

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

01/01/84 THRU 01/31/84

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
11098	TREAS ILL MUNI RETIREMENT	RETIREMENT	9,226.27
11104	BAKER & TAYLOR CO	BOOKS	799.24
11105	BAKER & TAYLOR CO	BOOKS	4,649.92
11106	A M BEST CO	BOOKS	450.00
11107	BLACK & CO	HARDWARE	27.28
11108	BOLAND ELECT SUPPLY CO	ELECT SUPPLIES	80.41
11109	CONSERVATIONIST	BOOKS	14.00
11110	DOUBLEDAY & CO INC	BOOKS	59.54
11111	ILL BELL TELEPHONE CO	TELEPHONE SERVICE	559.71
11112	LUGARI'S	AUTO PARTS	634.41
11113	MTI TELEPROGRAMS INC	AUDIO VISUAL	823.00
11114	NATL A V CENTER	AUDIO VISUAL	95.00
11115	NATL RECREATION	BOOKS	15.00
11116	PARENTING PICTURES	AUDIO VISUAL	396.59
11117	SATTLEY'S OFFICE SUPPLIES	OFFICE SUPPLIES	29.20
11118	SCRIBNER BOOK CO INC	BOOKS	83.32
11119	SUPERIOR JANITORIAL SERV	JANITORIAL	26.00
11120	SUPT OF DOCUMENTS	BOOKS	38.95
11121	INTERTEX PUBLISHING	BOOKS	61.20
11122	TREAS %MED INS ESCROW	INSURANCE	2,431.00
11123	TREAS %NON MED INS ES	INSURANCE	1,164.00
11124	TREAS GNL OPERATING FUND	ADM CHARGES	1,361.00
11125	VIDEO WINE GUIDE	AUDIO VISUAL	71.50
11126	WARREN GORHAM & LAMONT	BOOKS	195.00
11127	H W WILSON CO	BOOKS	65.00
11128	WORLDWIDE TAPE DISTRIBUTR	AUDIO VISUAL	59.95
11218	TREAS PETTY CASH FUND	REIMBURSEMENT	229.76

TOTAL OF ALL VOUCHER CHECKS = 23,646.25

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

01/01/84 THRU 01/31/84

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
10838	TREAS PAYROLL FUND	PAYROLL	32,891.99
10925	HERALD & REVIEW	ADVERTISING	4.62
11076	AUDIO BUFF CO INC	AUDIO VISUAL	439.88
11077	B&C TV SERVICE	CASSETTE PLAYER	737.00
11078	POSTMASTER	POSTAGE	300.00
TOTAL OF ALL VOUCHER CHECKS =			34,373.49

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

01/01/84 THRU 01/31/84

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
10740	DIRECTOR OF LABOR	UNEMPLOYMENT	384.60
10795	AMER BOOK PRICES CURRENT	BOOKS	75.25
10796	BADGE-A-MINIT LTD	BOOK COVERS	80.76
10797	BELL & HOWELL	BOOKS	440.64
10798	DICK BLICK	OFFICE SUPPLIES	12.36
10799	CREDIT BUREAU OF DECATUR	BOOKS	100.00
10800	DEMCO EDUCATIONAL CORP	OFFICE SUPPLIES	216.53
10801	DEPT OF CONSERVATION	BOOKS	17.91
10802	DENVER POST	BOOKS	96.00
10803	DUNKER ELECTRIC	ELECT SUPPLIES	26.24
10804	EWING MOWER SERVICE	MOWER PARTS	24.30
10805	FOREIGN AFFAIRS	BOOKS	60.00
10806	FOREIGN POLICY	BOOKS	25.00
10807	CHARLES FRANKLIN PRINTERS	BOOKS	9.00
10808	GAYLORD BROS	OFFICE SUPPLIES	821.28
10809	GESTETNER CORP	OFFICE SUPPLIES	22.55
10810	GREANIAS AND BOOTH	SERVICES RENDERED	120.00
10811	HERALD & REVIEW	BOOKS	77.12
10812	JOHN HEROLD INC	BOOKS	78.00
10813	INTL FILM BUREAU	AUDIO VISUAL	476.94
10814	NORMAN LATHROP	BOOKS	15.97
10815	MALJACK PRODUCTIONS INC	AUDIO VISUAL	50.44
10816	MEANS SERVICE CENTER	LAUNDRY SERVICE	27.35
10817	NAT'L WILDLIFE FEDERATION	BOOKS	8.50
10818	NATL GEOGRAPHIC SOCIETY	BOOKS	48.30
10819	NATL REGISTER PUBL CO INC	BOOKS	225.75
10820	NEW YORKER	BOOKS	156.00
10821	THE PANTAGRAPH	BOOKS	72.00
10822	POSTMASTER	BULK MAILING FEE	40.00
10823	ROLLING PRAIRIE LIBRARIES	MAINT CONTRACT	4,013.98
10824	SCRIBNER BOOK CO INC	BOOKS	16.01
10825	TREAS CENTRAL SERVICE FND	GASOLINE	222.02

