

Regular Meeting of the Library Board

October 25, 1935

Present: Mrs. Vincent, Mrs. Evans, Mrs. Miller, Mrs. Garman and Mrs. Buckner. In the absence of Mr. Allen, Mrs. Evans acted as chairman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion, the Bennett & Shade insurance bill, covering persons employed in building of new stack room addition, was to be paid if Messrs. Allen and Shilling approved of the corrected audit.

On motion, the subscription for furnishing periodicals for 1936 was let to the Hanson-Bennett Agency, Chicago, for \$443.00. This is the same firm which has handled our orders satisfactorily for several years. Six new periodicals were added to the list this year and four dropped.

On motion, the new books recommended by the Book committee were ordered purchased. On motion, the salary of Mr. Hiser, assistant janitor, was to<sup>be</sup> raised ten dollars, - which gives him sixty dollars a month.

National Book Week will be observed November 17-23, especially in the children's room, with many new books, pictures, exhibits, and lists of books for distribution, and a puppet show the last day.

Mention was made of the large picture of Andrew Carnegie, which had been received as a gift from the Carnegie Corporation of New York, together with a set of posters containing quotations from his writings and speeches, and a book

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entitled "The Benefactions of Andrew Carnegie". All libraries which had received a gift for library buildings received similar gifts at this time in observance of the celebration of the 100th anniversary of the birth of Andrew Carnegie, November 25.

The library also plans to celebrate the Mark Twain centenary during Book Week and continuing through his birthday November 30th

Announcement was made of the annual conference of the Illinois Library Association to be held in Rockford, October 30-31 and November 1, and an invitation extended to the Board members to attend- especially the Trustees section. The librarian and several members of the staff expect to go up.

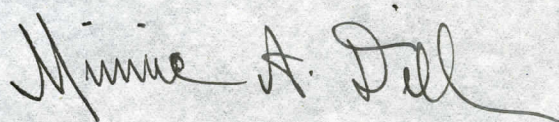
Attention was called to the extensive exhibit in the rear of the stack room, of the new picture file material and members were asked to stop in and see it.

Folders "Remember the Library", from the A.L.A., were distributed. These suggest gifts and bequests to libraries from citizens, and will be sent to representatives of organizations, attorneys, and others.

The walls in the Board room had been decorated since the last meeting and the improvement met approval.

Bills to the amount of \$2,075.22 were approved by the Finance committee and ordered paid.

On motion, adjourned.



Secretary.

Librarian's Report for September, 1935

Book Account

	Adult	Juvenile	Total
Total vols. 31, August 1935	51505	14865	66370
New books added by purchase	115	25	140
Books replaced	0	28	28
Total additions	115	53	168
Books withdrawn	110	53	163
Total vols. 30 Sept. 1935	51510	14865	66375

Registration

	Main Lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Aug. '35	13323	4485	1043	1190	20041
Borrowers registered	322	55	20	19	416
Borrowers cards cancelled	337	112	18	13	480
Cards in force 30 Sept. '35	13308	4428	1045	1196	19977

Circulation

	Main Lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	13088	2993	1600	1417	19098
Largest daily circulation at Main Lib.-	814		At Evans branch-		232
Overdue notices sent - - - - -					268
Reserve postals sent - - - - -					114
Pictures loaned - - - - -					757

Binding and Repair

Books repaired in library - - - - -	1235
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Classified Report

Book Account

	Main Lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Aug. '35	47228	7949	5757	2607	2829	66370
New books added:						
General works	3	0	0	0	0	3
Philosophy	1	0	0	0	0	1
Religion	1	0	0	0	1	2
Sociology	14	3	0	0	6	23
Language	1	0	0	0	0	1
Science	2	1	0	0	1	4
Useful arts	13	3	0	0	0	16
Fine arts	8	3	0	0	0	11
Literature	10	3	0	0	1	14
History	11	0	0	0	3	14
Travel	9	1	0	0	10	20
Fiction	31	11	0	0	5	47
Total added	115	25	0	0	28	168
Rent coll. 9						
Books withdrawn	89	39	24	9	2	163
Total vols. 30 Sept. '35	47254	7935	5733	2598	2855	66375

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Classified Report

Circulation

	Main Lib.		Evans	Total
	Adult	Child	branch	
General works	14	2	6	22
Philosophy	171	1	2	174
Religion	160	24	17	201
Sociology	303	31	30	364
Fairy tales		191	72	263
Language	12	0	0	12
Science	213	135	66	414
Useful arts	421	82	67	570
Fine arts	330	54	18	402
Literature	519	111	70	700
History	489	85	67	641
Travel	478	92	46	616
Biography	341	51	40	432
Fiction	9162	2070	2322	13554
Magazines	248	64	194	506
Foreign books	17	0	0	17
Rent coll.	210	0	0	210
Total	13088	2993	3017	19098

Finance

RECEIPTS:

Balance on hand 30 Ag. '35 -	\$269.84
Fines, damaged & lost bks.-	81.10
Fees from non-residents ---	14.00
Rent collection -----	10.50
Reserve postals -----	2.34
Sale of old books, etc ----	7.06
Amount placed to account -	\$3000.00

Total receipts ----- \$3384.84

EXPENDITURES:

Salaries -----	\$1618.00
Janitor service -----	170.00
Books -----	178.37
Binding -----	8.87
Supplies -----	9.23
Repairs & improvements ----	8.25
Light -----	2.46
Furniture & fixtures -----	37.68
Telephone -----	5.00
Postage, drayage, etc ----	2.07
Extra bldg expense -----	249.50
Miscellaneous -----	14.90
Total expenditure -----	\$2304.33
Balance on hand 27 Sp. '35--	\$1080.151

Respectfully submitted,

*Minnie A. Dill*

Librarian.