

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS' MEETING, OCTOBER 25, 1963

The regular meeting of the Board of Directors of the Decatur Public Library was held in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois.

Members Present:

Mr. Francis Hart, President  
Mrs. Dwight Nelson  
Mrs. Roger Pogue  
Mrs. Joseph Russell  
Mrs. Erich Stern  
Mr. Jack Burnett  
Mr. Harold Koslofski  
Mr. Warren Sappington

Members Absent:

Mr. David Pilcher

Others Present:

Mrs. Mary T. Howe, Secretary-Librarian  
Mrs. Edith McNabb, Staff  
Mr. Robert Kirchgraber, Assistant Librarian  
Mr. Rex Spires, Reporter, Herald-Review  
Mrs. Judith Hansen, Staff

The meeting was called to order at 4:05 P.M. by Mr. Francis Hart, president. The minutes of the September 27, 1963 meeting were read, and Mrs. Nelson stated they should be corrected to include the resolution of the Policy Committee, which reads as follows:

"The Policy Committee recommends to the Board of Directors that it obtain schematic plans for improving the Main Library facilities. These plans should entail the remodeling of the existing building as well as the construction of new additions and also schematic plans for a new Main Library building. In addition, a cost analysis for each proposal should be obtained."

The minutes were then approved as corrected.

The special meeting was not called because of lack of quorum.

The Librarian reported the most important matter before us is the meeting called by Illinois State Library for Decatur area librarians (within an area of 30 miles). State Library will pick up the tab for the luncheon meeting starting at the Decatur Public Library at 9:30 A.M. and moving over to the Decatur Club at noon. The Board members from these libraries, as well as librarians, will be present. The date is November 19, 1963, Tuesday, 9:30 A.M., Boyd Room. We would like as many Board members present as possible. The topic will be "Areas of Cooperation."

We have had some very good book reviews on WSOY radio, two a day, five days a week, 9:15 A.M. and 2:10 P.M. The Librarians' Salary Survey, initiated here about five years ago, has been completed. This is the final time we are going to do it. The salaries of Illinois librarians were also summarized. We sent out 646 cards to libraries serving populations of 25,000 - 150,000 and there were 332 returns. All showed a general trend upward. We sent one copy of the survey to every library school and the American Library Association, and there are no extra copies. During the month we received \$28,500 in tax money from the City Treasurer. We have invested \$37,000 for fifty-five days at a rate of 3.15.



PERT, a program for N.O.M.A. members and their friends, or anyone in Decatur and surrounding area who may be interested, will be held at the Decatur Club on November 21, 1963. It will be an all day meeting from 1 P.M. to 9 P.M. and those attending will come with a simple project in mind that they might be able to work out that day. There will be five excellent discussion group leaders, one man from I.B.M., two men from Staley's and two men from the Illinois Highway Department.

The Librarian also reported that this is the half-way mark of the fiscal year. On the average we are spending more than we did last year, but there are a lot of one-time items that will not be in the latter half. \$144,000 has already been spent-- \$133,000 left. Book buying, however, is essentially finished. We now have added people certified by the Civil Service Commission. Mrs. French and Mrs. Hathorne, key punch operators; Mrs. Hoppe and Mrs. Payne, clerks; Mrs. Redden, full-time page; Margaret Osbokken, Madolyn Rose and Nancy Stokes, part-time pages; Mrs. Hansen, Clerk-Stenographer, 3/4 time. Miss Jones was raised to \$5,376 as of October 1, 1963. Mr. Kirchgraber gave a report on the progress of the United Fund program.

The parking lot situation is getting worse. We thought of one lot that is a block away, and if the Nelsons will cooperate we might find additional parking space for the staff. A report will be made at the next meeting.

Mr. Burnett reported the Finance Committee met on October 23, 1963 and checked and approved the bills for payment. Mr. Burnett moved the bills for October as presented be paid and charged to respective accounts. Mr. Koslofski seconded the motion. Roll call vote was taken. Mr. Hart, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, Mrs. Stern, Mr. Burnett, Mr. Koslofski, and Mr. Sappington voted aye. Motion carried.

Bills for October, 1963:

|                    |   |              |
|--------------------|---|--------------|
| Staff Salaries     | - | \$ 15,866.43 |
| Operating Expenses | - | 8,518.75     |
| Total Expenditures |   | \$ 24,385.18 |

The Properties Committee did not meet during October. It was reported, however, that for \$147.00, McManus Florist put in very nice shrubs, seeded, fertilized, etc. at Dill Branch. The bids for the termite extermination were opened at this time. Bids read as follows:

|                                                                          |           |
|--------------------------------------------------------------------------|-----------|
| <u>Decatur Exterminating Co.</u> - for treatment & control of termites - | \$ 285.00 |
| <u>Bruce Terminex, Springfield, Ill.</u> - partial treatment -           |           |
| 24 feet west from northeast corner - or -                                | 57.00     |
| 40 feet west from northeast corner                                       | 73.00     |
| <u>Sentinel Pest Control</u> - treatment for north side of building      |           |
| 24 feet from northeast corner - inside & outside of building             | 75.00     |
| <u>Orkin Exterminating Co.</u> - full treatment, insurance -             | 389.00    |



This treatment of the building for termites would fall under the category of Contractual Repairs. Mr. Sappington moved we enter into a contract with the Decatur Exterminating Company to treat the Main Library Building for termites in accordance with the bid submitted, dated October 5, 1963, in the amount of \$285.00. Mrs. Stern seconded the motion. Roll call vote was taken. Mr. Hart, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, Mrs. Stern, Mr. Koslofski, Mr. Burnett and Mr. Sappington voted aye. Motion carried.

Mr. Burnett inquired if Evans' bicycle rack is close to the sidewalk. It is kept in the back but children move it. The people next door have a fence up to the library and it was suggested Mr. Dever be called regarding the location of the property line.

The Policy Committee met on Wednesday, October 23, 1963. Mrs. Nelson reported that:

"The Policy Committee recommends to the Board of Directors that it obtain schematic plans for improving the Main Library facilities. These plans should entail the remodeling of the existing building as well as the construction of new additions and also schematic plans for a new Main Library building. In addition, a cost analysis for each proposal should be obtained."

Mr. Sappington said that "since last March the board voted that 'The Board of Directors of the Decatur Public Library, having considered and investigated the need for a new Main Library building and other facilities, and having considered the need to be evident: HEREBY RESOLVE that the board immediately begin all necessary action to procure such library building and facilities,' we are more or less under a duty to proceed." Mr. Sappington then moved the board adopt the resolution made at the September 27, 1963 Board meeting. Mrs. Nelson seconded the motion. After a discussion regarding this motion, roll call vote was taken. Mr. Hart, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, Mrs. Stern, Mr. Koslofski, Mr. Burnett, Mr. Sappington voted aye. Motion carried.

Mr. Sappington will attend the Illinois Library Association meeting on November 1, 1963. Mr. Sappington has volunteered for the Mayor's Committee on Tourism. This committee will inquire into how to get more tourists to Decatur. Mrs. Nelson also volunteered for this committee.

The Staff Institute was discussed and will be reviewed by the Board at some time during the year.

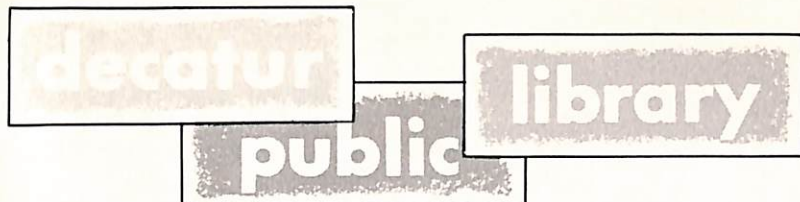
Mr. Burnett moved adjournment. Mrs. Russell seconded the motion. Meeting was adjourned at 6 P.M.

Respectfully submitted,



Mary T. Howe  
Secretary





MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

GIFT LIST FOR OCTOBER 1963

Mrs. Lois Leach  
127 1/2 East Main Street  
Decatur, Illinois

10/1/63

Kelley - Alabama empire  
Bromfield - A Bromfield Galaxy

Dr. P.J. Cantoni  
1052 West William  
Decatur, Illinois

10/1/63

Hagen - Walter Hagen story

Canadian Consulate General  
310 South Michigan Avenue  
Chicago 4, Illinois

10/15/63

Canadian yearbook

Maj. W.A. Rigal  
408 East Jefferson Street  
Mt. Pulaski, Illinois

10/15/63

3 cops - Shortcut to the Italian  
language, by Maj. W.A. Rigal



# THE DECATUR EXTERMINATING COMPANY

Reliable Guaranteed Termite Control and Service on All Types of Household and Lawn Pests  
Weed and Turf Control

Evergreen Care and Spraying

Home Owned and Operated

Phones — 423-2272, 428-0197

1659 NORTH 22ND ST.

DECATUR, ILLINOIS

## AGREEMENT AND GUARANTEE

AGREEMENT made this 28th day of October 19 63, in the City of Decatur, State of Illinois by and between DECATUR EXTERMINATING COMPANY, and Board of Directors residents of the City of Decatur, State of Illinois, who declares Themselves to be the Owner of the property located at 457-N Main City of Decatur, County of Macon State of Illinois and known as Library.

1. The DECATUR EXTERMINATING COMPANY hereinafter known as the Contractor will treat and exterminate from said Library of Owner all Subterranean Termites, using in such extermination the latest known and most effective treatment and process thereof. Furnish all equipment, materials and supplies necessary, and complete such extermination with due diligence.

2. The DECATUR EXTERMINATING COMPANY guarantees the results of this treatment for a period of 5 Years from this date Nov 1963 and will make annual inspections of Library, give additional treatment at any time for the duration of this agreement if subterranean termite infestation is found; such treatment to be without cost to Owner or Board of Directors.

3. The Owner agrees and binds Themselves to pay to THE DECATUR EXTERMINATING COMPANY, upon completion of such treatment and extermination as compensation for labor, materials and service herein contracted for the sum of Two Hundred Eighty Five unless other arrangements have been agreed upon such as (285.00) dollars.

