy	110	3	2			115
Religion	106	18	11	40		175
Sociology	216	566	220	284	14	1300
Philology	11					11
Science	198	103	45	123	6	475
Useful arts	175	70	65	29	1	340
Fine arts	269	79	40	16	2	406
Literature	715	228	111	98	2	1154
Travel	201	148	50	121	9	529
Biography	250	88	38	45	2	423
History	230	133	50	115	5	533
Fiction	8367	3330	2105	791	167	14760
Foreign books	16					16
Magazines	99	31	115		11	256
Rental coll.	267					267
Total	11257	4806	2857	1662	219	20801

Finance

Receipts:

Balance due from appropriation 30 Sept. 1925 -----	\$30,950.74
Fees for non-residents ---	13.00
Fines, damages & lost bks- ---	110.84
Rental collection -----	11.20
Other sources -----	1.96
Total receipts -----	\$31,087.74

Expenditures:

Salaries	\$1782.50
Books	450.57
Periodicals	1.95
Binding	133.20
Supplies	16.15
Repairs & improvements	1.50
Light & heat	57.05
Postage, freight, express	5.60
Telephone	25.80
Miscellaneous	50.12
Total expenditures --	\$2,524.44
Balance due from appropriation 31 Oct. 1925-	\$28,563.30

Respectfully submitted,

Minnie A. Dill

Acting Librarian