

Called Meeting of the Library Board

August 5, 1935

Present: Messrs. Allen and Borchers, Mrs. Vincent, Mrs. Evans, Mrs. Miller and Mrs. Buckner, the new member. Mrs. Vincent presided until Mr. Allen arrived.

The meeting was called to let the contract for painting the walls in the delivery hall, reading and reference rooms, on the stairs and in the upper hall.

It had been decided to combine the business of the regular meeting with this one to avoid two meetings in the month.

Minutes of the two previous meetings were read and approved.

The librarian's reports for the two previous months were read, on motion approved and ordered placed on file.

On motion, new books recommended by the Book committee were ordered purchased.

The president read a letter he had received from John Parrish regarding the proposed WPA project which he wanted the library to sponsor. It was accompanied by forms to be filled out. As several things were not clear Mr. Allen did not sign the papers, but he was to communicate further with Mr. Parrish ^{and if conditions were satisfactory would sign.} The Board went on record as opposed to having this work done in the library.

The six bids received for the painting were opened and read. The contract was let to Myer & Son for \$384.30. Their estimate on the cost of removing old paint - a separate item from the bid - was lower both in material and labor than any of the others. The work was to be started at once and finished before September 1.

August 5, 1935 --- 2

The Finance committee was to meet the last of the month to approve the bills. Mr. Shilling was named to sign the checks if Mr. Allen is out of town at that time.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for July, 1935

Book Account

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Total vols. 30 June 1935	51318	14669	65987
New books added by purchase	32	92	124
New books added by gift	2	0	2
Books replaced	1	47	48
Total additions	35	139	174
Total vols. 31 July 1935	51353	14808	66161

Registration

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>	
Cards in force 30 June '35	13425	4512	1048	1218	20203
Borrowers registered	181	78	12	2	273
Borrowers cards cancelled	230	88	14	24	356
Cards in force 31 July '35	13376	4502	1046	1196	20120

Circulation

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>Stations</u>	<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>		
Books issued	13162	3856	1611	1112	221	19962
Largest daily circulation at Main Lib.--	916		At Evans branch--			192
Overdue notices sent	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	251
Reserve postals sent	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	120
Pictures loaned	- - - - -	- - - - -	- - - - -	- - - - -	- - - - -	99

Binding and Repair

Books sent to bindery - - - - -	336
Books repaired in library - - - - -	1809

Classified Report

Book Account

	<u>Main Lib.</u>		<u>Evans branch</u>	<u>E.End branch</u>	<u>Schools</u>	<u>Total</u>
	<u>Adult</u>	<u>Child</u>				
Total vols. 30 Je. '35	47046	7951	5708	2619	2663	65987
New books added:						
General works	3	0	0	0	0	3
Religion	1	0	0	0	1	2
Sociology	2	0	1	0	4	7
Science	2	1	28	0	9	14
Useful arts	4	4	1	0	0	9
Fine arts	0	0	2	0	0	2
Literature	0	0	1	0	5	6
History	0	0	1	0	0	1
Travel	0	0	6	0	18	24
Biography	3	1	3	0	0	7
Fiction	0	1	34	0	64	99
Total added	15	7	51	0	101	174
Total vols. 31 Jl. '35	47061	7958	5759	2619	2764	66161

Classified Report
Circulation

	Main Lib.		Evans branch	Stations	Total
	Adult	Child			
General works	28	2	16	0	46
Philosophy	164	0	5	0	169
Religion	166	22	7	1	196
Sociology	265	43	23	10	341
Fairy tales	0	202	52	0	254
Language	32	0	0	0	32
Science	164	93	38	9	304
Useful arts	394	118	42	0	554
Fine arts	415	93	33	9	550
Literature	433	106	49	2	590
History	195	38	25	2	260
Travel	353	80	31	0	464
Biography	265	26	15	1	307
Fiction	9922	2939	2162	187	15210
Magazines	149	94	225	0	468
Foreign books	30	0	0	0	30
Rent coll.	187	0	0	0	187
Total	13162	3856	2723	221	19962

Finance

RECEIPTS:

Balance on hand 28 Je. '35--	\$228.85
Fines, damaged & lost bks.-	78.79
Fees from non-residents ---	10.00
Rent collection -----	9.35
Reserve postals -----	1.86
Amount placed to account --	3500.00

Total receipts - - - - - \$3828.85

EXPENDITURES:

Salaries -----	\$1622.35
Janitor service -----	160.00
Books -----	323.01
Periodicals -----	5.00
Supplies -----	26.02
Repairs & improvements ----	98.80
Light -----	1.50
Furniture & fixtures -----	36.54
Telephone -----	5.00
Postage, drayage, etc ----	2.38
Insurance -----	41.88
Extra bldg. expense -----	993.12
Miscellaneous -----	5.49
Total expenditure -----	\$3321.09
Balance on hand 26 Jl. '35 --	\$507.76

Respectfully submitted,

Minnie A. Dill

Librarian.