4. It is further agreed \_\_\_\_\_

5. Only such agreements as are clearly specified in this contract shall be binding upon the parties hereto.

Board of Directors  
Owner

Mary T. Howe  
Secretary - Treas. Librarian

DECATUR EXTERMINATING COMPANY

By

John Lloyd



CODE ALLOCATION AMT FOR YEAR FOR OCTOBER YEAR TO DATE BALANCE

DECATUR PUB LIB  
DECATUR ILL  
BUDGET BILL LIS  
OCTOBER 963

|     |            |          |           |         |          |
|-----|------------|----------|-----------|---------|----------|
| 100 | SALARIES S | 18752000 |           | 7841468 | 10910532 |
|     | BL CR AND  |          | 1187280 ✓ |         |          |
|     | DEC CITY C |          | 14922 ✓   |         |          |
|     | NATL BK DE |          | 22500 ✓   |         |          |
|     | TREAS CIT  |          | 252385 ✓  |         |          |
|     | UNITED FUN |          | 107841 ✓  |         |          |
|     | READ MARY  |          | 2375 ✓    |         |          |
|     |            |          | 660 CR ✓  |         |          |
| 100 |            | 18752000 | 1586643   | 9428111 | 9323889* |
|     |            | 18752000 | 1586643 ✓ | 9428111 | 9323889* |
| 201 | BINDING SU | 46900    |           | 20355   | 26545    |
| 201 |            | 46900    |           | 20355   | 26545*   |
| 202 | CAT MATERI | 83200    |           | 48700   | 34500    |
| 202 |            | 83200    |           | 48700   | 34500*   |
| 203 | FREIGHT EX | 9400     |           | 8587    | 813      |
|     | AMPLIFIER  |          | 650 ✓     |         |          |
| 203 |            | 9400     | 650 ✓     | 9237    | 163*     |
| 204 | IBM SUPPLI | 655000   |           | 438756  | 216244   |
|     | HAINES & E |          | 315 ✓     |         |          |
|     | IBM        |          | 32865 ✓   |         |          |
|     | IBM        |          | 57500 ✓   |         |          |
| 204 |            | 655000   | 90680 ✓   | 529436  | 125564*  |
| 205 | OFFICE SUP | 216000   |           | 77778   | 138222   |
|     | AMSTERDAM  |          | 5160 ✓    |         |          |
|     | DEC PAPER  |          | 308 CR ✓  |         |          |
|     | DEC PAPER  |          | 1440 ✓    |         |          |
|     | DEC PAPER  |          | 445 ✓     |         |          |
|     | DEC PAPER  |          | 341 ✓     |         |          |
|     | GAYLORD BR |          | 30350 ✓   |         |          |
|     | HAINES & E |          | 99 ✓      |         |          |
|     | HAINES & E |          | 88 ✓      |         |          |
|     | HAINES & E |          | 395 ✓     |         |          |
|     | HAINES & E |          | 990 ✓     |         |          |
|     | INDUSTRIAL |          | 15715 ✓   |         |          |
|     | LINXWEILER |          | 1935 ✓    |         |          |
|     | PFILES CAM |          | 5650 ✓    |         |          |
|     | PFILES CAM |          | 124 ✓     |         |          |



| CODE | ALLOCATION | AMT FOR YEAR | FOR OCTOBER | YEAR TO DATE | BALANCE   |
|------|------------|--------------|-------------|--------------|-----------|
|      | THERMOFAX  |              | 290 ✓       |              |           |
|      | YORK RADIO |              | 797 ✓       |              |           |
|      | YORK RADIO |              | 1031 ✓      |              |           |
|      | VERIFAX RD |              | 352 CR ✓    |              |           |
| 205  |            | 216000       | 64190.      | 141968       | 74032*    |
| 206  | POSTAGE    | 135000       |             | 78400        | 56600     |
|      | CUSTOM HSE |              | 100 ✓       |              |           |
|      | FOLLETT PU |              | 503 ✓       |              |           |
|      | HERTZBERG  |              | 340 ✓       |              |           |
|      | HERTZBERG  |              | 135 ✓       |              |           |
|      | HERTZBERG  |              | 65 ✓        |              |           |
|      | MCGRAW HIL |              | 50 ✓        |              |           |
|      | STECHELT H |              | 71 ✓        |              |           |
|      | TAPLINGER  |              | 30 ✓        |              |           |
|      | U CHICAGO  |              | 40 ✓        |              |           |
|      | POSTMASTER |              | 304 ✓       |              |           |
|      | POSTMASTER |              | 11 ✓        |              |           |
|      | MISC POSTA |              | 2699 CR ✓   |              |           |
|      | RESERVES   |              | 895 CR ✓    |              |           |
| 206  |            | 135000       | 1945 CR ✓   | 76455        | 58545*    |
| 207  | PRINTING   | 81000        |             | 86720        | 5720      |
|      | INDUSTRIAL |              | 4280 ✓      |              |           |
| 207  |            | 81000        | 4280 ✓      | 91000        | 10000* CR |
| 208  | REP TO EQU | 106900       |             | 42654        | 64246     |
|      | PFILES CAM |              | 700 ✓       |              |           |
| 208  |            | 106900       | 700 ✓       | 43354        | 63546*    |
| 209  | TEL TOLLS  | 9000         |             | 3845         | 5155      |
|      | ILLINOIS B |              | 525 ✓       |              |           |
| 209  |            | 9000         | 525 ✓       | 4370         | 4630*     |
| 210  | TEL SERVIC | 147500       |             | 1324 CR      | 148824    |
|      | PUB TEL RE |              | 532 CR ✓    |              |           |
| 210  |            | 147500       | 532 CR      | 1856 CR      | 149356*   |
| 212  | RENT OF MA | 67200        |             | 56100        | 11100     |
| 212  |            | 67200        |             | 56100        | 11100*    |
| 213  | SERV CONTR | 29700        |             | 20500        | 9200      |
| 213  |            | 29700        |             | 20500        | 9200*     |
| 214  | SERV CONTR |              |             | 27676        | 27676     |
|      | MANPOWER I |              | 4341 ✓      |              |           |
|      | MANPOWER I |              | 4207 ✓      |              |           |
|      | MANPOWER I |              | 2685 ✓      |              |           |
| 214  |            |              | 11233 ✓     | 38909        | 38909* CR |



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|------|------------|--------------|-------------|--------------|----------|
| 220  | PROF DEVEL | 173800       |             | 143045       | 30755    |
|      | HOWE MRS M |              | 2500 ✓      |              |          |
|      | ILL LIB AS |              | 5440 ✓      |              |          |
|      | MC KAY PAU |              | 5500 ✓      |              |          |
|      | RUEDGER OR |              | 2500 ✓      |              |          |
|      | STAFFORD M |              | 2500 ✓      |              |          |
|      | UNIV OF IL |              | 11000 ✓     |              |          |
|      | YAMAMOTO M |              | 2500 ✓      |              |          |
|      | ILL LIB AS |              | 2420 ✓      |              |          |
|      | ILL LIB AS |              | 10 ✓        |              |          |
|      | MARTIN R M |              | 2564 ✓      |              |          |
|      | MARTIN R M |              | 370 ✓       |              |          |
|      | MARTIN R M |              | 285 ✓       |              |          |
|      | UNIV OF IL |              | 511 CR ✓    |              |          |
| 220  |            | 173800       | 37078       | 180123       | 6323*CR  |
| 221  | COMM SERVI | 18200        |             | 3604         | 14596    |
|      | A OF C DEC |              | 100 ✓       |              |          |
|      | PEOPLE TO  |              | 590 ✓       |              |          |
|      | UNITED FUN |              | 200 ✓       |              |          |
| 221  |            | 18200        | 890 ✓       | 4494         | 13706*   |
| 222  | EXHIBIT EX | 4100         |             |              | 4100     |
| 222  |            | 4100         |             |              | 4100*    |
| 223  | HANDLING C | 2800         |             | 1014         | 1786     |
|      | AMSTERDAM  |              | 313 ✓       |              |          |
| 223  |            | 2800         | 313 ✓       | 1327         | 1473*    |
| 224  | ADVERTISIN | 24000        |             | 8415         | 15585    |
| 224  |            | 24000        |             | 8415         | 15585*   |
| 225  | AUDITING   | 50000        |             | 49620        | 380      |
| 225  |            | 50000        |             | 49620        | 380*     |
| 299  | MISC       | 11000        |             | 3994         | 7006     |
| 299  |            | 11000        |             | 3994         | 7006*    |
|      |            | 1870700      | 208062      | 1326501      | 544199*  |
| 301  | BLDG SUPPL | 110000       |             | 157391       | 47391    |
|      | BLACK & CO |              | 119 ✓       |              |          |
|      | BLACK & CO |              | 119 ✓       |              |          |
|      | F HUBBARD  |              | 7350 ✓      |              |          |
|      | HEISE ELEC |              | 197 ✓       |              |          |
|      | MCMANUS FL |              | 1245 ✓      |              |          |
| 301  |            | 110000       | 9030 ✓      | 166421       | 56421*CR |
| 302  | CLEANING S | 13500        |             |              | 13500    |
| 302  |            | 13500        |             |              | 13500*   |



| CODE | ALLOCATION | AMT FOR YEAR | FOR OCTOBER | YEAR TO DATE | BALANCE |
|------|------------|--------------|-------------|--------------|---------|
| 303  | CONTRACT R | 300000       |             |              | 300000  |
| 303  |            | 300000       |             |              | 300000* |
| 304  | GARBAGE &  | 20400        |             | 5100         | 15300   |
|      | DASH OTTO  |              | 400.4       |              |         |
| 304  |            | 20400        | 400✓        | 5500         | 14900*  |
| 306  | INSURANCE  | 465800       |             | 21106        | 444694  |
|      | POSTMASTER |              | 30✓         |              |         |
| 306  |            | 465800       | 30✓         | 21136        | 444664* |
| 307  | LIGHT & PO | 220800       |             | 42958        | 177842  |
|      | ILL POWER  |              | 21647.4     |              |         |
|      | ILL POWER  |              | 23204.4     |              |         |
| 307  |            | 220800       | 44851✓      | 87809        | 132991* |
| 308  | BLDG REPAI | 70000        |             | 24596        | 45404   |
|      | BRINKOETTE |              | 2350.4      |              |         |
|      | F HUBBARD  |              | 787.4       |              |         |
|      | F HUBBARD  |              | 788.4       |              |         |
|      | F HUBBARD  |              | 788.4       |              |         |
|      | KINGLAR CO |              | 1603.4      |              |         |
| 308  |            | 70000        | 6316✓       | 30912        | 39088*  |
| 309  | TRAVEL     | 46000        |             | 23541        | 22459   |
|      | CITY OF DE |              | 267.4       |              |         |
|      | CITY OF DE |              | 266.4       |              |         |
|      | CITY OF DE |              | 156.4       |              |         |
|      | CONSUMER S |              | 406.4       |              |         |
|      | CONSUMER S |              | 258.4       |              |         |
|      | CONSUMER S |              | 235.4       |              |         |
|      | CONSUMER S |              | 360.4       |              |         |
|      | CONSUMER S |              | 321.4       |              |         |
|      | CONSUMER S |              | 340.4       |              |         |
|      | CONSUMER S |              | 285.4       |              |         |
| 309  |            | 46000        | 2894✓       | 26435        | 19565*  |
| 310  | HEALTH & S | 1500         |             | 313          | 1187    |
| 310  |            | 1500         |             | 313          | 1187*   |
| 311  | CONTRACT C | 448000       |             | 333338       | 114662  |
|      | DEC WINDOW |              | 67535.4     |              |         |
|      | DEC WINDOW |              | 4300.4      |              |         |
|      | DEC WINDOW |              | 11500.4     |              |         |
| 311  |            | 448000       | 83335✓      | 416673       | 31327*  |
| 312  | ARCHITECT  | 50000        |             |              | 50000   |
| 312  |            | 50000        |             |              | 50000*  |
| 313  | REP AUTO E | 193000       |             | 107389       | 85611   |



