

Regular Meeting of the Library Board

January 28, 1927

Present: Messrs. Hardy, Shade, Scott and Mrs. Vincent.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

A report was made on an interview with Mr. E.P. McCune about our heating system. The Board instructed the secretary to write Mr. McCune asking him to come to the library and make a thorough investigation on the condition of the heating system, with recommendations for needed improvements and an estimate of the cost.

On motion, the new books recommended by the Book committee were ordered purchased.

It was decided to observe Lincoln's birthday by keeping the Lincoln room open- giving a special invitation through the schools and newspapers to everyone to visit the library that day.

The unusual loss of books from reserve collections for high school and university use was reported. When the teachers have cooperated many of the books have been returned, but in some cases there has been a lack of response and books are still missing and have not been paid for. The Library's method has been to reach the culprit through the teacher's appeal to the pupils to return the books or pay for them,- but not holding the teacher financially responsible. This and other problems of theft and damage were discussed, and the Board indorsed the plan the library was using and thought pressure

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must be brought to bear on the school principals to see that the teachers cooperate.

Mention was made of the death of James Hamand, brother of Miss Jane Hamand, which took place at his home in Schaller, Iowa, January 7. The Board, on motion, passed a resolution to have the secretary send a letter of condolence to Miss Hamand.

Mr. Scott suggested that James Adams, head janitor be appointed a policeman, without pay, for supervision of library property. The Board indorsed this suggestion and the secretary was to request the chief of police to make the appointment.

Unusual sickness on the staff was reported.

Bills to the amount of \$3,654.10 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for December, 1926

Book Account

	Adult	Child	Evans branch	E. End branch	Hosp.	Schools	Total
Total vols. 30 Nov. 1926	41600	7179	3976	1060	239	2637	56691
New books added by purchase	66	32	49	3			150
New books added by gift	9		2				11
Books replaced	1						1
Total additions	76	32	51	3			162
Books withdrawn	110	99	8	4			221
Total vols. 31 Dec. 1926	41566	7112	4019	1059	239	2637	56632

Registration

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 30 Nov. 1926	9637	3726	630	932	174	303	15402
Borrowers registered	195	64	11	35	14	23	342
Borrowers cards cancelled	169	86	18	18	0	0	291
Cards in force 31 Dec. 1926	9663	3704	623	949	188	326	15453

Circulation

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		Hosp.	Schools	Total
	Adult	Child	Adult	Child	Adult	Child			
Books issued	10643	4817	1149	1765	820	1232	125	3235	23786
Largest daily circ. at Main Lib.-	1085		At Evans br.-		160	At E. End br.-		128	
Smallest " " " "	"	"	"	350	"	"	57	"	43
Average " " " "	"	"	"	595	"	"	112	"	79
Delinquent postals sent - - - - -									698
Reserve postals sent - - - - -									166

Binding and Repair

Books sent to bindery - - - - -	201
Books repaired in library - - - - -	972

Sunday opening

Visitors: Men -- 101	Women -- 49	Children -- 3	Total -- 153
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Classified Report

Book Account

	Adult	Child	Evans branch	E. End branch	Total
General works	2		1	1	4
Philosophy	2		1		3
Sociology	16	4	3	1	24
Science	1				1
Useful arts	3		2		5
Fine arts	1	2	2		5
Literature	9	5	2		16
History			7		7
Travel	9	6	5		20
Biography	10	5			15
Fiction	23	10	28	1	62
Total	76	32	51	3	162
Rental coll	7				

Classified Report
Circulation

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
General works	23	9	6				38
Philosophy	123		1	1			125
Religion	135	34	11	22		68	270
Sociology	186	499	209	115		506	1515
Philology	6						6
Science	126	126	47	27		199	525
Useful arts	207	51	47	28		51	384
Fine arts	280	80	24	45	3	19	451
Literature	505	336	154	104	5	223	1327
History	245	170	77	41		264	797
Travel	215	148	47	69	2	87	568
Biography	236	49	26	41	1	264	617
Fiction	7912	3301	2116	1453	114	1554	16450
Magazines	125	14	149	106			394
Foreign books	25						25
Rental coll.	294						294
Total	10643	4817	2914	2052	125	3235	23786

Finance

Receipts:

Balance due from appropriation 30 Nov.'26 -----	\$19962.98
Fees for non-residents ---	13.00
Fines, damages & lost bks.	157.09
Rental coll. -----	13.65
Reserve post cards -----	3.26
Interest -----	.89
Total receipts -----	\$20150.87

Expenditures:

Salaries -----	\$1781.20
Janitor service -----	255.00
Books -----	441.38
Periodicals -----	3.47
Binding -----	170.76
Supplies -----	140.82
Repairs & improvements -----	114.67
Light -----	71.19
Heat -----	107.90
Furniture & fixtures -----	76.27
Rent -----	35.00
Telephone -----	12.20
Postage, freight, express --	11.78
Miscellaneous -----	26.36
Total expenditure -----	\$3248.00
Balance due 31 Dec.1926 --	\$16902.87

Respectfully submitted,

Minnie A. Dill

Librarian.