

Regular Meeting of the Library Board

September 24, 1943

Present: Messrs. Knuth, Imboden and Valentine
Mrs. Evans, Mrs. Buckner and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Bills to the amount of \$2888.68 were approved by the Finance committee and ordered paid.

Mr. Valentine announced that he had been appointed to the Office of Foreign Relief and Rehabilitation Operations, and was leaving the city immediately.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for August, 1943

Book Report

	Adult	Juvenile	Total
Total vols. 31 J1'43	61940	16804	78744
New books added by purchase	165	166	331
New books added by gift	56	21	77
Magazines bound	2		2
Books replaced	1		1
Total additions	224	187	411
Total vols. 31 Ag'43	62164	16991	79155

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 J1'43	12628	3523	682	816	17649
Borrowers registered	155	46	4	4	209
Borrowers cards cancelled	227	73	4	8	312
Cards in force 31 Ag'43	12556	3496	682	812	17546

Circulation

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	7269	2624	507	590	10990
Largest daily circ. at Main library-		476	At Evans branch-		69
Overdue notices sent	-----				274
Reserve postals sent	-----				107
Pictures loaned	-----				79
Telephone calls	-----				375

Binding and Repair

Books sent to bindery	-----	198
Books repaired in library	-----	645

Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 31 J1'43	57372	9229	6932	2339	2872	78744
New books added:						
General works	6	0	0	0	0	6
Philosophy	2	0	0	0	0	2
Religion	3	0	1	0	0	4
Sociology	27	0	1	0	0	28
Language	1	0	0	0	0	1
Science	6	0	1	0	0	7
Useful arts	12	2	1	0	0	15
Fine arts	1	2	0	0	0	3
Literature	9	2	2	0	13	26
History	51	2	1	0	16	70
Travel	10	1	0	0	34	45
Biography	10	2	0	0	0	12
Fiction	71	16	24	0	80	191
Foreign books	1	0	0	0	0	1
Total added	210	27	31	0	143	411
Rent coll.- 6						
Total vols. 31 Ag'43	57582	9256	6963	2339	3015	79155

Librarian's Report for August, 1943 --- 2

	<u>Classified Report</u>			Total
	<u>Circulation</u>		Evans branch	
	Adult	Child		
General works	13	0	0	13
Philosophy	89	0	0	89
Religion	64	13	0	77
Sociology	179	32	8	219
Fairy tales		97	21	118
Language	3	1	0	4
Science	84	49	21	154
Useful arts	355	105	22	482
Fine arts	240	47	13	300
Literature	302	61	20	383
History	364	62	6	432
Travel	248	44	5	297
Biography	242	42	5	289
Fiction	4603	2018	801	7422
Magazines	197	53	175	425
Foreign books	17	0	0	17
Rent coll.	269	0	0	269
Total	7269	2624	1097	10990

Volumes used for reference in Main adult dept. -- 327

Finance

RECEIPTS:

Bal. on hand 2 Ag'43 -----	\$ 344.31
Fines, lost & damaged bks.--	109.63
Non-resident fees -----	21.75
Rent collection -----	13.45
Reserve postals -----	3.18
Sale of old books, papers, -	19.05
Amount placed to account ---	3500.00

Total receipts ----- \$4011.37

DISBURSEMENTS:

Salaries (includes tax)	\$1877.30
Janitor service " "	235.00
Books -----	407.37
Binding -----	296.65
Supplies -----	11.20
Repairs & improvements -	610.66
Light -----	2.76
Telephone -----	15.25
Postage, drayage, etc --	3.25
Miscellaneous -----	16.78
Total disbursements ---	\$3476.22
Bal. on hand 1 Sp'43 ----	\$ 535.15

Respectfully submitted,

Librarian.