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|------|------------|--------------|-------------|--------------|----------|
|      | DEC GENERA |              | 225         |              |          |
|      | DECATUR RE |              | 1600        |              |          |
|      | EL BAUER   |              | 250         |              |          |
|      | EL BAUER   |              | 250         |              |          |
|      | EL BAUER   |              | 250         |              |          |
|      | EL BAUER   |              | 250         |              |          |
|      | F HUBBARD  |              | 787         |              |          |
|      | F HUBBARD  |              | 4347        |              |          |
|      | F HUBBARD  |              | 4347        |              |          |
|      | F HUBBARD  |              | 4347        |              |          |
|      | MILLER ONE |              | 450         |              |          |
|      | NATL CITY  |              | 324         |              |          |
|      | NATL CITY  |              | 1431        |              |          |
|      | NATL CITY  |              | 10183       |              |          |
|      | NATL CITY  |              | 463         |              |          |
| 313  |            | 193000       | 29504       | 136893       | 56107*   |
| 314  | CLEANING S | 8000         |             | 6018         | 1982     |
|      | DEC INDUST |              | 824         |              |          |
|      | NORMANS    |              | 329         |              |          |
| 314  |            | 8000         | 1153        | 7171         | 829*     |
| 315  | APPRAISAL  | 15000        |             |              | 15000    |
| 315  |            | 15000        |             |              | 15000*   |
| 320  | APPRAISAL  |              |             | 13991        | 13991    |
| 320  |            |              |             | 13991        | 13991*CR |
|      |            | 1962000      | 177513      | 913254       | 1048746* |
| 401  | BINDING    | 285500       |             | 153205       | 132295   |
|      | CUSTOM HSE |              | 75          |              |          |
|      | HERTZBERG  |              | 8820        |              |          |
|      | HERTZBERG  |              | 2625        |              |          |
|      | HERTZBERG  |              | 825         |              |          |
| 401  |            | 285500       | 12345       | 165550       | 119950*  |
| 402  | BOOKS      | 3819100      |             | 1818898      | 2000202  |
|      | AMER HOSP  |              | 350         |              |          |
|      | ASSOC AM M |              | 300         |              |          |
|      | BAKER & TA |              | 10612       |              |          |
|      | BAKER & TA |              | 8401        |              |          |
|      | BAKER & TA |              | 322         |              |          |
|      | BAKER & TA |              | 601         |              |          |
|      | BAKER & TA |              | 1017        |              |          |
|      | BAKER & TA |              | 488         |              |          |
|      | BAKER & TA |              | 18892       |              |          |
|      | BAKER & TA |              | 36883       |              |          |



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|------|------------|--------------|-------------|--------------|---------|
|      | BAKER & TA |              | 1 3 8 3 3   | ✓            |         |
|      | BAKER & TA |              | 2 5 8 0 2   | ✓            |         |
|      | BAKER & TA |              | 1 7 3 3 5   | ✓            |         |
|      | BAKER & TA |              | 1 7 6       | ✓            |         |
|      | BAKER & TA |              | 1 6 0 2 1   | ✓            |         |
|      | BAKER & TA |              | 2 2 1 2     | ✓            |         |
|      | BAKER & TA |              | 1 1 4 0     | ✓            |         |
|      | BOWKER R R |              | 1 4 4 0 0   | ✓            |         |
|      | CONG QUART |              | 6 5 0.      | ✓            |         |
|      | CONS BULLE |              | 6 0 0.      | ✓            |         |
|      | CUSTOM HSE |              | 3 5 0 0.    | ✓            |         |
|      | DOUBLEDAY  |              | 7 2 0 0.    | ✓            |         |
|      | DOUBLEDAY  |              | 7 2 0 0.    | ✓            |         |
|      | DOUBLEDAY  |              | 7 2 0 0.    | ✓            |         |
|      | DOUBLEDAY  |              | 7 2 0 0.    | ✓            |         |
|      | DOUBLEDAY  |              | 7 2 0 0.    | ✓            |         |
|      | FOLLETT PU |              | 2 2 6 9 8.  | ✓            |         |
|      | HAINES & E |              | 8 3 3.      | ✓            |         |
|      | HAINES & E |              | 3 1 5.      | ✓            |         |
|      | HAINES & E |              | 1 6 6 6.    | ✓            |         |
|      | ILLINOIS B |              | 2 7 7 5.    | ✓            |         |
|      | MARQUIS WH |              | 2 1 9 5.    | ✓            |         |
|      | MCCLURG A  |              | 7 6 7.      | ✓            |         |
|      | MCCLURG A  |              | 1 8 9.      | ✓            |         |
|      | MCCLURG A  |              | 8 0 0.      | ✓            |         |
|      | MCCLURG A  |              | 1 3 4 6.    | ✓            |         |
|      | MCCLURG A  |              | 7 1 2.      | ✓            |         |
|      | MCCLURG A  |              | 8 9 6.      | ✓            |         |
|      | MCGRAW HIL |              | 2 4 0 0.    | ✓            |         |
|      | MCGRAW HIL |              | 3 9 6 CR.   | ✓            |         |
|      | MCNAUGHTON |              | 1 0 5 0 0.  | ✓            |         |
|      | NEW METHOD |              | 3 5 3.      | ✓            |         |
|      | NEW METHOD |              | 1 5 0 5.    | ✓            |         |
|      | NEW METHOD |              | 3 2 0 3.    | ✓            |         |
|      | NEW METHOD |              | 8 6 0 4.    | ✓            |         |
|      | NEW METHOD |              | 7 7 1 4.    | ✓            |         |
|      | NEW METHOD |              | 9 2 9 5.    | ✓            |         |
|      | SCARECROW  |              | 7 6 5       | ✓            |         |
|      | SCARECROW  |              | 1 3 5 0     | ✓            |         |
|      | STECHERT H |              | 8 8 5       | ✓            |         |
|      | TAPLINGER  |              | 1 0 8 0     | ✓            |         |
|      | U CHICAGO  |              | 2 4 3 2     | ✓            |         |
|      | WEBER BK S |              | 8 5 5       | ✓            |         |
|      | MET OPERA  |              | 4 0 0       | ✓            |         |
|      | MET OPERA  |              | 1 0         | ✓            |         |
|      | GEN PAPER  |              | 5 7 8 CR.   | ✓            |         |
|      | GT BOOKS   |              | 1 2 0 0 CR. | ✓            |         |
|      | L AND D    |              | 2 5 4 5 CR. | ✓            |         |
|      | MEMORIAL B |              | 2 2 0 0 CR. | ✓            |         |
|      | STAFF BOOK |              | 1 6 2 4 CR. | ✓            |         |



| CODE | ALLOCATION | AMT FOR YEAR | FOR October | YEAR TO DATE | BALANCE  |
|------|------------|--------------|-------------|--------------|----------|
|      | WITHDRAWN  |              | 10 CR ✓     |              |          |
|      | WITHDRAWN  |              | 25 CR ✓     |              |          |
| 402  |            | 3819100      | 287500      | 2106398      | 1712702* |
| 405  | FILMS 16MM | 47000        |             | 40380        | 6620     |
| 405  |            | 47000        |             | 40380        | 6620*    |
| 406  | FILMS SLID |              |             | 124          | 124      |
| 406  |            |              |             | 124          | 124*CR   |
| 408  | FILMS MICR | 177000       |             | 27011        | 149989   |
| 408  |            | 177000       |             | 27011        | 149989*  |
| 409  | FILMS RENT |              |             | 549          | 549      |
|      | FILM RENTA |              | 760 CR ✓    |              |          |
| 409  |            |              | 760 CR ✓    | 211 CR       | 211*     |
| 410  | PAMPHLETS  | 10700        |             | 7270         | 3430     |
|      | MUS AMER I |              | 50 ✓        |              |          |
|      | MUS AMER I |              | 10 ✓        |              |          |
| 410  |            | 10700        | 60 ✓        | 7330         | 3370*    |
| 412  | PICTURES   | 10000        |             | 648          | 9352     |
|      | PFILES CAM |              | 87 ✓        |              |          |
| 412  |            | 10000        | 87 ✓        | 735          | 9265*    |
| 414  | RECORDS LP | 115000       |             | 603 CR       | 115603   |
|      | CHESTERFIE |              | 309 ✓       |              |          |
|      | CHESTERFIE |              | 12351 ✓     |              |          |
| 414  |            | 115000       | 12660 ✓     | 12057        | 102943*  |
| 415  | RECORDS S  |              |             | 64523        | 64523    |
| 415  |            |              |             | 64523        | 64523*CR |
| 419  | PERIODICAL | 100000       |             | 40275        | 59725    |
|      | BOWKER R R |              | 2300 ✓      |              |          |
|      | BOWKER R R |              | 2100 ✓      |              |          |
|      | BOWKER R R |              | 9000 ✓      |              |          |
|      | BOWKER R R |              | 3100 ✓      |              |          |
|      | MCGRAW HIL |              | 2450 ✓      |              |          |
|      | PEORIA JL  |              | 1800 ✓      |              |          |
|      | DEC HERLD  |              | 420 ✓       |              |          |
| 419  |            | 100000       | 21170 ✓     | 61445        | 38555*   |
| 420  | MAPS       | 5000         |             |              | 5000     |
| 420  |            | 5000         |             |              | 5000*    |
| 421  | MEMBERSHIP | 70000        |             | 14500        | 55500    |
|      | AM LIBRARY |              | 15875 ✓     |              |          |
|      | AM LIBRARY |              | 5400 ✓      |              |          |
|      | N E A      |              | 23200 ✓     |              |          |
| 421  |            | 70000        | 43875 ✓     | 58375        | 11625*   |



DECATUR PUBLIC LIBRARY  
Decatur, Illinois  
COMBINED BUDGET AND BILL LIST FOR OCTOBER 1963

| CODE | ALLOCATION              | AMT FOR YEAR | FOR OCTOBER | YEAR TO DATE | BALANCE   |
|------|-------------------------|--------------|-------------|--------------|-----------|
| 422  | SERVICES                | 225000       |             | 10800        | 214200    |
| 422  |                         | 225000       |             | 10800        | 214200*   |
| 499  | MISCELLANE              |              |             | 15700        | 15700     |
| 499  |                         |              |             | 15700        | 15700*CR  |
|      |                         | 4864300      | 376937      | 2570217      | 2294083*  |
| 502  | ADD TO EQU<br>AMPLIFIER | 150000       | 54113       | 76831        | 73169     |
|      | PFILES CAM              |              | 18500       |              |           |
| 502  |                         | 150000       | 72613       | 149444       | 556*      |
|      |                         | 150000       | 72613       | 149444       | 556*      |
| 603  | RENTALS                 | 201000       |             | 83750        | 117250    |
|      | SWARTZ HOM              |              | 16750       |              |           |
| 603  |                         | 201000       | 16750       | 100500       | 100500*   |
|      |                         | 201000       | 16750       | 100500       | 100500*   |
|      |                         | 27800000     | 2438518     | 14488027     | 13311973* |