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
10826	VOICE OF YOUTH ADVOCATES	BOOKS	20.00
10827	WALL STREET JOURNAL	BOOKS	188.00
10828	WEST PUBL CO	BOOKS	169.00
10829	WORLD BOOK ENCYCLOPEDIA	BOOKS	14.95

TOTAL OF ALL VOUCHER CHECKS = 8,452.75

CITY OF DECATUR, ILLINOIS

DECATUR PUBLIC LIBRARY

01/01/84 THRU 01/31/84

VOUCHER #	PAYMENTS MADE TO:	FOR:	AMOUNT
10490	AMERICAN LIBRARY ASSN	ADVERTISING	6.00
10499	POSTMASTER	POSTAGE	300.00
10508	TREAS PAYROLL FUND	PAYROLL	32,399.74
10603	ILL POWER CO	POWER FOR MONTH	2,712.38
10612	INTL MED ASSOC OF DECATUR	PROF SERVICES	80.00
10658	ASALH	BOOKS	20.00
10659	COUNTRY JOURNAL	BOOKS	54.00
10660	DASH DISPOSAL	DISPOSAL SERVICE	16.50
10661	DECATUR PAPER HOUSE	PAPER SUPPLIES	107.40
10662	ENTER MAGAZINE	BOOKS	12.95
10663	GESTETNER CORP	OFFICE SUPPLIES	361.25
10664	GOURMET	BOOKS	72.00
10665	SUPT OF DOCUMENTS	BOOKS	6.00
10666	HARPER & ROW	BOOKS	15.92
10667	INDIANAPOLIS STAR	BOOKS	55.00
10668	LUGARI'S	REPAIR SERVICE	46.06
10669	OTIS ELEVATOR CO	ELEVATOR MAINT	264.41
10670	PARENTS	BOOKS	84.00
10671	PEORIA JOURNAL STAR INC	BOOKS	105.76
10672	PITNEY BOWES	MACHINE RENTAL	92.00
10673	REDBOOK	BOOKS	109.85
10674	ROLLING PRAIRIE LIBRARIES	BOOKS	9.50
10675	SIMPLICITY PATTERN CO	BOOKS	38.50
10676	SMITH TIRE CO	REPAIR SERVICE	18.50
10677	SOUND/VIDEO UNLTD	OFFICE SUPPLIES	192.24
10678	STATE JOURNAL REGISTER	BOOKS	83.20
10679	TREAS GNL OPERATING FUND	OFFICE SUPPLIES	30.30
10680	U S CATHOLIC	BOOKS	12.00
10681	VOGUE	BOOKS	48.00
10684	POSTMASTER	POSTAGE	22.70

TOTAL OF ALL VOUCHER CHECKS = 37,376.16

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

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MAY 1, 1983 THRU JAN 31, 1984

