

Trustees Meeting
April 25, 1952

The regular meeting of the Board was called to order at 3:40 p.m.

Members present: Mr. Knuth presiding, Mrs. Gage, Mrs. Garman, Mrs. Loewen, Messrs. Blackford, Owen and Stafford.

The minutes of the previous meeting were approved as read.

The Librarian's report for March was examined and ordered filed.

The motion was made by Mr. Stafford, seconded by Mr. Owen and unanimously *passed* that bills for maintenance totaling \$2860.91; for renovations totaling \$1262.35 and the payroll for \$4135.87 be paid.

It was reported that the electric lift had been completed April 8th and that the contract for erecting a chain link fence between the American Legion property and the Library had been placed with the Ornamental Iron Works for \$203.50, the American Legion contributing \$50.00

There was no report ready on fireproof vaults.

The Librarian reported that Mr. Wilson had said we would need many new screens for the main building next year. She spoke of the need of the painting of the outside of the building and of the replacement of window casements.

She reported that Mr. Lee Steele had resigned as Bookmobile driver on April 12th and that Mr. Paul Fulton had gone on duty April 9th. She asked the Board's reaction to hiring a candidate for the Bookmobile librarian's position -- a young man of excellent qualifications but with a speech impediment.

Mr. Stafford asked her if it were not her responsibility to hire personnel. She replied it was but that she had been under the impression that the Board wanted details before people were added to the Staff. It was the Board's opinion that vacancies be filled as quickly as possible to the best of the librarian's ability.

It was agreed to continue buying oil for the Evans Branch from the Standard Oil Company.

The date of the Annual Meeting was set as Friday, May 9th.

The Librarian asked the Board if she was to close the Library at 8:00 p.m. during June, July and August. The Board decided to lay the matter on the table until after the Referendum on daylight saving May 6th.

It was reported that the Library had entered the Dana Award Contest. The award is given each year to those libraries having the best public relations programs.

A Staff Committee -- Mr. Duchac, Miss Shenk and Miss Martin -- met with the Board and requested a permanent classification and pay plan for the Library. Mr. Duchac spoke briefly of a survey the Staff had made recently of libraries in our population class. He said Decatur showed up well on its basic salaries but that the Staff hoped to have something concrete on which they could plan.

After the Committee had left the Board Room, the Trustees instructed the Librarian to prepare a basic pay plan and classification schedule for their consideration and to call a meeting of the Finance Committee before the Annual Meeting.

The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Muriel E. Perry

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