Balance in checking account \$37,982.52

Bills presented for payment Mary T. Howe Librarian

Approved for payment Harold W. Koslofski

Jack R. Burnett  
Louise H. Nelson

|     |            |            |
|-----|------------|------------|
| 700 | BAL LAST M | 758192     |
|     | TAX INCOME | 2850000    |
|     | NATL BK DE | 2500000    |
|     | FINES      | 65038      |
|     | NON RES    | 7000       |
|     | L AND D    | 2545       |
|     | RESERVES   | 895        |
|     | STAFF BOOK | 1624       |
|     | MEMORIAL B | 2200       |
|     | FILM RENTA | 760        |
|     | VERIFAX RD | 352        |
|     | PUB TEL RE | 532        |
|     | GEN PAPER  | 578        |
|     | GT BOOKS   | 1200       |
|     | MISC POSTA | 2699       |
|     | READ MARY  | 660        |
|     | TRAVEL CHE | 1000       |
|     | UNIV OF IL | 511        |
|     | WITHDRAWN  | 256        |
|     | WITHDRAWN  | 10         |
|     | CASH CREDI | 14591 CR   |
|     | BILL LIST  | 2382978 CR |

Finance Committee

24385.18  
448.51  
23736.67  
6.89  
23,729.78

700 Balance in checking account

3798252

X S/B 23729.78



DECATUR PUB LIB  
DECATUR ILL  
ENC 10 63

| CODE | ALLOCATION | AMT FOR YEAR | FOR OCTOBER | YEAR TO DATE | BALANCE  |
|------|------------|--------------|-------------|--------------|----------|
| 100  | SALARIES S | 18752000     |             | 9428111      | 9323889  |
| 100  |            | 18752000     |             | 9428111      | 9323889* |
|      |            | 18752000     |             | 9428111      | 9323889* |
| 201  | BINDING SU | 46900        |             | 20355        | 26545    |
| 201  |            | 46900        |             | 20355        | 26545*   |
| 202  | CAT MATERI | 83200        |             | 48700        | 34500    |
| 202  |            | 83200        |             | 48700        | 34500*   |
| 203  | FREIGHT EX | 9400         |             | 9237         | 163      |
| 203  |            | 9400         |             | 9237         | 163*     |
| 204  | IBM SUPPLI | 655000       |             | 529436       | 125564   |
| 204  |            | 655000       |             | 529436       | 125564*  |
| 205  | OFFICE SUP | 216000       |             | 141968       | 74032    |
| 205  |            | 216000       |             | 141968       | 74032*   |
| 206  | POSTAGE    | 135000       |             | 76455        | 58545    |
| 206  |            | 135000       |             | 76455        | 58545*   |
| 207  | PRINTING   | 81000        |             | 91000        | 10000    |
| 207  |            | 81000        |             | 91000        | 10000*CR |
| 208  | REP TO EQU | 106900       |             | 43354        | 63546    |
| 208  |            | 106900       |             | 43354        | 63546*   |
| 209  | TEL TOLLS  | 9000         |             | 4370         | 4630     |
| 209  |            | 9000         |             | 4370         | 4630*    |
| 210  | TEL SERVIC | 147500       |             | 1856CR       | 149356   |
| 210  |            | 147500       |             | 1856CR       | 149356*  |
| 212  | RENT OF MA | 67200        |             | 56100        | 11100    |
| 212  |            | 67200        |             | 56100        | 11100*   |
| 213  | SERV CONTR | 29700        |             | 20500        | 9200     |
| 213  |            | 29700        |             | 20500        | 9200*    |
| 214  | SERV CONTR |              |             | 38909        | 38909    |
|      | MANPOWER   |              | 3401        |              |          |
| 214  |            |              | 3401        | 42310        | 42310*CR |



| CODE | ALLOCATION | AMT FOR YEAR | FOR OCTOBER | YEAR TO DATE | BALANCE  |
|------|------------|--------------|-------------|--------------|----------|
| 220  | PROF DEVEL | 173800       |             | 180123       | 6323     |
| 220  |            | 173800       |             | 180123       | 6323*CR  |
| 221  | COMM SERVI | 18200        |             | 4494         | 13706    |
| 221  |            | 18200        |             | 4494         | 13706*   |
| 222  | EXHIBIT EX | 4100         |             |              | 4100     |
| 222  |            | 4100         |             |              | 4100*    |
| 223  | HANDLING C | 2800         |             | 1327         | 1473     |
| 223  |            | 2800         |             | 1327         | 1473*    |
| 224  | ADVERTISIN | 24000        |             | 8415         | 15585    |
| 224  |            | 24000        |             | 8415         | 15585*   |
| 225  | AUDITING   | 50000        |             | 49620        | 380      |
| 225  |            | 50000        |             | 49620        | 380*     |
| 299  | MISC       | 11000        |             | 3994         | 7006     |
| 299  |            | 11000        |             | 3994         | 7006*    |
|      |            | 1870700      | 3401        | 1329902      | 540798*  |
| 301  | BLDG SUPPL | 110000       |             | 166421       | 56421    |
|      | BLACK & CO |              | 133         |              |          |
|      | GAYLORD BR |              | 8385        |              |          |
| 301  |            | 110000       | 8518        | 174939       | 64939*CR |
| 302  | CLEANING S | 13500        |             |              | 13500    |
| 302  |            | 13500        |             |              | 13500*   |
| 303  | CONTRACT R | 300000       |             |              | 300000   |
| 303  |            | 300000       |             |              | 300000*  |
| 304  | GARBAGE &  | 20400        |             | 5500         | 14900    |
|      | CLEVELAND  |              | 2370        |              |          |
| 304  |            | 20400        | 2370        | 7870         | 12530*   |
| 306  | INSURANCE  | 465800       |             | 21136        | 444664   |
| 306  |            | 465800       |             | 21136        | 444664*  |
| 307  | LIGHT & PO | 220800       |             | 87809        | 132991   |
| 307  |            | 220800       |             | 87809        | 132991*  |
| 308  | BLDG REPAI | 70000        |             | 30912        | 39088    |
| 308  |            | 70000        |             | 30912        | 39088*   |
| 309  | TRAVEL     | 46000        |             | 26435        | 19565    |
| 309  |            | 46000        |             | 26435        | 19565*   |

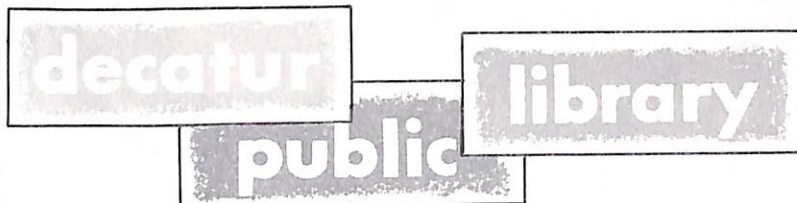


| CODE | ALLOCATION | AMT FOR YEAR | FOR OCTOBER | YEAR TO DATE | BALANCE  |
|------|------------|--------------|-------------|--------------|----------|
| 310  | HEALTH & S | 1500         |             | 313          | 1187     |
| 310  |            | 1500         |             | 313          | 1187*    |
| 311  | CONTRACT C | 448000       |             | 416673       | 31327    |
| 311  |            | 448000       |             | 416673       | 31327*   |
| 312  | ARCHITECT  | 50000        |             |              | 50000    |
| 312  |            | 50000        |             |              | 50000*   |
| 313  | REP AUTO E | 193000       |             | 136893       | 56107    |
| 313  |            | 193000       |             | 136893       | 56107*   |
| 314  | CLEANING S | 8000         |             | 7171         | 829      |
| 314  |            | 8000         |             | 7171         | 829*     |
| 315  | APPRAISAL  | 15000        |             |              | 15000    |
| 315  |            | 15000        |             |              | 15000*   |
| 320  | APPRAISAL  |              |             | 13991        | 13991    |
| 320  |            |              |             | 13991        | 13991*CR |
|      |            | 1962000      | 10888       | 924142       | 1037858* |
| 401  | BINDING    | 285500       |             | 165550       | 119950   |
|      | OUTSTANDIN |              | 52500       |              |          |
| 401  |            | 285500       | 52500       | 218050       | 67450*   |
| 402  | BOOKS      | 3819100      |             | 2106398      | 1712702  |
|      | OUTSTANDIN |              | 660671      |              |          |
|      | STANDING   |              | 190475      |              |          |
| 402  |            | 3819100      | 851146      | 2957544      | 861556*  |
| 405  | FILMS 16MM | 47000        |             | 40380        | 6620     |
| 405  |            | 47000        |             | 40380        | 6620*    |
| 406  | FILMS SLID |              |             | 124          | 124      |
| 406  |            |              |             | 124          | 124*CR   |
| 408  | FILMS MICR | 177000       |             | 27011        | 149989   |
| 408  |            | 177000       |             | 27011        | 149989*  |
| 409  | FILMS RENT |              |             | 211CR        | 211      |
| 409  |            |              |             | 211CR        | 211*     |
| 410  | PAMPHLETS  | 10700        |             | 7330         | 3370     |
|      | OUTSTANDIN |              | 3430        |              |          |
| 410  |            | 10700        | 3430        | 10760        | 60*CR    |
| 412  | PICTURES   | 10000        |             | 735          | 9265     |
| 412  |            | 10000        |             | 735          | 9265*    |



| CODE | ALLOCATION  | AMT FOR YEAR | FOR OCTOBER | YEAR TO DATE | BALANCE   |
|------|-------------|--------------|-------------|--------------|-----------|
| 414  | RECORDS LP  | 115000       |             | 12057        | 102943    |
|      | OUTSTANDING |              | 20371       |              |           |
| 414  |             | 115000       | 20371       | 32428        | 82572*    |
| 415  | RECORDS S   |              |             | 64523        | 64523     |
| 415  |             |              |             | 64523        | 64523*CR  |
| 419  | PERIODICAL  | 100000       |             | 61445        | 38555     |
| 419  |             | 100000       |             | 61445        | 38555*    |
| 420  | MAPS        | 5000         |             |              | 5000      |
| 420  |             | 5000         |             |              | 5000*     |
| 421  | MEMBERSHIP  | 70000        |             | 58375        | 11625     |
| 421  |             | 70000        |             | 58375        | 11625*    |
| 422  | SERVICES    | 225000       |             | 10800        | 214200    |
| 422  |             | 225000       |             | 10800        | 214200*   |
| 499  | MISCELLANE  |              |             | 15700        | 15700     |
| 499  |             |              |             | 15700        | 15700*CR  |
|      |             | 4864300      | 927447      | 3497664      | 1366636*  |
| 502  | ADD TO EQU  | 150000       |             | 149444       | 556       |
| 502  |             | 150000       |             | 149444       | 556*      |
|      |             | 150000       |             | 149444       | 556*      |
| 603  | RENTALS     | 201000       |             | 100500       | 100500    |
| 603  |             | 201000       |             | 100500       | 100500*   |
|      |             | 201000       |             | 100500       | 100500*   |
|      |             | 27800000     | 941736      | 15429763     | 12370237* |