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
415	SERVICE RECOGNITION PAYROLL	1,675.00	0.00	152.50	1,042.50	632.50	
423	INSURANCE	8,303.00	0.00	692.00	6,227.00	2,076.00	
499	SMALL CAPITAL ITEMS	1,940.00	0.00	0.00	1,326.86	613.14	
	TOTAL OPERATING EXPENDITURES	1,294,261.00	0.00	91,542.34	909,073.30	385,187.70	70.24
510	AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
515	OFFICE MACHINERY & EQUIPMENT	16,270.00	0.00	737.00	10,769.00	5,501.00	
520	OTHER MACHINERY & EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
525	LIBRARY BOOKS RECORDS & EXHIBITS	160,000.00	0.00	9,072.25	113,524.06	46,475.94	
525 A	AUDIO VISUAL MATERIALS	45,130.00	0.00	1,590.30	26,723.96	18,406.04	
	TOTAL CAPITAL OUTLAY	221,400.00	0.00	11,399.55	151,017.02	70,382.98	68.21
	TOTAL EXPENDITURES	1,515,661.00	0.00	102,941.89	1,060,090.32	455,570.68	69.94

MAY 1, 1983 THRU JAN 31, 1984

REVENUE ITEMS

ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
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56	REVENUE	0.00	0.00	82,969.25	82,969.25-
524	INTEREST INCOME	0.00	0.00	0.00	0.00
	TOTAL REVENUE	0.00	0.00	82,969.25	82,969.25-

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	

ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND

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MAY 1, 1983 THRU JAN 31, 1984

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
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FUND BALANCE MAY 1, 1983

89,855.00

0.00

89,882.06

27.06-

INCOME

0.00

0.00

0.00

0.00

INTEREST ON INVESTMENTS

7,500.00

2,569.41

4,796.40

2,703.60

MISC INCOME

0.00

0.00

0.00

0.00

TOTAL REVENUE

97,355.00

2,569.41

94,678.46

2,676.54

97.25

MAY 1, 1983 THRU JAN 31, 1984

REVENUE ITEMS

ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	3 OF EST.
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	FUND BALANCE MAY 1, 1983	21,080.00	0.00	22,169.43	1,089.43-	
518	SALE OF CITY PROPERTY	0.00	0.00	0.00	0.00	
524	INTEREST SAVINGS	1,000.00	103.25	1,024.89	24.89-	
731	TRANS FROM CITY OF DECATUR	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	22,080.00	103.25	23,194.32	1,114.32-	105.05

MAY 1, 1983 THRU JAN 31, 1984

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
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FUND BALANCE MAY 1, 1983

3,273.00

0.00

3,988.68

715.58-

REVENUE

0.00

0.00

0.00

0.00

INTEREST ON INVESTMENTS

400.00

911.66

1,088.28

688.28-

MISC INCOME

900.00

0.00

0.00

900.00

TOTAL REVENUE

4,573.00

911.66

5,076.96

503.96-

111.02

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
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58

EXPENDITURES

3,000.00

0.00

80.76

1,027.14

1,972.86

34.24

TOTAL EXPENDITURES

3,000.00

0.00

80.76

1,027.14

1,972.86

34.24

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

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MAY 1, 1983 THRU JAN 31, 1984

REVENUE ITEMS

		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1983	544,592.00	0.00	634,190.86	89,598.86-	
101	CURRENT YEAR TAXES	1,147,825.00	0.00	1,096,014.78	51,810.22	
101A	PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
106	REPLACEMENT TAX	0.00	9,469.04	25,745.42	25,745.42-	
524	INTEREST ON INVESTMENTS	45,000.00	30,281.42	58,927.91	13,927.91-	
728	LIBRARY FINES & FEES	25,000.00	3,633.09	22,926.98	2,073.02	
728A	NON-RESIDENT FEES	5,000.00	456.00	4,370.00	630.00	
729	LOST & DAMAGED BOOKS	3,100.00	267.35	2,242.06	857.94	
730	PRINTS MADE ON COPY MACHINE	700.00	80.00	733.72	33.72-	
733	ILL ST PER CAPITA GRANT	47,000.00	0.00	0.00	47,000.00	
799	MISCELLANEOUS INCOME	3,200.00	813.85	2,454.44	745.56	
	TOTAL REVENUE	1,821,417.00	45,000.75	1,847,606.17	26,189.17-	101.44

