

Regular Meeting of the Library Board

December 28, 1928

Present: Messrs. Hardy, Shade, Bachman and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

Regrets on the passing of Owen Scott were expressed and the resolutions herewith appended, were presented and adopted.

On motion, the new books recommended by the Book committee were ordered purchased.

On the recommendation of the Librarian, it was moved and seconded that eight of the junior assistants were each to have an increase of \$5.00 a month, beginning with January, 1929.

On motion, a new L.C. Smith typewriter was to be purchased before January 1. The price is \$105.00 less 10% discount and allowing for an old machine in trade.

Dr. Bachman was appointed on the Finance committee in place of Mr. Scott.

Bills to the amount of \$3,618.36 were approved by the Finance committee, and ordered paid.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for November, 1928

|                             | <u>Book Account</u> |       |                 |                 |     | Hosp. | Schools | Total |
|-----------------------------|---------------------|-------|-----------------|-----------------|-----|-------|---------|-------|
|                             | Adult               | Child | Evans<br>branch | E.End<br>branch |     |       |         |       |
| Total vols. 31 Oct. 1928    | 43685               | 7157  | 4550            | 1910            | 260 | 2896  | 60458   |       |
| New books added by purchase | 60                  | 14    | 9               | 10              | 0   | 0     | 93      |       |
| New books added by gift     | 23                  | 1     | 5               | 9               | 0   | 0     | 38      |       |
| Books replaced              | 79                  | 187   | 62              | 2               | 0   | 0     | 330     |       |
| Total additions             | 162                 | 202   | 76              | 21              | 0   | 0     | 461     |       |
| Total vols. 30 Nov. 1928    | 43847               | 7359  | 4626            | 1931            | 260 | 2896  | 60919   |       |

|                             | <u>Registration</u> |       |                  |       |                  |       | Total |
|-----------------------------|---------------------|-------|------------------|-------|------------------|-------|-------|
|                             | <u>Main Lib.</u>    |       | <u>Evans br.</u> |       | <u>E.End br.</u> |       |       |
|                             | Adult               | Child | Adult            | Child | Adult            | Child |       |
| Cards in force 31 Oct. 1928 | 10318               | 3734  | 786              | 1135  | 411              | 766   | 17150 |
| Borrowers registered        | 260                 | 109   | 21               | 62    | 13               | 25    | 490   |
| Borrowers cards cancelled   | 283                 | 127   | 21               | 32    | 0                | 0     | 463   |
| Cards in force 30 Nov. 1928 | 10295               | 3716  | 786              | 1165  | 424              | 791   | 17177 |

|                                      | <u>Circulation</u> |       |                  |       |                  |       |               |         | Total |
|--------------------------------------|--------------------|-------|------------------|-------|------------------|-------|---------------|---------|-------|
|                                      | <u>Main Lib.</u>   |       | <u>Evans br.</u> |       | <u>E.End br.</u> |       | Hosp.         | Schools |       |
|                                      | Adult              | Child | Adult            | Child | Adult            | Child |               |         |       |
| Books issued                         | 12919              | 5229  | 1610             | 2825  | 1256             | 1858  | 149           | 5224    | 31070 |
| Largest daily circ. at Main library- | 1269               |       | At Evans br.-    |       | 252              |       | At E.End br.- |         | 190   |
| Smallest " " " "                     | "                  | "     | "                | 382   | "                | "     | "             | 112     | "     |
| Average " " " "                      | "                  | "     | "                | 726   | "                | "     | "             | 177     | "     |
| Delinquent postals sent              | -----              |       |                  |       |                  |       |               |         | 498   |
| Reserve postals sent                 | -----              |       |                  |       |                  |       |               |         | 199   |
| Pictures loaned                      | -----              |       |                  |       |                  |       |               |         | 354   |

| <u>Binding and Repair</u> |       |     |
|---------------------------|-------|-----|
| Books sent to bindery     | ----- | 236 |
| Books repaired in library | ----- | 475 |

| <u>Sunday opening</u> |    |          |    |             |     |
|-----------------------|----|----------|----|-------------|-----|
| Visitors: Men --      | 95 | Women -- | 71 | Children -- | 18  |
|                       |    |          |    | Total ---   | 184 |

|               | <u>Classified Report</u> |       |                 |                 | Total |
|---------------|--------------------------|-------|-----------------|-----------------|-------|
|               | <u>Book Account</u>      |       |                 |                 |       |
|               | Adult                    | Child | Evans<br>branch | E.End<br>branch |       |
| General works | 2                        | 1     | 0               | 0               | 3     |
| Philosophy    | 1                        | 0     | 0               | 0               | 1     |
| Religion      | 3                        | 1     | 0               | 1               | 5     |
| Sociology     | 10                       | 43    | 6               | 1               | 60    |
| Science       | 1                        | 3     | 3               | 1               | 8     |
| Useful arts   | 1                        | 0     | 2               | 0               | 3     |
| Fine arts     | 6                        | 2     | 1               | 1               | 10    |
| Literature    | 133                      | 11    | 4               | 0               | 28    |
| History       | 7                        | 6     | 1               | 4               | 18    |
| Travel        | 3                        | 1     | 2               | 0               | 6     |
| Biography     | 10                       | 5     | 1               | 0               | 16    |
| Fiction       | 105                      | 129   | 56              | 13              | 303   |
| Total         | 162                      | 202   | 76              | 21              | 461   |
| Rental coll.  | 10                       |       |                 |                 |       |