MARY T. HOWE, Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS

# LIBRARIAN'S FINANCIAL REPORT

DATE October 1963

| MONTH                                               | 100          | 200          | 300         | 400          | 500         | 600         | TOTAL         |
|-----------------------------------------------------|--------------|--------------|-------------|--------------|-------------|-------------|---------------|
| MAY                                                 | \$14,530.41  | \$ 1,614.21  | \$ 1,489.87 | \$ 4,990.31  | \$ 0.00     | \$ 167.50   | \$ 22,792.30  |
| JUNE                                                | 15,625.69    | 2,883.94     | 1,733.25    | 4,467.48     | 0.00        | 167.50      | 24,877.86     |
| JULY                                                | 16,053.78    | 2,299.99     | 1,040.24    | 4,087.04     | 0.00        | 167.50      | 23,648.55     |
| AUGUST                                              | 16,543.41    | 2,523.20     | 1,676.84    | 5,252.71     | 0.00        | 167.50      | 26,163.66     |
| SEPTEMBER                                           | 15,661.39    | 1,863.05     | 1,417.21    | 3,135.26     | 768.31      | 167.50      | 23,012.72     |
| OCTOBER                                             | 15,866.43    | 2,080.62     | 1,775.13    | 3,769.37     | 726.13      | 167.50      | 24,385.18     |
| NOVEMBER                                            | 16,472.13    | 1,640.79     | 3,944.38    | 5,163.63     | 000.00      | 167.50      | 27,388.43     |
| DECEMBER                                            |              |              |             |              |             |             |               |
| JANUARY                                             |              |              |             |              |             |             |               |
| FEBRUARY                                            |              |              |             |              |             |             |               |
| MARCH                                               |              |              |             |              |             |             |               |
| APRIL                                               |              |              |             |              |             |             |               |
| TOTAL<br>SPENT 6 Mo                                 | \$94,281.11  | \$13,265.01  | \$ 9,132.54 | \$25,702.17  | \$ 1,494.44 | \$ 1,005.00 | \$144,880.27  |
| BALANCE IN<br>FUND Oct 30                           | \$93,238.89  | \$ 5,441.99  | \$10,487.46 | \$22,940.83  | \$ 5.56     | \$ 1,005.00 | \$133,119.73  |
| TOTAL YEAR'S<br>ALLOCATION                          | \$187,520.00 | \$18,707.00  | \$19,620.00 | \$48,643.00  | \$ 1,500.00 | \$ 2,010.00 | \$278,000.00  |
| AVERAGE MONTHLY<br>ALLOCATION TO<br>SPEND           | \$15,626.66  | \$ 1,558.91  | \$ 1,635.00 | \$ 4,053.58  | \$ 125.00   | \$ 167.50   | \$ 23,166.66  |
| AVERAGE MONTHLY<br>ALLOC. SPENT<br>1st 6 MONTHS     | \$15,713.51+ | \$ 2,210.83+ | \$ 1,522.09 | \$ 4,283.69+ | \$ 249.07+  | \$ 167.50   | \$ 24,146.71+ |
| AVERAGE MONTHLY<br>ALLOC. TO SPEND<br>LAST 6 MONTHS | \$15,539.81+ | \$ 906.99+   | \$1,747.91  | \$ 3,823.46+ | \$ .92+     | \$ 167.50   | \$ 22,186.62+ |



PAYROLL - OCTOBER 1963

DECATUR PUBLIC LIBRARY  
Decatur, Illinois

| NAME        |         | ANNUAL  | CODE | MONTHLY | RET. & SS | INC. TAX | C.U. | B.C. & B.S. | U.F. | TOT. DED. | NET SALARY |
|-------------|---------|---------|------|---------|-----------|----------|------|-------------|------|-----------|------------|
| ATCHISON    | R M     | \$4442. | 37   | 370.17  | 2918      | 6840     | 500  |             | 500  | 10758     | 26259      |
| BOGARD      | R       | 3672.   | 79   | 30600   | 2410      | 2690     |      |             |      | 5100      | 25500      |
| BRADSHAW    | C       | 3180.   | 53   | 26500   | 1822      | 4820     |      |             |      | 6642      | 19858      |
| DOBRINICK   | M E     | 3672.   | 29   | 30600   | 2104      | 4690     |      |             | 100  | 6894      | 23706      |
| ENSIGN      | E E     | 3432.   | 31   | 28600   | 1966      | 3260     |      | 660         |      | 5886      | 22714      |
| *FRENCH     | M       | 3540.   | 61   | 12744   | 877       | 1340     |      |             |      | 2217      | 10527      |
| *GRIFFIN    | M R     | 4116.   | 99   | 34300   | 2360      | 5260     |      |             |      | 7620      | 26680      |
| HANSEN      | J 3/4   | 4176.   | 77   | 26100   | 1795      | 3820     |      |             | 125  | 5740      | 20360      |
| *HATHORNE   | R       | 3540.   | 58   | 12744   | 877       | 2340     |      |             |      | 3217      | 9527       |
| *HONNOLD    | O D     | 4992.   | 20   | 41600   | 2860      | 7740     |      |             |      | 10600     | 31000      |
| *HOPPE      | I B     | 3036.   | 62   | 15787   | 1086      | 2920     |      |             |      | 4006      | 11781      |
| HOUCK       | H E     | 4404.   | 26   | 36700   | 2523      | 6700     |      |             |      | 9223      | 27477      |
| HOWE        | M T     | 10,500. | 1    | 87500   | 6015      | 13920    | 8000 | 660         | 500  | 29095     | 58405      |
| HUNK        | C E     | 3432.   | 34   | 28600   | 1966      | 4260     | 5000 | 660         |      | 11886     | 16714      |
| *JONES      | E F     | 5376.   | 16   | 44800   | 3080      | 7460     |      | 660         | 500  | 11700     | 33100      |
| KIRCHGRABER | R B     | 8505.   | 11   | 70875   | 5584      | 7600     |      | 1788        |      | 14972     | 55903      |
| *LARMON     | M E     | 3912.   | 30   | 32600   | 2241      | 4980     |      | 660         |      | 7881      | 24719      |
| LEONARD     | M E     | 7404.   | 7    | 61700   | 4242      | 11880    |      |             |      | 16122     | 45578      |
| MCMILLAN    | H E     | 4404.   | 39   | 36700   | 2890      | 700      |      |             |      | 3590      | 33110      |
| MCNABB      | N       | 7776.   | 3    | 64800   | 4455      | 12600    |      | 660         |      | 17715     | 47085      |
| MC VEY      | S K     | 3060.   | 45   | 25500   | 1753      | 4540     |      | 660         |      | 6953      | 18547      |
| MITCHELL    | F L     | 3552.   | 23   | 29600   | 2035      | 5540     |      | 1788        |      | 9363      | 20237      |
| ODELL       | G E     | 4019.   | 21   | 33492   | 2303      | 4120     |      | 1788        |      | 8211      | 25281      |
| *PAYNE      | M N     | 3036.   | 63   | 10930   | 753       | 2050     |      |             |      | 2803      | 8127       |
| PETERSEN    | D H 3/4 | 5184.   | 47   | 32400   | 2228      | 8100     |      |             |      | 10328     | 22072      |
| PUHEK       | E B     | 7656.   | 4    | 63800   | 4386      | 11880    |      |             |      | 16266     | 47534      |
| *REDDEN     | I       | 2580.   | 68   | 21500   | 1478      | 4000     |      |             |      | 5478      | 16022      |
| RUEDGER     | O E     | 5208.   | 19   | 43400   | 2984      | 7100     |      |             |      | 10084     | 33316      |
| SCHULTZ     | V M     | 4524.   | 75   | 37700   | 2592      | 6520     |      |             |      | 9112      | 28588      |
| SHAFFER     | M       | 4104.   | 82   | 34200   | 2353      | 6260     |      |             |      | 8613      | 25587      |
| SPIITLER    | H G     | 3672.   | 49   | 33300   | 2290      | 5120     |      | 660         |      | 8070      | 25230      |
| STAFFORD    | M       | 8415.   | 2    | 70125   | 4823      | 14040    |      | 510         | 500  | 19873     | 50252      |
| STUKE       | S 3/4   | 3852.   | 64   | 24075   | 1657      | 3540     |      |             |      | 5197      | 18878      |
| TURNBO      | D       | 3792.   | 28   | 31600   | 2172      | 2330     |      |             |      | 5002      | 26598      |
| VOGLER      | O C     | 3300.   | 35   | 27500   | 1890      | 5110     | 500  |             |      | 7500      | 20000      |



# DECATUR PUBLIC LIBRARY

Decatur, Illinois

PAYROLL- OCTOBER -1963

| NAME        |   |   | ANNUAL        | CODE | MONTHLY | RET & SS | INC. TAX | C.U.  | B.C&B.S. | U.   | TOT DED. | NET SAL |
|-------------|---|---|---------------|------|---------|----------|----------|-------|----------|------|----------|---------|
| WEIDNER     | M | K | \$5304.       | 25   | 44200   | 3025     | 5460     | 6500  | 1788     | 150  | 16923    | 3727    |
| * WHITE     | C | L | 4176.         | 22   | 34800   | 2394     | 5410     | 1000  | 660      |      | 9464     | 2533    |
| WILLIAMS    | C | W | 4836.         | 18   | 40300   | 2771     | 6740     |       |          |      | 9511     | 3078    |
| WILLIAMS    | N | J | 3552.         | 32   | 29600   | 2035     | 4540     |       | 660      |      | 7235     | 2236    |
| YAMAMOTO    | M | C | 7776.         | 5    | 64800   | 4455     | 12600    | 1000  | 660      |      | 18715    | 4608    |
|             |   |   |               |      | 1493689 | 104448   | 241320   | 22500 | 14922    | 2375 | 385565   | 110812  |
| GILLESPIE   | P |   | 80:454 h @.83 | 71   | 6702    | 243      | 1260     |       |          |      | 1503     | 5199    |
| KELLEY      | N | A | 44:25 h @1.84 | 87   | 8173    | 296      | 550      |       |          |      | 846      | 7327    |
| MCBRIDE     | J | L | 61:30 h @1.35 | 70   | 8303    | 301      | 550      |       |          |      | 851      | 7452    |
| MC NABB     | E |   | 3/4 4116.     | 12   | 34300   | 1244     | 4260     |       |          |      | 5504     | 28796   |
| MULLEN      | D |   | 16:15 h @2.15 | 43   | 3494    | 127      |          |       |          |      | 127      | 3367    |
| * OSBAKKEN  | M |   | 42 h @.83     | 73   | 3486    | 126      |          |       |          |      | 126      | 3360    |
| ROBBINS     | J |   | 88 h @1.00    | 44   | 8800    | 319      | 690      |       |          |      | 1009     | 7791    |
| * ROSE      | M |   | 38 h @.83     | 74   | 3154    | 114      | 568      |       |          |      | 682      | 2472    |
| SMITH       | V |   | 86:45 h @1.95 | 72   | 13716   | 497      | 2560     |       |          |      | 3057     | 10659   |
| * STOKES    | N |   | 42 h @.83     | 80   | 3486    | 126      | 627      |       |          |      | 753      | 2733    |
|             |   |   |               |      | 93614   | 3393     | 11065    |       |          |      | 14458    | 79156   |
| GRAND TOTAL |   |   |               |      | 1587303 | 107841   | 252385   | 22500 | 14922    | 2375 | 400023   | 1187280 |

