

Regular Meeting of the Library Board

March 29, 1935

Present: Messrs. Shilling and Knuth, Mrs. Vincent, Mrs. Evans and Mrs. Miller. In the absence of Mr. Allen, Mr. Shilling acted as chairman and signed the checks.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

On motion, the bid of F. J. Walter & Son for a concrete walk-way to replace the old one at the front entrance of the library, was passed for the sum of \$192.90

Further information regarding the library measures now before legislature was presented,- being extracts from letters from other libraries, some favorable to the bills, others lukewarm. On motion, the secretary was to write to the three representatives of this district asking for their personal reaction to these bills, and inviting them to call at the library when in Decatur, to discuss them with the librarian.

It was reported that Commissioner Rugh came over, at our suggestion, to discuss library finances. He said our budget need not be ready until the last of April.

Bills to the amount of \$2,230.48 were approved by the Finance committee and ordered paid. Mr. Knuth was appointed to act on the committee at this meeting.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

*A list of new books was passed on recommendation of Book committee*

Librarian's Report for February, 1935

Book Account

|                               | Adult | Juvenile | Total |
|-------------------------------|-------|----------|-------|
| Total vols. 31 January, 1935  | 51723 | 14920    | 66643 |
| New books added by purchase   | 70    | 14       | 84    |
| New books added by gift       | 26    | 0        | 0     |
| Magazines bound               | 2     | 0        | 2     |
| Books replaced                | 12    | 8        | 20    |
| Total additions               | 110   | 22       | 132   |
| Total vols. 28 February, 1935 | 51833 | 14942    | 66775 |

Registration

|                            | Main Lib. |       | Evans Br. |       | Total |
|----------------------------|-----------|-------|-----------|-------|-------|
|                            | Adult     | Child | Adult     | Child |       |
| Cards in force 31 Jan. '35 | 13472     | 4634  | 1052      | 1215  | 20373 |
| Borrowers registered       | 311       | 77    | 22        | 24    | 434   |
| Borrowers cards cancelled  | 347       | 110   | 29        | 21    | 507   |
| Cards in force 28 Feb. '35 | 13436     | 4601  | 1045      | 1218  | 20300 |

Circulation

|                                   | Main Lib. |       | Evans Br. |       | Evans Br. |                | Total |
|-----------------------------------|-----------|-------|-----------|-------|-----------|----------------|-------|
|                                   | Adult     | Child | Adult     | Child | Schools   |                |       |
| Books issued                      | 17008     | 4712  | 2695      | 2645  | 4734      |                | 31794 |
| Average daily circ. at Main Lib.- |           |       | 988       |       |           | At Evans Br. - | 232   |
| Largest " " " " " "               |           |       | 1823      |       |           | " " "          | 400   |
| Smallest " " " " " "              |           |       | 600       |       |           | " " "          | 141   |
| Overdue notices sent              | -         | -     | -         | -     | -         | -              | 329   |
| Reserve postals sent              | -         | -     | -         | -     | -         | -              | 171   |
| Pictures loaned                   | -         | -     | -         | -     | -         | -              | 982   |

Binding and Repair

|                           |   |   |   |   |   |   |      |
|---------------------------|---|---|---|---|---|---|------|
| Books sent to bindery     | - | - | - | - | - | - | 3    |
| Books repaired in library | - | - | - | - | - | - | 2912 |

Classified Report

Book Account

|                         | Main lib. |       | Evans  | E. End | Schools | Total |
|-------------------------|-----------|-------|--------|--------|---------|-------|
|                         | Adult     | Child | branch | branch |         |       |
| Total vols. 31 Jan. '35 | 47366     | 7956  | 5754   | 2678   | 2889    | 66643 |
| New books added:        |           |       |        |        |         |       |
| General works           | 3         | 0     | 0      | 0      | 0       | 3     |
| Philosophy              | 2         | 0     | 1      | 0      | 0       | 3     |
| Religion                | 1         | 0     | 0      | 0      | 0       | 1     |
| Sociology               | 15        | 2     | 1      | 0      | 0       | 18    |
| Science                 | 4         | 0     | 0      | 0      | 0       | 4     |
| Useful arts             | 5         | 0     | 0      | 0      | 0       | 5     |
| Fine arts               | 6         | 0     | 0      | 0      | 0       | 6     |
| Literature              | 12        | 6     | 1      | 0      | 0       | 19    |
| History                 | 4         | 0     | 1      | 0      | 0       | 5     |
| Travel                  | 5         | 1     | 1      | 0      | 0       | 7     |
| Biography               | 8         | 0     | 1      | 0      | 0       | 9     |
| Fiction                 | 31        | 7     | 14     | 0      | 0       | 52    |
| Total added             | 96        | 16    | 20     | 0      | 0       | 132   |
| Total vols. 28 Feb. '35 | 47462     | 7972  | 5774   | 2678   | 2889    | 66775 |

Classified Report  
Circulation

|               | Main  | Lib.  | Evans  | Schools | Total |
|---------------|-------|-------|--------|---------|-------|
|               | Adult | Child | branch |         |       |
| General works | 47    | 3     | 13     | 0       | 63    |
| Philosophy    | 224   | 2     | 5      | 0       | 231   |
| Religion      | 190   | 27    | 32     | 59      | 308   |
| Sociology     | 383   | 376   | 198    | 600     | 1557  |
| Language      | 15    | 0     | 0      | 0       | 15    |
| Science       | 247   | 225   | 109    | 246     | 827   |
| Useful arts   | 470   | 153   | 123    | 109     | 855   |
| Fine arts     | 464   | 119   | 79     | 18      | 680   |
| Literature    | 947   | 211   | 130    | 213     | 1501  |
| History       | 498   | 116   | 114    | 297     | 1025  |
| Travel        | 594   | 177   | 107    | 405     | 1283  |
| Biography     | 595   | 156   | 68     | 193     | 1012  |
| Fiction       | 11932 | 3047  | 4013   | 2594    | 21586 |
| Magazines     | 293   | 100   | 346    | 0       | 739   |
| Foreign books | 23    | 0     | 3      | 0       | 26    |
| Rental coll.  | 86    | 0     | 0      | 0       | 86    |
| Total         | 17008 | 4712  | 5340   | 4734    | 31794 |

Finance

Receipts:

|                              |           |
|------------------------------|-----------|
| Balance on hand 25 Jan. '35- | \$2344.65 |
| Fines, damaged & lost bks--  | 107.94    |
| Fees from non-residents ---  | 11.00     |
| Rent collection -----        | 8.60      |
| Reserve postals -----        | 2.46      |
| Amount placed to account --  | 500.00    |

Total receipts ----- \$2974.65

Expenditures:

|                             |           |
|-----------------------------|-----------|
| Salaries -----              | \$1538.10 |
| Janitor service -----       | 165.50    |
| Books -----                 | 190.01    |
| Periodicals -----           | 1.00      |
| Binding -----               | 197.23    |
| Supplies -----              | 36.73     |
| Repairs & improvements ---- | 56.23     |
| Light -----                 | 8.42      |
| Heat -----                  | 177.02    |
| Furniture & fixtures -----  | 5.28      |
| Telephone -----             | 5.00      |
| Postage, drayage, etc ----- | 2.60      |
| Insurance -----             | 31.10     |
| Miscellaneous -----         | 9.43      |
| Total expenditure -----     | \$2423.65 |

Balance on hand 21 Feb. '35 -- \$551.00

Respectfully submitted,

*Minnie A. Dill*

Librarian.

RING BOOK BOND