

Regular Meeting of the Library Board

April 29, 1921.

Present: Messrs. Hardy, Shade, Lorenz, Mrs. Gastman and Mrs. Muleady.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion some renewals and requests were approved by the Book Committee and ordered purchased.

It was decided that a new roof was necessary, and the matter was put in the hands of Mr. Swisher. A break in the down-spout had been found to be the cause of the leaks in the wall which had been going on for years. A new pipe would be the only remedy and this would be attended to at once.

On motion the budget for 1921-1922 was considered. The estimate of expenditures for the year amounted to \$27,020, not counting the \$3,000 to be set aside for a branch building. Small increases <sup>in salary</sup> were to be granted some of the staff.

Mr. Hardy thought that, on account of the increased prices of books, we should have more money set aside for our use, and he was to ask the Council for our full amount of tax levy.

On motion it was decided to have the annual meeting on May 13th, so that the annual report could be presented at that time and sent to the Mayor on May 14th.

Mrs. Evans was granted the privilege of attending the A. L. A. Conference at Swampscott, Mass., June 20-27,- this being her 26th meeting.

Mr. Dickson, the janitor, had resigned, and J. H. Banning was to take his place May 1st.

Bills to the amount of \$1,859.53 were approved by the Finance Committee and ordered paid.

On motion adjourned.

*Alice G. Evans*  
Secretary. *Alice G. Evans*

April 29, 1921.

Librarian's Report for March 1921.

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 28 Feb. 1921	33,905	5,652	1,750	1,792	43,099
New books added by purchase	135	21	1		157
New books added by gift	1				1
Magazines bound	73	4	3		80
Books replaced	68	1	2	1	72
Total additions	277	26	6	1	310
Total vols. 31 Mr. 1921	34,182	5,678	1,756	1,793	43,409

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 28 Feb. 1921	6,691	3,149	126	647	10,613
Borrowers registered	180	117	7	12	316
Borrower's cards cancelled	150	90	5	8	253
Cards in force 31 Mr. 1921	6,721	3,176	128	651	10,676

	<u>Circulation</u>						Total.	
	<u>Main Lib.</u>		<u>Branch</u>		Sch.	Dep.		
	Adult.	Child.	Adult.	Child.				
Books issued	11,451	4,533	354	951	2,490	473	222	20,474
Largest daily circulation at Main library-	1,003.						At Branch-	133
Smallest "	"	"	"	"	423.	"	"	25
Average "	"	"	"	"	592.	"	"	68
Books used in reading and reference rooms	-----						933	
Delinquent postals sent	-----						372	
Reserve postals	-----						125	

	<u>Binding and Repair</u>	Total.
Books sent to bindery	-----	129
Books repaired in library	-----	785

Sunday Opening  
 Visitors: Men -- 104. Women -- 61. Children -- 9. Total -- 174

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.	School.	
General works	26	3	2		31
Philosophy	4				4
Religion	4				4
Sociology	27	2	1		30
Science	7	1			8
Useful arts	25	2	1		28
Fine arts	24	2			26
Literature	32				32
Travel	12	2			14
Biography	10	2			12
History	12	3			15
Fiction	91	9	2	1	103
Foreign bks.	3				3
Total	277	26	6	1	310
Rental coll.	26				26

Librarian's Report for March 1921 -- 2

	<u>Classified Report</u>					Total.
	<u>Circulation</u>					
	Adult.	Child.	Branch.	School.	Stations.	
General works	11	19				30
Philosophy	119				4	123
Religion	100	27	7	113	4	251
Sociology	301	541	115	348	50	1355
Philology	3					3
Science	152	94	35	168	13	462
Useful arts	225	80	22	119	18	464
Fine arts	275	97	31	38	7	448
Literature	699	204	59	170	39	1171
Travel	203	108	47	120	19	497
Biography	172	45	18	82	8	325
History	304	96	39	214	43	696
Fiction	8504	3208	922	1118	490	14242
Foreign bks.	31					31
Magazines	145	14	10			169
Rental coll.	207					207
<b>Total</b>	<b>11451</b>	<b>4533</b>	<b>1305</b>	<b>2490</b>	<b>695</b>	<b>20474</b>

Finance

Receipts:

Balance due from appropriation 28 Feb. 1921 -----	\$8,031.50
Fees for non-residents ----	13.00
Fines, damages & lost books--	65.48
Rental coll. ----	7.85
Other sources -----	4.67
<b>Total receipts -----</b>	<b>\$8,122.50</b>

Expenditures:

Salaries -----	\$1,101.20
Books -----	355.06
Binding -----	512.50
Supplies -----	25.40
Light & heat -----	150.58
Postage, freight & exp.--	1.58
Miscellaneous -----	25.19
<b>Total expenditures ---</b>	<b>\$2,171.51</b>
Balance due from appropriation 31 Mr. 1921 ----	\$5,950.99

Respectfully submitted,

*Alice G. Evans,*

Librarian.