|               | <u>Classified Report</u> |             |                 |                  |            |             |              |
|---------------|--------------------------|-------------|-----------------|------------------|------------|-------------|--------------|
|               | <u>Circulation</u>       |             |                 |                  |            |             |              |
|               | Adult                    | Child       | Evans<br>branch | E. End<br>branch | Hosp.      | Schools     | Total        |
| General works | 29                       | 1           | 4               | 0                | 0          | 0           | 34           |
| Philosophy    | 210                      | 2           | 2               | 0                | 0          | 0           | 214          |
| Religion      | 115                      | 44          | 42              | 9                | 0          | 226         | 436          |
| Sociology     | 199                      | 455         | 266             | 135              | 0          | 688         | 1743         |
| Philology     | 14                       | 00          | 0               | 0                | 0          | 0           | 14           |
| Science       | 173                      | 132         | 123             | 45               | 0          | 292         | 765          |
| Useful arts   | 254                      | 80          | 89              | 34               | 0          | 94          | 551          |
| Fine arts     | 331                      | 60          | 90              | 70               | 0          | 38          | 589          |
| Literature    | 618                      | 386         | 227             | 136              | 11         | 311         | 1689         |
| History       | 273                      | 200         | 139             | 44               | 0          | 554         | 1210         |
| Travel        | 283                      | 235         | 103             | 79               | 0          | 202         | 902          |
| Biography     | 359                      | 110         | 120             | 62               | 0          | 475         | 1126         |
| Fiction       | 9552                     | 3491        | 3100            | 2285             | 119        | 2344        | 20891        |
| Magazines     | 185                      | 33          | 122             | 215              | 19         | 0           | 574          |
| Foreign books | 27                       | 0           | 8               | 0                | 30         | 0           | 35           |
| Rental coll.  | 297                      | 0           | 0               | 0                | 0          | 0           | 297          |
| <b>Total</b>  | <b>12919</b>             | <b>5229</b> | <b>4435</b>     | <b>3114</b>      | <b>149</b> | <b>5224</b> | <b>31070</b> |

Finance

Receipts:

Expenditures:

|   |                    |
|---|--------------------|
| Balance due from appropriation 31 Oct. 1928 ----- | \$21,090.75        |
| Fees for non-residents ---                        | 19.00              |
| Fines, damages, lost bks -                        | 131.62             |
| Rental coll. -----                                | 15.80              |
| Reserve postals -----                             | 3.58               |
| Interest -----                                    | 5.47               |
| <b>Total receipts -----</b>                       | <b>\$21,266.22</b> |

|   |                  |
|---|------------------|
| Salaries -----                                    | \$1618.05        |
| Janitor service -----                             | 215.00           |
| Books -----                                       | 648.66           |
| Periodicals -----                                 | 596.10           |
| Supplies -----                                    | 60.42            |
| Repairs and improvements -                        | 3.50             |
| Light -----                                       | 44.58            |
| Heat -----  | 131.86           |
| Furniture & fixtures -----                        | 22.44            |
| Rent -----  | 35.00            |
| Telephone -----                                   | 12.20            |
| Postage, freight, express-                        | 15.32            |
| Miscellaneous -----                               | 13.88            |
| <b>Total expenditure -----</b>                    | <b>\$3417.01</b> |
| Balance due from appropriation 30 Nov. 1928 ----- | \$17,849.21      |

Respectfully submitted,

*Minnie A. Dill*

Librarian.

December 28, 1928.

### Resolutions

Owen Scott died in Decatur, Friday, December 21, 1928, aged eighty years.

The Library Board, of which he was a member at the time of his death, desires to memorialize his services.

Mr. Scott was appointed to the Board in 1903 and served until 1910. In the last five years of this period he was president. He was again appointed in 1921.

Mr. Scott enjoyed the honor accorded to few citizens of having two periods of service. In the fourteen years with which he was connected with the library, Mr. Scott brought to his tasks his fine intelligence and keen interest. He was faithful to his duties, and regular in his attendance. Three days before he was stricken he was in his place in the Board meeting.

The Library Board wishes to record its appreciation of Mr. Scott's services to the library, and the members individually wish to express their pleasure in their association with Mr. Scott and their sorrow at his passing.

Resolved that these resolutions be spread upon the minutes and that a copy be sent to his family.

Unanimously adopted on motion of Dr. H. P. Bachman  
seconded by W. P. Shade in the regular meeting of the  
Decatur Public Library Board, Friday, December 28, 1928.

*Warren J. Hardy*  
President.

*Minnie A. Dill*  
Secretary.