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	904,640.00	0.00	62,884.85	637,912.06	266,727.94	
102 A	STRAIGHT OVERTIME	150.00	0.00	22.96	1,365.16	1,215.16-	
103	RETIREMENT FUND	126,855.00	0.00	9,226.27	90,118.46	36,736.54	
105	WORKMEN'S COMPENSATION	4,522.00	0.00	472.00	3,104.00	1,418.00	
106	UNEMPLOYMENT COMPENSATION	4,209.00	0.00	384.60	2,672.19	1,536.81	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	24,580.00	0.00	2,431.00	19,581.00	4,999.00	
109	TEMPORARY SALARIES	16,564.00	0.00	2,231.42	19,266.19	2,702.19-	
201	ADVERTISING	500.00	0.00	10.62	388.95	111.05	
202	PRINTING & BINDING	6,500.00	0.00	1.60	2,512.62	3,987.38	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	0.00	264.41	5,489.98	4,510.02	
212	SERVICE MAINTAIN IMPROV OTHER THAN BLDGS	600.00	0.00	36.50	247.95	352.05	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	19,600.00	0.00	4,105.98	13,211.15	6,388.85	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	1,500.00	0.00	239.80	713.53	786.47	
221	AUDITING SERVICES	650.00	0.00	0.00	500.00	150.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	0.00	200.00	3,135.75	2,135.75-	
231	ELECTRICITY	74,000.00	0.00	2,712.38	46,785.97	27,214.03	
233	TELEPHONE	10,000.00	0.00	559.71	6,053.58	3,946.42	
234	WATER	500.00	0.00	0.00	383.36	116.64	
241	CONFERENCE AND OTHER TRAVEL EXPENSE	5,088.00	0.00	0.00	3,311.52	1,776.48	
245	POSTAGE	5,800.00	0.00	777.75	4,340.97	1,459.03	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,380.00	0.00	0.00	1,285.00	95.00	
288	RENTALS	5,665.00	0.00	0.00	3,427.16	2,237.84	
310	GAS OIL & ANTIREEZE	2,500.00	0.00	229.27	1,479.92	1,020.08	
312	JANITORIAL SUPPLIES	2,200.00	0.00	74.57	1,344.83	855.17	
320	MATERIALS TO MAINTAIN BLDGS & IMPROVMT	10,000.00	0.00	167.49	5,027.48	4,972.52	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	1,500.00	0.00	456.18	1,369.23	130.77	
330	MEDICAL & LABORATORY SUPPLIES	3.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	18,000.00	0.00	1,847.48	13,199.93	4,800.07	
402	CONTINGENCIES	7,500.00	0.00	0.00	0.00	7,500.00	
403	TRANS TO G F (ADMIN SERV)	16,335.00	0.00	1,361.00	12,249.00	4,086.00	

STATISTICAL REPORT

January, 1984

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>12 Months to Date</u>
Total Books, 1983 -	30,836	2,472	20,375	53,683	632,808
1982 -	34,298	2,965	22,514	59,777	603,616
A-V Materials, 1983 -	4,456	--	343	4,799	41,663
1982	3,326	--	236	3,562	30,908
Total Circulation, 1983 -	35,292	2,472	20,718	58,482	674,471
1982 -	37,624	2,965	22,750	63,339	634,524

TECHNICAL PROCESSING

Cataloging

New books added	720
New titles added	351
Books withdrawn	1,268
Books mended	1,104