- \* French, Marilyn-Began 10/21/63 as Key Punch Operator @ \$3540 annually or \$295 per month
- \* Hoppe, Iris E-began 10/16/63 as clerk @ \$3036 annually or \$253 per month
- \*Payne, Maxine N-began 10/21/63 as clerk @ \$3036 annually or \$253 per month
- \*Redden, Ida-began work10/3/63 as page @ \$2580 annually or \$215 per month
- \* Osbakken, Margaret- began work 10/5/63 as page at .83 per hour
- \* Rose, Madelyn- began work 10/8/63 as page at .83 per hour
- \*Stokes, Nancy- began work 10/8/63 as page at .83 per hour
- \* Hathorne, Roberta- began work 10/21/63 as key punch operator @ \$3540 annually or \$295 per month
- \* Honnold, Opal- Raised to \$4992. annually
- \*Griffin, Margaret- Raised to\$4116. annually
- \* Jones, Edna F.-Raised to \$5376. annually
- \* Larmon, Margaret- Raised to \$3912. annually
- \* White, Carola- Raised to \$4176. annually
- \*\* Brewer, Fred - Last day worked - September 7, 1963



DECATUR PUB LIB  
CIRC STAT  
OCT 1963

|                     |       |      |       |       |           |
|---------------------|-------|------|-------|-------|-----------|
| GENERAL WORKS       | 90    | 37   | 93    | 220   | 812       |
|                     | 94    | 48   | 72    | 214   | 730       |
| 001 PHILOSOPHY      | 464   | 55   | 6     | 525   | 2658 —    |
|                     | 555   | 52   | 3     | 610   | 2521      |
| 002 RELIGION        | 315   | 19   | 113   | 447   | 2545      |
|                     | 419   | 19   | 88    | 526   | 2861      |
| 003 SOCIAL SCIENCE  | 1129  | 156  | 662   | 1947  | 10500 — 3 |
|                     | 958   | 113  | 619   | 1690  | 10279     |
| 004 LANGUAGE        | 101   | 3    | 49    | 153   | 748       |
|                     | 130   | 9    | 25    | 164   | 801       |
| 005 SCIENCE         | 589   | 184  | 1045  | 1818  | 9731 — 4  |
|                     | 520   | 178  | 873   | 1571  | 9426      |
| 006 USEFUL ARTS     | 1519  | 217  | 520   | 2256  | 13453 — 1 |
|                     | 1356  | 209  | 596   | 2161  | 13088     |
| 007 FINE ARTS       | 1416  | 169  | 448   | 2033  | 11632 — 2 |
|                     | 1137  | 154  | 434   | 1725  | 10574     |
| 008 LITERATURE      | 946   | 83   | 398   | 1427  | 6690 —    |
|                     | 872   | 50   | 219   | 1141  | 6255      |
| 009 HISTORY         | 899   | 216  | 493   | 1608  | 8249 —    |
|                     | 777   | 170  | 447   | 1394  | 7709      |
| 010 TRAVEL          | 527   | 113  | 417   | 1057  | 5024      |
|                     | 476   | 86   | 356   | 918   | 5058      |
| 011 BIOGRAPHY       | 739   | 341  | 804   | 1884  | 9614      |
|                     | 731   | 283  | 735   | 1749  | 9821      |
| 012 FOREIGN NON FIC | 12    |      | 36    | 48    | 297       |
|                     | 22    |      | 43    | 65    | 369       |
| 013 PERIODICALS     | 816   | 82   | 145   | 1043  | 5933 —    |
|                     | 817   | 81   | 115   | 1013  | 5575      |
| 014 PAMPHLETS       | 62    |      | 1     | 63    | 396 —     |
|                     | 77    | 1    | 5     | 83    | 336       |
| 015 PAPERBACKS      | 19    |      |       | 19    | 255       |
|                     | 242   |      |       | 242   | 610       |
|                     | 9643  | 1675 | 5230  | 16548 | 88537     |
|                     | 9183  | 1453 | 4630  | 15266 | 86013     |
| 115 FICTION         | 8767  | 4046 | 5895  | 18708 | 121306    |
|                     | 8127  | 3350 | 5473  | 16950 | 113389    |
| 116 FOREIGN FICTION | 3     |      | 101   | 104   | 337       |
|                     | 13    |      | 48    | 61    | 744       |
| 117 J E             |       |      | 9718  | 9718  | 59200     |
|                     |       |      | 8683  | 8683  | 56734     |
|                     | 8770  | 4046 | 15714 | 28530 | 180843    |
|                     | 8140  | 3350 | 14204 | 25694 | 170867    |
|                     | 18413 | 5721 | 20944 | 45078 | 269380    |
|                     | 17323 | 4803 | 18834 | 40960 | 256880    |
|                     | +1090 | +918 | +2110 | +4118 | +12500    |



|              | adult       | youth     | Juvenile  | Oct 63    | up to date     |
|--------------|-------------|-----------|-----------|-----------|----------------|
| MAIN ADULT   | 8715 8782   | 697 173   | 291 241   | 9703 9196 | 60699 53192    |
| MAIN YOUTH   | 4299 2930   | 196 72342 | 6 24      | 6272 5296 | 33544 33060    |
| MAGIC CARPET | 3           |           | 6422 5948 | 6425 5948 | 39531 37752    |
| REFERENCE    | 122         |           |           | 12 2      | 72 21          |
| 2ND OFFICE   |             |           |           |           | 60 15          |
| JUV COORD    |             |           | 115 46    | 115 46    | 127 474        |
| Oct 63       | 13029       | 2664      | 6834      | 22527     | 134033         |
| Oct 62       | 11714       | 2515      | 6259      | 20488     | 124514         |
| B 1          | 1148 1030   | 790 551   | 3415 3277 | 5353 4858 | 36856 34710    |
| B 2          | 1345 1395   | 1017 774  | 5742 5074 | 8104 7243 | 44990 45517    |
| EVANS BRANCH | 1207 1302   | 576 420   | 1795 1772 | 3578 3494 | 22920 23207    |
| HOME SERVICE | 480 601     | 59 91     | 13 21     | 552 713   | 3270 3800      |
| ST MARYS     | 165 240     | 18 25     |           | 183 265   | 901 1154       |
| D M C        | 173 302     | 46 65     | 360 193   | 579 560   | 2863 3277      |
| T B SAN      | 98 76       | 24 13     | 1         | 122 90    | 715 580        |
| NURSES RES   | 68 63       | 6         |           | 68 69     | 351 461        |
| DILL BRANCH  | 700 600     | 527 343   | 2785 2237 | 4012 3180 | 22481 19,660   |
|              | 5384 5609   | 3057      | 14110     | 22551     | 135347 132366  |
|              | 18413 17323 | 5721      | 20944     | 45078     | 269380 25,6880 |

(2288  
4803)
 (12575  
18,834)
 (20,472  
40960)

36856-B1  
 44990-B2  
 22920-Evans  
 22481-Dill  
 127247



|     |                  |      |     |      |      |       |
|-----|------------------|------|-----|------|------|-------|
| 218 | BIBLIOGRAPHIES   | 1    |     | 95   | 96   | 109   |
| 219 | BOOK TALKS       | 1    |     |      | 1    | 6     |
| 221 | CLASS VISITS     |      | 2   | 12   | 14   | 32    |
| 222 | BOOK TALKS       |      |     | 12   | 12   | 12    |
| 223 | INSTRUCTION      |      | 2   | 7    | 9    | 21    |
| 224 | STORIES          |      |     | 3    | 3    | 33    |
| 225 | ATTENDANCE       |      | 63  | 319  | 382  | 840   |
| 226 | EXHIBITS         | 15   |     | 1    | 16   | 77    |
| 227 | FILMS ATTENDANC  | 293  |     | 234  | 527  | 2269  |
| 228 | SHOWINGS         | 16   |     | 7    | 23   | 64    |
| 229 | 16 MM            | 12   |     | 6    | 18   | 66    |
| 231 | FILM STRIPS      | 4    |     |      | 4    | 4     |
| 232 | RECORDAK         | 133  |     |      | 133  | 702   |
| 235 | GROUPS NOT CLAS  | 4    |     | 14   | 18   | 91    |
| 236 | ATTENDANCE       | 30   |     | 303  | 333  | 1128  |
| 237 | HOME SERVICE VI  | 45   |     |      | 45   | 272   |
| 238 | HOME SERVICE PA  | 64   |     |      | 64   | 394   |
| 239 | HOME SERVICE PA  | 1    |     |      | 1    | 5     |
| 240 | INTER LIBRARY L  | 14   |     |      | 14   | 102   |
| 241 | MAPS             |      |     | 1    | 1    | 15    |
| 242 | MEETINGS IN BLD  | 13   |     | 11   | 24   | 87    |
| 243 | ATTENDANCE       | 210  |     | 125  | 335  | 899   |
| 244 | MENDING          | 45   | 58  | 148  | 454  | 3134  |
| 245 | OVERDUE BOOKS    | 788  | 96  | 519  | 1403 | 6366  |
| 246 | OVERDUE NOTICES  | 523  | 62  | 264  | 849  | 3953  |
| 247 | PICTURES FRAMED  | 10   |     |      | 10   | 39    |
| 248 | PICTURES MOUNTE  | 246  |     | 118  | 364  | 1872  |
| 249 | PROFESSIONAL VI  |      |     |      |      | 13    |
| 250 | RADIO            |      |     | 1    | 1    | 34    |
| 251 | RECORDS LP       | 1081 |     | 45   | 1126 | 5851  |
| 252 | RECORDS S        | 1    |     |      | 1    | 24    |
| 253 | RECORDS SR       | 191  | 4   |      | 195  | 1022  |
| 256 | READERS ADVISOR  | 1287 | 934 | 1309 | 3530 | 19290 |
| 257 | REQUESTS         | 39   | 9   | 10   | 58   | 489   |
| 258 | SCHOOL VISITS    |      |     |      |      | 22    |
| 259 | STORY HOURS      |      | 18  | 2    | 20   | 61    |
| 260 | ATTENDANCE       |      | 61  | 24   | 85   | 391   |
| 261 | NUM OF STORIES   |      | 13  | 5    | 18   | 63    |
| 262 | TELEPHONE INCOM  | 1810 |     |      | 1810 | 9382  |
| 263 | TV               | 1    |     |      | 1    | 18    |
| 264 | VISITS IN COMM   | 5    |     |      | 5    | 10    |
| 265 | RECORD BAGS      | 86   |     |      | 86   | 451   |
| 302 | VELWYN           | 21   |     |      | 21   | 181   |
| 306 | WAKEFIELD NO 2   | 37   |     |      | 37   | 218   |
| 307 | MINOR NURSING H  | 68   |     |      | 68   | 462   |
| 308 | LAKE SHORE MANOR | 44   |     |      | 44   | 262   |
| 309 | RANKIN NURSING   | 36   |     |      | 36   | 108   |
| 401 | 18TH & E WILLIA  | 55   | 89  | 529  | 673  | 4260  |
| 402 | CARDINAL & PIPI  | 7    | 2   | 89   | 98   | 1331  |
| 405 | FAIRVIEW PLAZA   | 382  | 286 | 771  | 1439 | 6985  |
| 407 | GARFIELD & WATE  |      |     |      |      | 303   |
| 408 | SAWYER & MONROE  | 258  | 150 | 671  | 1079 | 8154  |
| 411 | GRAND & SUMMIT   | 243  | 170 | 1047 | 1460 | 11903 |
| 501 | BLUE MILL        |      |     |      |      | 145   |
| 502 | MACON & LINDEN   | 55   | 9   | 198  | 262  | 1630  |
| 503 | FOREST & LINCOL  | 99   | 69  | 394  | 562  | 2886  |
| 504 | 32ND & DUCHESS   | 78   | 75  | 514  | 667  | 4853  |
| 506 | MT CALVARY CHUR  | 620  | 436 | 2636 | 3692 | 17418 |
| 508 | MC CLELLAN       | 286  | 208 | 1235 | 1729 | 8549  |
| 510 | MC CLELLAN       |      |     |      |      | 289   |
| 512 | 22ND & E CLAY    | 203  | 93  | 308  | 604  | 3934  |
| 513 | 24TH & E WILLIA  | 43   | 34  | 127  | 204  | 1599  |
| 514 | EISNERS          | 164  | 186 | 638  | 988  | 7607  |



|     |    |    |    |     |     |      |
|-----|----|----|----|-----|-----|------|
| 601 | AP |    |    | 425 | 425 | 2654 |
| 602 | AM |    |    |     |     | 18   |
| 603 | AT | 1  | 66 | 334 | 401 | 2333 |
| 604 | YP |    | 9  | 313 | 322 | 1432 |
| 605 | YM |    | 7  |     | 7   | 9    |
| 606 | YT |    |    | 33  | 33  | 34   |
| 607 | JP | 24 |    | 57  | 81  | 189  |
| 609 | JT | 1  |    | 7   | 8   | 54   |



