

Regular Meeting of the Library Board

December 28, 1945

Present: Mr. Knuth, Mr. Imboden, Mrs. Loewen and Mrs. Huff. Mrs. Garman came early to sign the vouchers but was unable to stay to the meeting. Mr. Hanes came too late for the meeting.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file. The new books recommended by the Book committee were ordered purchased.

It was recorded that the Recordak Library Film Reader had been received, also films of the Decatur Herald for 1900 and 1901, and of the Herald and Review for October 1945. It will be necessary to install a new floor plug before the machine can be used.

A greeting to the Library Board from Miss Dill was read by Mr. Knuth. It was moved that the secretary write her that the Trustees were pleased to receive her greeting and and wished her a very happy New Year,- the note to be placed on record.

On motion adjourned.

Mabel A. Wayne
Secretary.

Note to Miss Dill

December 29, 1945

Dear Miss Dill:

The Trustees are pleased to receive your greeting and desire it to be placed on record that they are wishing you a very Happy New Year.

Secretary.

Librarian's Report for November, 1945

Book Account

	Adult	Juvenile	Total
Total vols. 31 Oc'45	65757	18032	83789
New books added by purchase	105	66	171
New books added by gift	2	0	2
Magazines bound	2	0	2
Books replaced	10	10	20
Total additions	119	76	195
Total vols. 30 Nv'45	65876	18108	83984

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Oc'45	10347	3390	520	843	15100
Borrowers registered	262	77	11	33	383
Borrowers cards cancelled	319	98	21	22	460
Cards in force 30 Nv'45	10290	3369	510	854	15023

Circulation

	Main lib.		Evans br.		School	Total
	Adult	Child	Adult	Child		
Books issued	9391	2869	829	1730	5697	20516
Largest daily circ. at Main lib.--			766	At Evans branch-		166
Overdue notices sent	-	-	-	-	-	560
Reserve postals sent	-	-	-	-	-	108
Pictures loaned	-	-	-	-	-	976
Telephone calls	-	-	-	-	-	363

Binding and Repair

Books repaired in library	-	-	-	-	-	640
Books sent to bindery	-	-	-	-	-	193

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Oc'45	60885	9649	7461	2330	3464	83789
New books added:						
General works	3	0	0	0	0	3
Philosophy	2	0	0	0	0	2
Religion	4	1	0	0	0	5
Sociology	19	1	2	0	4	26
Language	1	0	0	0	0	1
Science	5	2	2	0	0	9
Useful arts	28	6	2	0	1	37
Fine arts	4	0	0	0	0	4
Literature	5	2	0	0	2	9
History	14	2	2	0	1	19
Travel	5	0	1	0	0	6
Biography	4	3	1	0	0	8
Fiction	19	25	20	0	2	66
Foreign bks.	0	0	0	0	0	0
Total added	113	42	30	0	10	195
Rent coll.- 10						
Total vols. 30 Nv'45	60998	9691	7491	2330	3474	83984

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	<u>Classified Report</u>				Total
	<u>Circulation</u>				
	Main lib	Child	Evans	Schools	
	Adult		branch		
General works	17	2	1	0	20
Philosophy	200	0	1	0	201
Religion	121	22	14	63	220
Sociology	361	55	26	148	590
Fairy tales	90	91	55	248	394
Language	77	0	0	0	7
Science	153	93	43	209	498
Useful arts	488	160	72	227	947
Fine arts	424	83	40	21	568
Literature	532	100	85	176	893
History	309	73	60	323	765
Travel	291	90	84	288	753
Biography	452	71	45	265	833
Fiction	5600	2006	1904	3729	13239
Magazines	140	23	129	0	292
Foreign books	18	0	0	0	18
Rental coll.	278	0	0	0	278
Total	9391	2869	2559	5697	20516

Volumes used for reference in Main adult dept. ----- 892

Finance

RECEIPTS:

Bal. on hand 1 Nv '45-----	\$21340.62
Fines, lost & dam.bks.---	165.89
Non-resident fees-----	26.00
Rental collection-----	13.90
Reserve postals sold-----	1.94

Total receipts----- \$21548.35

DISBURSEMENTS:

Staff salaries -----	\$ 2035.00
Janitor salaries-----	295.00
Books-----	522.46
Periodicals-----	2.00
Printing-----	28.25
Binding-----	167.05
Supplies-----	35.02
Light-----	10.06
Heat-----	49.47
Telephone-----	14.25
Postage, drayage, etc.--	6.74
Miscellaneous-----	4.44
Total disbursements---	3169.74
Bal. on hand 1 De '45----	\$18378.61

Respectfully submitted,

Mabel A. Wayne

Librarian.