Acquisitions

Books checked in	693
Telephone Directoris	56
Pamphlets	92
Gifts	140

Materials in the State of Processing

Materials (physical items) -	916
Titles -	574

FINANCIAL REPORT

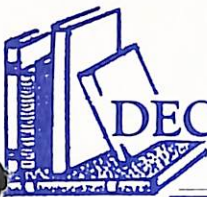
	<u>Budgeted</u>	<u>YTD Expended 1982/83</u>	<u>YTD Expended 1983/84</u>	<u>Unencumbered</u>
Personal Services	1,081,520	736,940	774,019	307,501
Operating	212,741	143,997	135,054	77,687
Capital and Books	221,400	144,928	151,017	70,383

STAFF STRENGTH

	<u>Strength Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present Strength</u>
Professional	6	--	--	6
Library Assistants	7 + 6 (480 hrs)	--	--	7 + 6 (480 hrs)
Clerical	21 + 18 (1390 hrs)	--	1/2	21 + 19 (1398 hrs)
Maintenance	3 1/2	--	--	3 1/2

Current Vacancies: 1/2 Technical Services Clerk I, 1 Supervisor, Technical Services,
1 A-V Youth Librarian

Computer Downtime for Month: 18 1/2 hours



DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



BOARD OF DIRECTORS MEETING

AGENDA

JANUARY 19, 1984

- I. CALL TO ORDER
SHARON ALPI, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING NOVEMBER 17, 1983
 - B. SPECIAL BOARD MEETING DECEMBER 19, 1983
- III. CITY LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. FINANCE AND PROPERTIES
 1. Approval of Bills for November and December
 - B. PERSONNEL AND PUBLIC RELATIONS
 1. Amendments to Policy Code
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Alpi
Mr. Grieve
Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Mr. Susler

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - January 19, 1984

The regular meeting of the Board of Directors of the Decatur Public Library was held January 19, 1984 in the board room of the main library.

Members Present:

Mrs. Alpi
Mr. Grieve
Mr. Marshall
Mrs. Moore
Mr. Mueller
Mrs. Rossiter
Mr. Seidman
Mr. Susler

Members Absent:

Mrs. Jackson

Others Present:

Mrs. Brooks
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:30 p.m. by the President, Sharon Alpi.

There being no regular meeting of the Board for the month of December due to lack of a quorum, the minutes of the regular meeting of November 17, 1983 were approved as printed and mailed. The minutes of the special meeting of the Board on December 19, 1983 were also approved as mailed.

In his monthly report to the Board, Mr. Dumas noted in the packet sent to the Board he had included data he compiles each year describing Decatur's standing in comparison with other Illinois libraries population-wise for circulation, expenditures, and other information of interest taken from Illinois Libraries dated November, 1983. For the most part, Decatur looks very good. Also forwarded was a comparison with National Public Library Indexes taken from American Libraries (Sept., 1983). In the 10-year period covered, our circulation increased 32%. In comparison of expenditures of 1980 dollars, the statistics show that our budget has been roughly the same for the last ten years. I think this is significant, as our circulation during this 10-year period has grown something like 100,000 with the same dollar expenditure, Mr. Dumas informed.

Mr. Dumas stated he had a meeting with Chuck Hale, the Millikin University Librarian who has been engaged by Rolling Prairie as a consultant. Mr. Hale's charge seemed to be more or less to mediate between RPL and DPL with respect to the questions we have regarding the computer and to the problem of the expanded data base and authority control. Mr. Hale agreed there is a real problem with the conversion and authority control and he doesn't know what the answer is, because he felt our observations were well founded. He suggested that, if DPL would be agreeable to assume responsibility for authority control, with staff paid for by Rolling Prairie, this might solve the problem. I told him, Mr. Dumas continued, I thought this would probably be agreeable, but that

same proposal had been made to RPL over a year ago and had not been acceptable to them at that time. Mr. Hale advised Hugh Atkinson, the other consultant for RPL, will be coming over soon for further discussion. Mr. Susler stated he was unaware the two consultants hired by Rolling Prairie were to mediate differences and wondered why we didn't have something to say about who the consultants would be, as that is contrary to what we were told their function was. Mr. Marshall stated he did not think we would be committed to any arbitration since they are paying the consultants, and we should have no obligation to buy anything that is said, but should be something we can talk to them about.

