

Regular Meeting of the Library Board

September 27, 1935

Present: Messrs. Allen, Knuth, Mrs. Vincent, Mrs. Evans
Mrs. Miller and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and
ordered placed on file.

Commissioner Rugh's summary of the library's financial
condition was read, also a letter from Mr. Allen, president of
the Board, stating that he thought the balance of the special
appropriation should not be thrown into the general fund, as
suggested by Mr. Rugh, but applied when collected, as a credit
upon the next principal note upon the mortgage, and that this
policy should be followed strictly until the whole mortgage is
paid. The first mortgage note- principal and interest, \$2025,
was paid August 31.

The insurance bill for \$736.02, covering workmen's
compensation and public liability during the construction of the
stack room under Illinois Emergency Relief, was being further
investigated by Mr. Allen and Mr. Shilling before payment could
be made. It was stated that workers under WPA were insured
by the government.

It was reported that the heat had been turned on and
that the work done by T. A. Brinkoetter seems satisfactory.
Mention was made that the financial report of the library ap-
pears each year in the City Auditor's report. No other li-
brary report printed.

Election resulted in the present officers Mr. Allen,
president, and Miss Dill, secretary, being returned.

September 27, 1935 --- 2

Mention was made of the annual meeting of the Illinois Library Association to be held in Rockford, October 30-31 and November 1, and that the librarian would attend and probably some members of the staff, but not Miss Wayne, treasurer of the Association, as she was still in Madison, Wisconsin, recovering from an operation.

No list of new books was presented.

Bills to the amount of \$2,304.33 were passed by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for August, 1935

Book Account

	<u>Adult</u>	<u>Juvenile</u>	<u>Total</u>
Total vols. 31 July 1935	51353	14808	66161
New books added by purchase	51	4	55
New books added by gift	8	0	8
Magazines bound	179	0	179
Books replaced	7	91	98
Total additions	245	95	340
Books withdrawn	93	38	131
Total vols. 31 August 1935	51505	14865	66370

Registration

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>	
Cards in force 31 July '35	13376	4502	1046	1196	20120
Borrowers registered	204	52	9	6	271
Borrowers cards cancelled	257	69	12	12	350
Cards in force 31 Aug. '35	13323	4485	1043	1190	20041

Circulation

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>Stations</u>	<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>Adult</u>	<u>Child</u>		
Books issued	13036	3822	1550	1125	83	19616
Largest daily circulation at Main Lib.-	896		At Evans branch-			153
Overdue notices sent	-----					189
Reserve postals sent	-----					103
Pictures loaned	-----					68

Binding and Repair

Books sent to bindery	-----	197
Books repaired in library	-----	661

Classified Report

Book Account

	<u>Main Lib.</u>		<u>Evans branch</u>	<u>E. End branch</u>	<u>Schools</u>	<u>Total</u>
	<u>Adult</u>	<u>Child</u>				
Total vols. 31 J1. '35	47061	7958	5759	2619	2764	66161
New books added:						
General works	31	0	0	0	0	31
Philosophy	3	0	0	0	0	3
Religion	6	0	0	0	1	7
Sociology	81	0	0	0	18	99
Science	31	0	1	0	9	41
Useful arts	25	0	2	0	1	28
Fine arts	12	0	0	0	0	12
Literature	4	0	2	0	4	10
History	6	0	0	0	8	14
Travel	13	0	0	0	21	34
Biography	3	0	0	0	7	10
Fiction	29	0	4	0	18	51
Total added	(244)240	(0)4	9	0	87	340
Rent coll. 15						
Books withdrawn	77	9	11	12	22	131
Total vols. 31 Aug. '35	47228	7949	5757	2607	2829	66370
	4	4				
	47224	7953	<i>adjusted at end of year, April 1935</i>			

Classified Report
Circulation

	Main Adult	Lib. Child	Evans branch	Stations	Total
General works	15	3	7	0	25
Philosophy	169	1	4	0	174
Religion	150	13	17	1	181
Sociology	269	41	14	5	329
Fairy tales	0	230	86	0	316
Language	13	0	0	0	13
Science	181	103	34	3	321
Useful arts	394	99	46	0	539
Fine arts	339	86	22	2	449
Literature	410	106	49	2	567
History	146	44	27	0	217
Travel	348	70	23	0	441
Biography	258	27	11	0	296
Fiction	9952	2938	2110	70	15070
Magazines	177	61	225	0	463
Foreign books	24	0	0	0	24
Rent coll.	191	0	0	0	191
Total	13036	3822	2675	83	19616

Finance

RECEIPTS:

Balance on hand 26 Jl. '35 -	\$507.76
Fines, damaged & lost bks.-	71.93
Fees from non-residents ---	7.00
Rent collection -----	9.55
Reserve postals -----	1.52
Amount placed to account --	3200.00

EXPENDITURES:

Salaries -----	\$1620.40
Janitor service -----	160.00
Books -----	312.64
Periodicals -----	5.50
Binding -----	640.59
Supplies -----	34.54
Repairs & improvements ---	21.64
Light -----	1.55
Furniture -----	26.05
Telephone -----	5.00
Postage, drayage, etc. ---	3.31
Insurance -----	70.00
Extra bldg. expense -----	513.81
A.L.A. Conference expense-	100.00
Miscellaneous -----	12.89
Total expenditure -----	\$3527.92
Balance on hand 29 Aug. '35	\$269.84

Total receipts ----- \$3797.76

Respectfully submitted,

Minnie A. Dill

Librarian.