

Regular Meeting of the Library Board

December 29, 1942

Present: Messrs. Knuth, Imboden, Woodcock, Valentine, Mueller, Mrs. Evans and Mrs. Buckner.

The meeting had been postponed because last Friday was Christmas.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion, the new books recommended by the Book committee were ordered purchased.

Mrs. Evans proposed that the Board does something about opening another branch. The subject was discussed by all members. Some suggested that the fund which has been accumulating for a branch building, be used now to start up in a rented building; others felt that we should be sure of a large enough appropriation to support a branch, after this fund was exhausted. It was mentioned that the Illinois library law was amended in 1941, and that by referendum the library tax rate of 1 2/10 mills may be raised to two mills. No action was taken.

On motion of Mr. Woodcock, seconded by Mrs. Evans, bills to the amount of \$2,901.83 were approved and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for November, 1942

	<u>Book Account</u>		Juvenile	Total
	Adult			
Total vols. 31 Oct'42	61366		17429	78795
New books added by purchase	65		1	66
Magazines bound	74		1	75
Books replaced	14		164	178
Total additions	153		166	319
Total vols. 30 Nov'42	61519		17595	79114

	<u>Registration</u>				Total
	Main lib.		Evans br.		
	Adult	Child	Adult	Child	
Cards in force 31 Oct'42	13076	3567	733	844	18220
Borrowers registered	253	170	8	16	447
Borrowers cards withdrawn	271	186	19	42	518
Cards in force 30 Nov'42	13058	3551	722	818	18149

	<u>Circulation</u>					Total
	Main lib.		Evans br.		Schools	
	Adult	Child	Adult	Child		
Books issued	9840	3410	1024	1440	3999	19713
Largest daily circ. at Main lib.--	967		At Evans br.--			202
Overdue notices sent	-----					473
Reserve postals sent	-----					153
Pictures loaned	-----					1184
Telephone calls	-----					552

Binding and Repair

Books repaired in library	-----	715
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Classified Report
Book Account

	Adult	Child	branch	branch	Schools	Total
Total vols. 31 Oc'42	56648	8927	7145	2346	3729	78795
New books added:						
General works	34	0	0	0	0	34
Religion	7	1	0	0	0	8
Sociology	24	22	5	0	0	51
Science	4	3	3	0	0	10
Useful arts	13	3	4	0	0	20
Fine arts	8	3	0	0	0	11
Literature	4	1	6	0	0	11
History	13	2	0	0	0	15
Travel	7	4	0	0	0	11
Biography	4	3	0	0	0	7
Fiction	19	73	49	0	0	141
Total added	137	115	67	0	0	319
Rent coll.-- 11						
Total vols. 30 Nv'42	56785	9042	7212	2346	3729	79114

Classified Report
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	21	0	1	0	22
Philosophy	192	2	2	0	196
Religion	98	25	16	43	182
Sociology	343	62	27	120	552
Fairy tales		201	45	265	511
Language	10	0	1	0	11
Science	209	99	44	148	500
Useful arts	537	134	81	141	893
Fine arts	393	55	29	46	523
Literature	607	187	80	186	1060
History	453	98	74	189	814
Travel	376	141	79	187	783
Biography	424	60	47	107	638
Fiction	5595	2316	1686	2567	12164
Magazines	246	30	252	0	528
Foreign books	18	0	0	0	18
Rent coll.	318	0	0	0	318
Total	9840	3410	2464	3999	19713

Volumes used for reference in the Main adult dept. - - - - 707

Finance

RECEIPTS:

Bal. on hand 2 Nov. '42 ---	\$ 608.70
Fines, lost & dam. bks. --	150.77
Non-resident fees -----	20.00
Rent collection -----	15.90
Reserve postals -----	3.26
Refund on magazine subs. --	1.50
Amount placed to account-	2500.00

Total receipts ----- \$3300.13

DISBURSEMENTS:

Salaries: lib. staff -----	\$1869.00
Salaries: bldg. staff -----	235.00
Books -----	127.77
Periodicals -----	3.00
Binding -----	173.69
Supplies -----	59.77
Light -----	5.63
Heat -----	60.60
Telephone -----	15.25
Postage, drayage, etc -----	9.76
Miscellaneous -----	159.97
Total disbursements -----	\$2719.44
Bal. on hand 1 Dec. '42 ----	\$ 580.69

Respectfully submitted,

Minnie A. Dill

Librarian.