Continuing, Mr. Dumas informed a meeting has also been set up with Mr. Plotzke, Mr. Johnson, and a representative from the Illinois State Library to discuss some of the issues which had been proposed by our Ad Hoc Committee when it met with the RPL Board several months ago.

Mr. Dumas advised the Board that the Library has taken steps to terminate a staff member, Mr. Clarence Wheatley. We have submitted a list of charges and specifications to the Decatur Civil Service Commission for his termination. Mr. Wheatley has been making personal telephone calls at night to patrons of the Library. He did not cease doing this after he was instructed to desist.

For the record, Mr. Dumas noted the schedule of meetings of the Board and Personnel and Public Relations Committee, prepared by the Library's attorney, has been sent to the appropriate news agencies and has been posted as required on the Library's bulletin board downstairs.

As Chairman of the Finance and Properties Committee, Mr. Marshall moved on behalf of his Committee, approval of bills for November and December, 1983, Mrs. Rossiter seconded the motion, and it was unanimously approved by a roll-call vote. Mr. Marshall asked if we had received any responses to our ads for a Y-AV Librarian and Technical Services Supervisor. Mr. Dumas answered there were many responses and two interviews have been scheduled for the Y-AV position and one will probably be scheduled soon for the Supervisor's position. Mr. Grieve wondered if the Library plans to get into the laser disc program, and Mr. Dumas stated - not now, as patrons lack equipment and materials presently available lack variety.

As Chairman of the Personnel and Public Relations Committee, Mr. Grieve moved that Article II, "Circulation of Library Materials" of the Code of Library Policy be amended in Section 5 of Paragraph D, by the addition of the following:

- (e) The City Librarian may, at his discretion, cancel charges for phonodiscs returned damaged but which the patron claims were damaged prior to his borrowing them, provided such claims are not made more than three times and are not made for more than a total of three items.

Mr. Mueller seconded the motion. In discussion, Mr. Susler queried why the policy did not include this discretionary power of the City Librarian to all types of material, and Mr. Dumas answered this might be difficult to do at

the present time, but that he might come back to the Board for broader coverage later. The motion as seconded was approved.

Mr. Grieve further moved that the Classification and Pay Plan included as Appendix I in Article III be replaced by the Classification and Pay Plan dated January 19, 1984. Mr. Seidman seconded the motion. Mr. Dumas explained that the Civil Service Commission did a new survey, wrote new job descriptions, and assigned new job titles for library positions, so that the old titles are no longer applicable. Mr. Marshall asked if there were pay grade changes or function changes, and Mr. Dumas answered they remained the same, just new titles. Mr. Seidman asked how restrictive the job titles are, and if duties between different classifications are interchangeable, and Mr. Dumas replied this could be done on a short-term basis. The motion as seconded carried.

As DPL's representative to the Rolling Prairie Board, Mrs. Alpi reported she believes she is beginning to be noticed. In the charge to the two consultants employed by RPL, Mr. Plotzke stated that the computer data base is owned by Rolling Prairie, and I challenged that statement, Mrs. Alpi stated. Mr. Plotzke indicated this was something Mr. Hale and Mr. Atkinson would study.