DECATUR PUB LIB  
CIRC STAT  
OCT 1963  
MAIN ADULT

|     |                 |      |     |     |      |       |
|-----|-----------------|------|-----|-----|------|-------|
|     | GENERAL WORKS   | 30   | 10  |     | 40   | 217   |
| 001 | PHILOSOPHY      | 239  | 5   |     | 244  | 1601  |
| 002 | RELIGION        | 160  | 3   | 1   | 164  | 1172  |
| 003 | SOCIAL SCIENCE  | 644  | 45  | 15  | 704  | 4032  |
| 004 | LANGUAGE        | 50   | 3   |     | 53   | 303   |
| 005 | SCIENCE         | 265  | 46  | 9   | 320  | 1872  |
| 006 | USEFUL ARTS     | 925  | 48  | 2   | 975  | 5813  |
| 007 | FINE ARTS       | 718  | 35  | 2   | 755  | 4588  |
| 008 | LITERATURE      | 402  | 23  | 9   | 434  | 2499  |
| 009 | HISTORY         | 344  | 32  |     | 376  | 2339  |
| 010 | TRAVEL          | 277  | 33  |     | 310  | 1846  |
| 011 | BIOGRAPHY       | 302  | 39  | 11  | 352  | 1810  |
| 012 | FOREIGN NON FIC | 12   |     |     | 12   | 79    |
| 013 | PERIODICALS     | 246  | 8   |     | 254  | 1672  |
| 014 | PAMPHLETS       | 37   |     |     | 37   | 271   |
| 015 | PAPERBACKS      | 14   |     |     | 14   | 202   |
|     |                 | 4665 | 330 | 49  | 5044 | 30316 |
| 115 | FICTION         | 4047 | 367 | 82  | 4496 | 29378 |
| 116 | FOREIGN FICTION | 3    |     |     | 3    | 29    |
| 117 | J E             |      |     | 160 | 160  | 976   |
|     |                 | 4050 | 367 | 242 | 4659 | 30383 |
|     |                 | 8715 | 697 | 291 | 9703 | 60699 |
| 218 | BIBLIOGRAPHIES  |      |     |     |      | 3     |
| 219 | BOOKTALKS       |      |     |     |      | 1     |
| 226 | EXHIBITS        | 15   |     |     | 15   | 59    |
| 229 | 16 MM           |      |     |     |      | 6     |
| 235 | GROUPS NOT CLAS | 4    |     |     | 4    | 54    |
| 236 | ATTENDANCE      | 30   |     |     | 30   | 295   |
| 241 | MAPS            |      |     |     |      | 9     |
| 242 | MEETINGS IN BLD | 13   |     |     | 13   | 49    |
| 243 | ATTENDANCE      | 210  |     |     | 210  | 569   |
| 247 | PICTURES FRAMED | 6    |     |     | 6    | 35    |
| 248 | PICTURES MOUNTE | 177  |     |     | 177  | 608   |
| 250 | RADIO           |      |     |     |      | 24    |
| 251 | RECORDS LP      | 710  |     | 26  | 736  | 4241  |
| 252 | RECORDS S       |      |     |     |      | 6     |
| 253 | RECORDS SR      | 149  |     |     | 149  | 812   |
| 256 | READERS ADVISOR | 565  | 5   |     | 570  | 3789  |
| 259 | STORY HOURS     |      |     |     |      | 25    |
| 262 | TELEPHONE INCOM | 178  |     |     | 178  | 1151  |
| 263 | TV              |      |     |     |      | 1     |
| 265 | RECORD BAGS     | 55   |     |     | 55   | 347   |
| 601 | AP              |      |     | 4   | 4    | 11    |
| 604 | YP              |      |     |     |      | 10    |
|     |                 | 2112 | 5   | 30  | 2147 | 12105 |
|     |                 | 2112 | 5   | 30  | 2147 | 12105 |



DECATUR PUB LIB

CIRC STAT

OCT 1963

MAIN YOUTH

|     |                 |      |      |     |      |       |
|-----|-----------------|------|------|-----|------|-------|
|     | GENERAL WORKS   | 30   | 16   |     | 46   | 180   |
| 001 | PHILOSOPHY      | 191  | 20   |     | 211  | 632   |
| 002 | RELIGION        | 55   | 6    |     | 61   | 280   |
| 003 | SOCIAL SCIENCE  | 377  | 53   |     | 430  | 1770  |
| 004 | LANGUAGE        | 34   |      |     | 34   | 198   |
| 005 | SCIENCE         | 253  | 68   |     | 321  | 1436  |
| 006 | USEFUL ARTS     | 351  | 69   |     | 420  | 2151  |
| 007 | FINE ARTS       | 436  | 62   |     | 498  | 2719  |
| 008 | LITERATURE      | 295  | 43   |     | 338  | 1394  |
| 009 | HISTORY         | 422  | 125  |     | 547  | 2326  |
| 010 | TRAVEL          | 114  | 44   |     | 158  | 687   |
| 011 | BIOGRAPHY       | 229  | 118  |     | 347  | 1631  |
| 012 | FOREIGN NON FIC |      |      |     |      | 49    |
| 013 | PERIODICALS     | 166  | 12   |     | 178  | 585   |
| 014 | PAMPHLETS       | 24   |      |     | 24   | 95    |
| 015 | PAPERBACKS      | 5    |      |     | 5    | 47    |
|     |                 | 2982 | 636  |     | 3618 | 16180 |
| 115 | FICTION         | 1317 | 1331 | 4   | 2652 | 17315 |
| 116 | FOREIGN FICTION |      |      |     |      | 27    |
| 117 | J E             |      |      | 2   | 2    | 22    |
|     |                 | 1317 | 1331 | 6   | 2654 | 17364 |
|     |                 | 4299 | 1967 | 6   | 6272 | 33544 |
| 219 | BOOKTALKS       |      |      |     |      | 2     |
| 226 | EXHIBITS        |      |      |     |      | 7     |
| 241 | MAPS            |      |      |     |      | 3     |
| 244 | MENDING         |      | 42   |     | 42   | 112   |
| 247 | PICTURES FRAMED | 4    |      |     | 4    | 4     |
| 248 | PICTURES MOUNTE | 69   |      |     | 69   | 212   |
| 251 | RECORDS LP      | 228  |      | 4   | 232  | 857   |
| 252 | RECORDS S       | 1    |      |     | 1    | 13    |
| 253 | RECORDS SR      | 27   |      |     | 27   | 110   |
| 256 | READERS ADVISOR | 168  | 375  |     | 543  | 3053  |
| 257 | REQUESTS        |      |      |     |      | 10    |
| 265 | RECORD BAGS     | 31   |      |     | 31   | 104   |
| 601 | AP              |      |      |     |      | 65    |
| 604 | YP              |      | 9    | 262 | 271  | 1215  |
| 605 | YM              |      | 7    |     | 7    | 7     |
| 606 | YT              |      |      | 33  | 33   | 33    |
|     |                 | 528  | 433  | 299 | 1260 | 5807  |
|     |                 | 528  | 433  | 299 | 1260 | 5807  |



DECATUR PUB LIB  
CIRC STAT  
OCT 1963

|     |                 |    |   |      |      |       |
|-----|-----------------|----|---|------|------|-------|
|     |                 |    |   | 45   | 45   | 123   |
| 001 | PHILOSOPHY      |    |   | 6    | 6    | 10    |
| 002 | RELIGION        |    |   | 24   | 24   | 204   |
| 003 | SOCIAL SCIENCE  |    |   | 269  | 269  | 1545  |
| 004 | LANGUAGE        |    |   | 26   | 26   | 61    |
| 005 | SCIENCE         |    |   | 346  | 346  | 1983  |
| 006 | USEFUL ARTS     |    |   | 204  | 204  | 1368  |
| 007 | FINE ARTS       |    |   | 171  | 171  | 985   |
| 008 | LITERATURE      |    |   | 218  | 218  | 547   |
| 009 | HISTORY         |    |   | 157  | 157  | 874   |
| 010 | TRAVEL          |    |   | 173  | 173  | 531   |
| 011 | BIOGRAPHY       | 1  |   | 299  | 300  | 1416  |
| 012 | FOREIGN NON FIC |    |   | 20   | 20   | 81    |
| 013 | PERIODICALS     |    |   | 17   | 17   | 199   |
| 014 | PAMPHLETS       |    |   | 1    | 1    | 8     |
|     |                 | 1  |   | 1976 | 1977 | 9935  |
| 115 | FICTION         | 2  |   | 1614 | 1616 | 11908 |
| 116 | FOREIGN FICTION |    |   | 16   | 16   | 58    |
| 117 | J E             |    |   | 2816 | 2816 | 17630 |
|     |                 | 2  |   | 4446 | 4448 | 29596 |
|     |                 | 3  |   | 6422 | 6425 | 39531 |
| 218 | BIBLIOGRAPHIES  |    |   | 1    | 1    | 2     |
| 221 | CLASS VISITS    |    |   | 9    | 9    | 16    |
| 222 | BOOK TALKS      |    |   | 12   | 12   | 12    |
| 223 | INSTRUCTION     |    |   | 4    | 4    | 6     |
| 224 | STORIES         |    |   | 1    | 1    | 27    |
| 225 | ATTENDANCE      |    |   | 242  | 242  | 408   |
| 226 | EXHIBITS        |    |   | 1    | 1    | 3     |
| 227 | FILMS ATTENDANC |    |   | 87   | 87   | 87    |
| 228 | SHOWINGS        |    |   | 3    | 3    | 3     |
| 229 | 16 MM           |    |   | 3    | 3    | 3     |
| 235 | GROUPS NOT CLAS |    |   | 7    | 7    | 21    |
| 236 | ATTENDANCE      |    |   | 106  | 106  | 465   |
| 242 | MEETINGS IN BLD |    |   |      |      | 1     |
| 243 | ATTENDANCE      |    |   |      |      | 2     |
| 244 | MENDING         |    |   | 29   | 29   | 353   |
| 245 | OVERDUE BOOKS   |    |   | 154  | 154  | 942   |
| 246 | OVERDUE NOTICES |    |   | 71   | 71   | 413   |
| 248 | PICTURES MOUNTE |    |   | 60   | 60   | 270   |
| 249 | PROFESSIONAL VI |    |   |      |      | 9     |
| 250 | RADIO           |    |   | 1    | 1    | 2     |
| 256 | READERS ADVISOR | 3  | 3 | 318  | 324  | 1088  |
| 257 | REQUESTS        |    |   | 6    | 6    | 128   |
| 259 | STORY HOURS     |    |   | 1    | 1    | 5     |
| 260 | ATTENDANCE      |    |   | 7    | 7    | 94    |
| 261 | NUM OF STORIES  |    |   | 3    | 3    | 16    |
| 262 | TELEPHONE INCOM |    |   |      |      | 3     |
| 601 | AP              |    |   | 17   | 17   | 46    |
| 603 | AT              |    |   | 5    | 5    | 18    |
| 604 | YP              |    |   | 7    | 7    | 21    |
| 607 | JP              | 24 |   | 51   | 75   | 173   |
| 609 | JT              | 1  |   | 7    | 8    | 53    |
|     |                 | 28 | 3 | 1213 | 1244 | 4690  |
|     |                 | 28 | 3 | 1213 | 1244 | 4690  |



