

Regular Meeting of the Library Board

November 30, 1928

Present: Messrs. Hardy, Shade, Scott, Lorenz, Mrs. Gastman and Mrs. Vincent.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved, and ordered placed on file.

On motion, the new books recommended by the Book committee were ordered purchased.

It was reported that Stouffers' estimate on the cost of repairing the stacks at the Evans branch, was \$125 to \$130. On motion, the necessary repairs were to be made at this branch.

The lighting of the library was discussed, especially the poor illumination in the evening when city light was used. The matter was put in the hands of the Building and Grounds committee, and Commissioner Earl Smith was to be interviewed.

It was reported that the library's finances had been audited by the city, and everything found correct.

On display were several recent purchases of expensive but necessary books: the United States Catalog, books in print January 1, 1928; and the first volumes of the Dictionary of American biography, which will be complete in 20 volumes, to be issued at the rate of three volumes a year.

Bills to the amount of \$3,417.01 were approved by the Finance committee, and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for October, 1928

	<u>Book Account</u>				Hosp.	Schools	Total
	Adult	Child	Evans branch	E. End branch			
Total vols. 30 Sept. 1928	43701	7225	4554	1880	259	2905	60524
New books added by purchase	125	31	24	25	0	0	205
New books added by gift	10	0	1	3	1	0	15
Magazines bound	108	4	2	1	0	0	115
Books replaced	3	55	29	66	0	1	94
Total additions	246	190	56	35	1	1	429
Books withdrawn	262	158	60	5	0	10	495
Total vols. 31 Oct. 1928	43685	7157	4550	1910	260	2896	60458

	<u>Registration</u>						Total
	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 30 Sept. 1928	10272	3703	759	1096	396	728	16954
Borrowers registered	299	98	40	61	15	38	551
Borrowers cards cancelled	253	67	13	22	0	0	355
Cards in force 31 Oct. 1928	10318	3734	786	1135	411	766	17150

<u>Books issued</u>	<u>Circulation</u>									Total
	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		Hosp.	School	Station	
	Adult	Child	Adult	Child	Adult	Child				
Books issued	12929	4491	1545	2396	1140	1452	196	3106	486	27741
Largest daily circ. at Main Lib.	1212		At Evans br.		244	At E. End br.				140
Smallest " " " " "			391				68			63
Average " " " " "			645				146			96
Delinquent postals sent	-	-	-	-	-	-	-	-	-	506
Reserve postals sent	-	-	-	-	-	-	-	-	-	211
Pictures loaned	-	-	-	-	-	-	-	-	-	193

<u>Binding and Repair</u>		
Books sent to bindery	-	232
Books repaired in library	-	453

<u>Sunday Opening</u>			
Visitors: Men	---	70	
Women	---	50	
Children	---	6	
Total	--	126	

	<u>Classified Report</u>						
	<u>Book Account</u>		Hosp.	Schools	Total		
Adult	Child	Evans branch				E. End branch	
General works	48	3	2	0	0	0	53
Philosophy	2	0	0	0	0	0	2
Religion	9	0	0	0	0	0	9
Sociology	33	5	1	1	0	1	41
Science	16	0	3	3	0	0	22
Useful arts	14	1	0	1	0	0	16
Fine arts	22	0	1	1	0	0	24
Literature	18	1	0	1	0	0	20
History	10	1	4	4	0	0	19
Travel	9	4	0	1	0	0	14
Biography	18	3	1	1	0	0	23
Fiction	46	72	44	22	1	0	185
Foreign books	1	0	0	0	0	0	1
Total	246	90	56	35	1	1	429
Rental coll.	3						

Classified Report
Circulation

	Adult	Child	Evans branch	E. End branch	Hosp.	Schools	Stations	Total
General works	38	6	5	1	0	0	0	50
Philosophy	162	2	3	0	0	0	0	167
Religion	139	50	38	8	0	89	0	324
Sociology	291	373	263	115	0	451	0	1493
Philology	11	0	5	0	0	0	0	16
Science	148	137	87	40	0	175	0	587
Useful arts	237	70	66	24	0	43	0	440
Fine arts	386	75	81	49	0	15	4	610
Literature	606	240	157	77	1	144	2	1227
History	285	174	101	47	0	283	0	890
Travel	273	178	77	49	0	364	7	948
Biography	269	80	97	45	0	130	0	621
Fiction	9570	3079	2830	1926	146	1412	473	19436
Magazines	176	27	124	211	49	0	0	587
Foreign books	22	0	7	0	0	0	0	29
Rental coll.	316	0	0	0	0	0	0	316
Total	12929	4491	3941	2592	196	3106	486	27741

Finance

Receipts:

Expenditures:

Balance due from appropriation 30 Sept. 1928 -----	\$23,941.83
Fees for non-residents ---	9.00
Fines, damages, lost bks. --	129.51
Rental coll. -----	15.35
Reserve postals -----	2.94
Sale of old books & mags. --	13.20
Interest -----	5.15

Salaries -----	\$1616.60
Janitor service -----	215.00
Books -----	593.41
Periodicals -----	15.00
Binding -----	392.26
Supplies -----	41.41
Repairs and improvements ---	20.74
Light -----	38.64
Heat -----	12.57
Furniture and fixtures ----	1.19
Rent -----	35.00
Telephone -----	12.20
Postage, freight, express --	8.67
Miscellaneous -----	23.54
Total expenditures -----	\$3026.23
Balance due from appropriation 31 Oct. 1928 -----	\$21,090.75

Total receipts ----- \$24,116.98

Respectfully submitted,

Minnie A. Dill

Librarian.