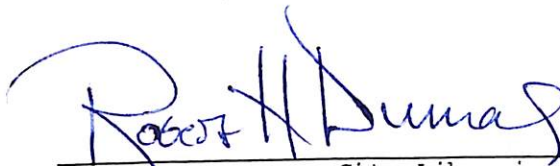
Reporting on her last meeting as a member of the Multitype System Conversion Committee, Mrs. Moore stated her original proposal which we voted on and approved was that the Multitype Board consist of 15 members - 1 for academic, 1 for school, 1 for special, 1 for Springfield, 1 for Decatur, and 10 members for the other 42 public libraries. Mrs. Moore stated they asked her to reconsider her motion and she refused to do so. The counter proposal which will probably come up later for the 15 member board is 2 for academic, 2 for schools, 2 for special, 1 for Springfield, 1 for Decatur, and 7 representing the other 42 public libraries. Mrs. Moore stated the law specifies that 51% of the new board have to be public library trustees and does not exclude librarians. My concern is that we will probably have at least six librarians on the board, and maybe more, without violating the law. I want to know how you feel about it, she concluded. Mr. Marshall observed that the point made by Mrs. Moore earlier about the potential for professional intimidation on a board like that is well taken - we are the experts; this is what should be done. It seems to me, Mr. Marshall continued, that the whole concept hangs on lay control, and I think we should not relinquish that lay control or permit intimidation by professionals. Mrs. Moore stated she felt the public libraries are the basis for the library system and that lay control needs to be assured. Mr. Susler agreed with this and stated he does not like the idea of State control over libraries. "I think it has gone out of our hands, and I intend to express it", Mr. Susler stated. "This is a matter for discussion all over the State and I am afraid there has been very little discussion of it." Mrs. Alpi stated she was in sympathy with Mr. Susler and with Mrs. Moore's frustration. As President, she asked Mrs. Moore and Mr. Susler to comprise a committee, draw up their feelings and resolutions of how they feel the Board should respond, and advise other libraries in the region of our feelings.

Under New Business, Mr. Dumas stated he had forgotten to mention the Library has received a campaign poster photograph of Abraham Lincoln which was donated to the Library by the late Elbert Smith.

Under Old Business, Mr. Marshall expressed his appreciation to the Staff for the Christmas luncheon, and the very fine DPL cookbook.

At this time the President presented Mr. Susler with a wedding gift on behalf of the Board.

The meeting was adjourned at 5:45 p.m.



Robert H. Dumas, City Librarian

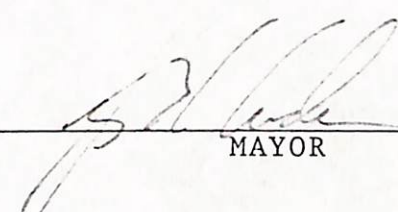
For Secretary of the Board

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Consent of the Council is hereby requested for the appointment by the Mayor of the following named as members of the boards or commissions set opposite their respective names, to serve terms expiring upon the dates set opposite their respective names or until their respective successors are appointed and qualified:

Marshall Susler	Library Board of Directors	7/1/86
William Grieve	Library Board of Directors	7/1/86
Reba Jackson	Library Board of Directors	7/1/86

DATED this 30th day of January, 1984


MAYOR

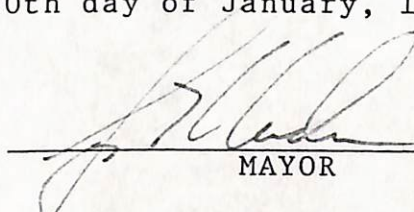
RESOLUTION NO. R 84-10

RESOLUTION APPROVING APPOINTMENTS

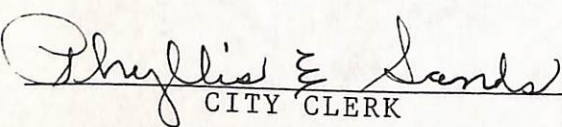
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF DECATUR, ILLINOIS:

Section 1. That consent of the Council be, and it is hereby, given to the appointment by the Mayor of the persons aforesaid as by said Mayor requested, which said request be, and it is hereby, received, placed on file and approved.

PRESENTED AND ADOPTED this 30th day of January, 1984.


MAYOR

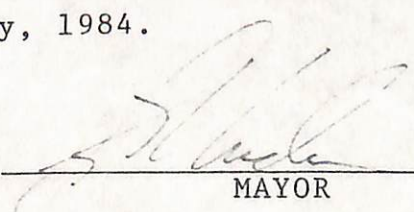
ATTEST:


CITY CLERK

TO THE COUNCIL OF THE CITY
OF DECATUR, ILLINOIS:

Having received your consent I hereby appoint those named in the foregoing request by you approved as therein requested.

DATED this 30th day of January, 1984.


MAYOR