

Regular Meeting of the Library Board

July 31, 1942

Present: Messrs. Knuth, Imboden, Mrs. Evans and Mrs. Buckner. Consent to pass the regular bills was given by Mrs. Garman.

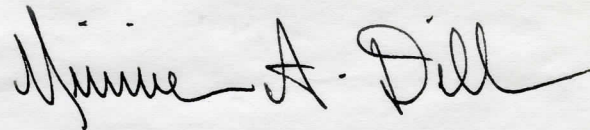
Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

A report was made on progress on repairs and improvements at Evans branch. New shades are to be purchased.

Bills to the amount of \$3,950.46 were approved by the Finance committee and ordered paid. Mrs. Evans acted on the committee for this meeting.

On motion, adjourned.

A handwritten signature in cursive script that reads "Minnie A. Dill". The signature is written in dark ink and is positioned centrally on the page.

Secretary.

Librarian's Report for June, 1942

Book Account

	Adult	Juvenile	Total
Total vols. 31 May '42	60853	16976	77829
New books added by purchase	154	38	192
New books added by gift	10	1	11
Books replaced	2	0	2
Total additions	166	39	205
Total vols. 30 Je. '42	61019	17015	78034

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 May '42	12936	3639	740	852	18167
Borrowers registered	265	96	8	9	378
Borrowers cards cancelled	186	96	14	17	313
Cards in force 30 Je. '42	13015	3639	734	844	18232

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	9766	3451	1135	696	15048
Largest daily circ. at Main Library-		667	At Evans branch-		113
Overdue notices sent - - - - -					516
Reserve postals sent - - - - -					113
Pictures loaned - - - - -					234
Telephone calls - - - - -					395

Binding and Repair

Books repaired in library - - - - -	813
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Classified Report

Book Report

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 My. '42	56159	8788	7041	2350	3491	77829
New books added;						
General works	8	14	0	0	0	22
Philosophy	2	0	0	0	0	2
Religion	1	0	0	0	0	1
Sociology	22	2	0	0	0	24
Science	2	0	0	0	0	2
Useful arts	18	5	0	0	0	23
Fine arts	9	2	0	0	0	11
Literature	7	1	0	0	0	8
History	13	0	0	0	0	13
Travel	10	1	0	0	0	11
Biography	13	1	0	0	0	14
Fiction	61	13	0	0	0	74
Total added	166	39	0	0	0	205
Rent coll.- 12						
Total vols. 30 Je. '42	56325	8827	7041	2350	3491	78034

	Classified Report			
	Circulation		Evans branch	Total
	Main lib.			
	Adult	Child		
General works	15	1	3	19
Philosophy	169	0	2	171
Religion	71	41	4	116
Sociology	293	65	30	388
Fairy tales	0	213	28	241
Language	15	0	1	16
Science	171	92	21	284
Useful arts	647	136	38	821
Fine arts	376	77	11	464
Literature	413	138	37	588
History	264	41	9	314
Travel	268	45	17	330
Biography	299	79	17	395
Fiction	6096	2483	1276	9855
Magazines	281	40	337	658
Foreign books	13	0	0	13
Rent coll.	375	0	0	375
Total	9766	3451	1831	15048

Volumes used in Main adult dept., for reference ----- 329

Finance

RECEIPTS:

Bal. on hand 1 July '42 -----	\$2170.19
Fines, Damaged & lost bks.-	146.21
Non-resident fees -----	25.25
Rent collection -----	18.75
Reserve postals -----	2.50
Amount placed to account---	1800.00

Total receipts ----- \$4162.90

DISBURSEMENTS:

Salaries: Lib. staff -----	\$1877.40
Salaries: Bldg staff -----	235.00
Books -----	495.75
Binding -----	130.75
Supplies -----	142.22
Repairs -----	634.35
Light -----	3.95
Heat -----	44.60
Furniture -----	10.71
Telephone -----	15.25
Postage, drayage, etc ---	1.11
Insurance -----	125.48
Miscellaneous -----	39.77
Total disbursements -----	\$3756.34
Bal. on hand 1 July '42 ---	\$ 406.56

Respectfully submitted,

Minnie A. Dill

Librarian.