

Regular Meeting of the Library Board

June 27, 1941

Present: Mr. Knuth and Mrs. Evans.

The librarian's and secretary's reports were not read nor approved.

Mr. Knuth approved ~~the~~ bills to the amount of \$3,322.10 which were later also approved by Mrs. Buckner; and Mrs. Evans signed the checks.

Mabel A. Wayne

Acting secretary.

Librarian's Report for May, 1941

Book Account

	Adult	Juvenile	Total
Total vols. 30 Ap.'41	59195	17010	76205
New books added by purchase	169	4	173
New books added by gift	1	0	1
Books replaced	1	0	1
Total additions	171	4	175
Total vols. 31 My.'41	59366	17014	76380

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Ap.'41	12904	3838	801	916	18459
Borrowers registered	171	62	15	22	270
Borrowers cards cancelled	147	43	8	16	214
Cards in force 31 My.'41	12928	3857	808	922	18515

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	10573	2752	1134	1301	2878	18638
Largest daily circ. at Main library-			779	At Evans branch-		151
Overdue notices sent - - - - -						489
Reserve postals sent - - - - -						129
Pictures loaned - - - - -						577
Telephone calls - - - - -						391

Binding and Repair

Books sent to bindery - - - - -						0
Books repaired in library - - - - -						1253

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 30 Ap.'41	54505	9019	7023	2357	3301	76205
New books added:						
General works	2	0	0	0	0	2
Religion	7	0	0	0	0	7
Sociology	19	0	0	0	0	19
Science	2	0	0	0	0	2
Useful arts	29	0	0	0	0	29
Fine arts	10	0	0	0	0	10
Literature	16	1	0	0	0	17
History	16	0	0	0	0	16
Travel	8	0	0	0	0	8
Biography	17	0	0	0	0	17
Fiction	45	2	1	0	0	48
Total added	171	3	1	0	0	175
Rent coll.- 23						
Total vols. 31 My.'41	54676	9022	7024	2357	3301	76380

Librarian's Report for May, 1941 --- 2

Classified Report

Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	30	2	2	0	34
Philosophy	189	0	9	0	198
Religion	182	13	9	41	245
Sociology	512	45	30	105	692
Fairy tales	0	147	63	251	461
Language	9	0	0	0	9
Science	207	96	42	112	457
Useful arts	550	135	73	107	865
Fine arts	548	44	30	38	660
Literature	645	111	66	168	990
History	399	14	41	185	639
Travel	361	74	71	233	739
Biography	409	67	28	88	592
Fiction	5796	1976	1785	1550	11107
Magazines	307	28	186	0	521
Foreign books	27	0	0	0	27
Rent coll.	402	0	0	0	402
Total	10573	2752	2435	2878	18638

Books and periodicals used for reference in Main adult dept.- 1338

Finance

RECEIPTS:

Bal. on hand 30 Ap'41 -----	\$4830.03
Fines, damaged & lost bks.---	140.79
Non-resident fees -----	10.75
Rent collection -----	20.10
Reserve postals -----	2.58
 Total receipts -----	 \$5004.25

DISBURSEMENTS:

Salaries -----	\$1827.70
Janitor service -----	225.00
Books -----	959.30
Periodicals -----	2.00
Binding -----	19.00
Supplies -----	129.67
Repairs & improvements --	2.25
Light -----	4.85
Heat -----	90.00
Furniture & fixtures ----	22.51
Telephone -----	14.00
Postage, drayage, etc. --	4.37
Insurance -----	11.20
Miscellaneous -----	10.25
Total disbursements ----	3322.10
Bal. on hand 31My.'41 ---	\$1682.15

Respectfully submitted,

*Minnie Dill*  
Librarian.