

Regular Meeting of the Library Board

January 28, 1938

Present: Messrs. Shilling, Nash, Mrs. Evans and Mrs. Miller. Mrs. Buckner sent word she was ill and Mr. Knuth sent a note saying he would be unable to attend as he was at home with a case of tonsillitis, but gave his consent to the passage of the regular bills should there not be a quorum.

Minutes of the last meeting were read, and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mr. Shilling discussed the Tax collection report of the public library from Comptroller Wylie, showing the total amount due the library to be \$7,351.29. Copies of our financial statement to date were distributed to members.

The printed folders containing a brief history of the library, information as to its resources and the financial statement, were ready and members took some. These are to be mailed, together with the A/L.A. folder "Remember the library", to every local attorney with the page entitled "Where there's a will" checked. Both of these were to be distributed judiciously to certain groups and organizations in the city. The library report was to be mailed to all Illinois libraries and to others over the country to which we are indebted for similar reports and library bulletins.

Membership dues in the I.L.A. were to be paid for Mrs. Evans in place of Mrs. Vincent, not now a member of the Board - the two others were Mr. Shilling and Mr. Knuth. Mention

Mention was made that a regional library meeting would be held here in March or April, and that Board members should attend if possible.

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Bills to the amount of \$2486.98 were approved by the Finance committee and ordered paid. Mrs. Nash acted on the committee for this meeting.

On motion, adjourned.

Minnie A. Dill

Secretary.

SUPER

RING BOOK BOND

Librarian's Report for December, 1937

Book Account

	Adult	Juvenile	Total
Total vols. 30 Nov. '37	54382	15383	69765
New books added by purchase	50	11	61
New books added by gift	7	1	8
Magazines bound	55	9	64
Books replaced	250	17	267
Total additions	362	38	400
Total vols. 31 Dec. '37	54744	15421	70165

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Nov. '37	12137	3755	865	1046	17803
Borrowers registered	213	77	17	12	319
Borrowers cards cancelled	257	107	31	17	412
Cards in force 31 Dec. '37	12093	3725	851	1041	17710

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	12825	3297	1388	1294	3066	21870
Largest daily circ. at Main Lib.-	1226		At Evans br.-			245
Overdue notices sent - - - - -						413
Reserve postals sent - - - - -						153
Pictures loaned - - - - -						335

Binding and Repair

Books sent to bindery - - - - -	271
Books repaired in library - - - - -	1542

Classified Report

Book Account

	Main Lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 30 Nov. '37	50122	8184	6094	2424	2941	69765
New books added:						
General works	17	5	1	0	0	23
Philosophy	3	0	0	0	0	3
Religion	13	0	0	0	0	13
Sociology	21	0	0	0	0	21
Science	9	0	0	0	0	9
Useful arts	6	2	5	0	0	13
Fine arts	7	0	0	0	0	7
Literature	10	1	0	0	0	11
History	4	0	0	0	0	4
Travel	2	0	3	0	0	5
Biography	4	0	0	0	0	4
Fiction	232	25	30	0	0	287
Total added	328	33	39	0	0	400
Total vols. 31 Dec. '37	50450	8217	6133	2424	2941	70165

RINGBOND

Classified Report
Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	24	0	1	0	25
Philosophy	244	2	11	0	257
Religion	176	20	7	40	243
Sociology	522	63	19	184	788
Fairy tales	0	208	45	289	542
Language	9	0	0	0	9
Science	252	93	31	136	512
Useful arts	522	94	60	88	764
Fine arts	450	43	26	39	558
Literature	616	213	73	112	1014
History	396	62	48	213	719
Travel	436	59	36	268	799
Biography	540	33	31	77	681
Fiction	8034	2376	2108	1620	14138
Magazines	274	31	186	0	491
Foreign books	42	0	0	0	42
Rent coll.	288	0	0	0	288
Total	12825	3297	2682	3066	21870

Finance

RECEIPTS:

Balance on hand 26 Nov. '37-	\$176.09
Fines, damaged & lost bks.-	125.20
Fees from non-residents ---	23.00
Rent collection -----	14.40
Reserve postals -----	2.40
Amount placed to account --	2500.00

Total receipts ----- \$2841.09

EXPENDITURES:

Salaries -----	\$1626.25
Janitor service -----	180.00
Books -----	342.26
Periodicals -----	4.00
Binding -----	5.00
Supplies -----	35.07
Light -----	7.09
Heat -----	109.50
Furniture & fixtures ----	33.38
Telephone -----	7.40
Postage, drayage, etc.---	5.62
Insurance -----	57.00
Miscellaneous -----	23.04
Total expenditures ----	\$2435.61
Bal. on hand 29 Dec. '37--	\$405.48

Respectfully submitted,

Minnie A. Dill

Librarian.