DECATUR PUB LIB  
CIRC STAT  
OCT 1963  
REFERENCE

|     |                 |     |     |     |      |      |
|-----|-----------------|-----|-----|-----|------|------|
| 002 | RELIGION        |     |     |     |      | 1    |
| 003 | SOCIAL SCIENCE  | 1   |     | 1   |      | 19   |
| 005 | SCIENCE         |     |     |     |      | 2    |
| 006 | USEFUL ARTS     | 5   |     | 5   |      | 14   |
| 007 | FINE ARTS       |     |     |     |      | 13   |
| 009 | HISTORY         | 6   |     | 6   |      | 16   |
| 010 | TRAVEL          |     |     |     |      | 4    |
| 013 | PERIODICALS     |     |     |     |      | 1    |
|     |                 | 12  |     | 12  |      | 70   |
| 115 | FICTION         |     |     |     |      | 2    |
|     |                 |     |     |     |      | 2    |
|     |                 | 12  |     | 12  |      | 72   |
| 218 | BIBLIOGRAPHIES  |     |     |     |      | 1    |
| 229 | 16 MM           |     |     |     |      | 1    |
| 232 | RECORDAK        | 133 |     | 133 |      | 702  |
| 240 | INTER LIBRARY L | 14  |     | 14  |      | 102  |
| 250 | RADIO           |     |     |     |      | 1    |
| 251 | RECORDS LP      |     |     |     |      | 18   |
| 256 | READERS ADVISOR | 375 | 282 | 657 |      | 3223 |
| 263 | TV              |     |     |     |      | 1    |
| 601 | AP              |     |     | 386 | 386  | 2416 |
| 602 | AM              |     |     |     |      | 18   |
| 603 | AT              | 1   | 66  | 329 | 396  | 2288 |
|     |                 | 523 | 348 | 715 | 1586 | 8771 |
|     |                 | 523 | 348 | 715 | 1586 | 8771 |



DECATUR PUB LIB  
CIRC STAT  
OCT 1963  
2ND OFFICE

|     |                |  |  |  |    |
|-----|----------------|--|--|--|----|
| 001 | PHILOSOPHY     |  |  |  | 2  |
| 002 | RELIGION       |  |  |  | 1  |
| 003 | SOCIAL SCIENCE |  |  |  | 11 |
| 005 | SCIENCE        |  |  |  | 10 |
| 006 | USEFUL ARTS    |  |  |  | 9  |
| 007 | FINE ARTS      |  |  |  | 14 |
| 008 | LITERATURE     |  |  |  | 1  |
| 009 | HISTORY        |  |  |  | 7  |
| 010 | TRAVEL         |  |  |  | 5  |

60  
60

|     |                 |     |  |     |      |
|-----|-----------------|-----|--|-----|------|
| 226 | EXHIBITS        |     |  |     | 6    |
| 262 | TELEPHONE INCOM | 668 |  | 668 | 2431 |
|     |                 | 668 |  | 668 | 2437 |
|     |                 | 668 |  | 668 | 2437 |



DECATUR PUB LIB  
CIRC STAT  
OCT 1963  
TECHNICAL PROCE

218 BIBLIOGRAPHIES  
243 ATTENDANCE  
244 MENDING  
250 RADIO

|     |     |
|-----|-----|
|     | 1   |
|     | 123 |
| 203 | 684 |
|     | 1   |
| 203 | 809 |
| 203 | 809 |



DECATUR PUB LIB  
 CIRC STAT  
 OCT 1963  
 AUDIO VISUAL

|     |                 |      |     |     |  |      |       |
|-----|-----------------|------|-----|-----|--|------|-------|
| 227 | FILMS ATTENDANC | 293  |     |     |  | 293  | 2035  |
| 228 | SHOWINGS        | 16   |     |     |  | 16   | 57    |
| 229 | 16 MM           | 12   |     |     |  | 12   | 53    |
| 231 | FILM STRIPS     | 4    |     |     |  | 4    | 4     |
| 245 | OVERDUE BOOKS   | 788  | 96  | 365 |  | 1249 | 5424  |
| 246 | OVERDUE NOTICES | 523  | 62  | 193 |  | 778  | 3540  |
| 262 | TELEPHONE INCOM | 725  |     |     |  | 725  | 4255  |
|     |                 | 2361 | 158 | 558 |  | 3077 | 15368 |
|     |                 | 2361 | 158 | 558 |  | 3077 | 15368 |



DECATUR PUB LIB  
CIRC STAT  
OCT 1963  
B 1

|     |                 |      |     |      |      |       |
|-----|-----------------|------|-----|------|------|-------|
|     | GENERAL WORKS   | 2    | 4   | 12   | 18   | 57    |
| 001 | PHILOSOPHY      | 4    | 12  |      | 16   | 135   |
| 002 | RELIGION        | 15   |     | 9    | 24   | 107   |
| 003 | SOCIAL SCIENCE  | 23   | 20  | 66   | 109  | 714   |
| 004 | LANGUAGE        | 2    |     | 8    | 10   | 48    |
| 005 | SCIENCE         | 16   | 10  | 161  | 187  | 1060  |
| 006 | USEFUL ARTS     | 50   | 32  | 92   | 174  | 1244  |
| 007 | FINE ARTS       | 51   | 19  | 80   | 150  | 935   |
| 008 | LITERATURE      | 56   | 2   | 38   | 96   | 553   |
| 009 | HISTORY         | 28   | 21  | 57   | 106  | 577   |
| 010 | TRAVEL          | 30   | 7   | 35   | 72   | 381   |
| 011 | BIOGRAPHY       | 43   | 29  | 84   | 156  | 1055  |
| 012 | FOREIGN NON FIC |      |     | 4    | 4    | 25    |
| 013 | PERIODICALS     | 68   | 13  | 33   | 114  | 749   |
| 014 | PAMPHLETS       |      |     |      |      | 5     |
|     |                 | 388  | 169 | 679  | 1236 | 7645  |
| 115 | FICTION         | 760  | 621 | 1044 | 2425 | 17188 |
| 116 | FOREIGN FICTION |      |     | 1    | 1    | 9     |
| 117 | J E             |      |     | 1691 | 1691 | 12014 |
|     |                 | 760  | 621 | 2736 | 4117 | 29211 |
|     |                 | 1148 | 790 | 3415 | 5353 | 36856 |
| 244 | MENDING         | 8    | 9   | 59   | 76   | 370   |
| 251 | RECORDS LP      | 8    |     |      | 8    | 52    |
| 256 | READERS ADVISOR | 54   | 106 | 301  | 461  | 2535  |
| 257 | REQUESTS        | 5    | 5   | 3    | 13   | 122   |
| 258 | SCHOOL VISITS   |      |     |      |      | 22    |
|     |                 | 75   | 120 | 363  | 558  | 3101  |
|     |                 | 75   | 120 | 363  | 558  | 3101  |
| 401 | 18TH & E WILLIA | 55   | 89  | 529  | 673  | 4260  |
| 402 | CARDINAL & PIPI | 7    | 2   | 89   | 98   | 1331  |
| 405 | FAIRVIEW PLAZA  | 382  | 286 | 771  | 1439 | 6985  |
| 407 | GARFIELD & WATE |      |     |      |      | 303   |
| 408 | SAWYER & MONROE | 258  | 150 | 671  | 1079 | 8154  |
| 411 | GRAND & SUMMIT  | 243  | 170 | 1047 | 1460 | 11903 |
| 512 | 22ND & E CLAY   | 203  | 93  | 308  | 604  | 3920  |
|     |                 | 1148 | 790 | 3415 | 5353 | 36856 |
|     |                 | 1148 | 790 | 3415 | 5353 | 36856 |



C I R C S T A T  
D E C A T U R P U B L I B  
O C T 1 9 6 3

B 2

G E N E R A L W O R K S

|     |                 |    |    |     |     |      |
|-----|-----------------|----|----|-----|-----|------|
|     |                 |    | 5  | 12  | 17  | 72   |
| 001 | PHILOSOPHY      | 3  | 10 |     | 13  | 89   |
| 002 | RELIGION        | 16 | 4  | 48  | 68  | 290  |
| 003 | SOCIAL SCIENCE  | 20 | 17 | 161 | 198 | 1157 |
| 004 | LANGUAGE        | 6  |    | 11  | 17  | 59   |
| 005 | SCIENCE         | 13 | 26 | 333 | 372 | 1851 |
| 006 | USEFUL ARTS     | 53 | 16 | 129 | 198 | 1147 |
| 007 | FINE ARTS       | 53 | 29 | 90  | 172 | 879  |
| 008 | LITERATURE      | 60 | 4  | 48  | 112 | 616  |
| 009 | HISTORY         | 43 | 11 | 126 | 180 | 891  |
| 010 | TRAVEL          | 16 | 7  | 103 | 126 | 576  |
| 011 | BIOGRAPHY       | 50 | 52 | 224 | 326 | 1640 |
| 012 | FOREIGN NON FIC |    |    | 5   | 5   | 37   |
| 013 | PERIODICALS     | 96 | 25 | 45  | 166 | 933  |
| 014 | PAMPHLETS       |    |    |     |     | 2    |
| 015 | PAPERBACKS      |    |    |     |     | 1    |

429 206 1335 1970 10240

|     |                 |      |      |      |      |       |
|-----|-----------------|------|------|------|------|-------|
| 115 | FICTION         | 916  | 811  | 1614 | 3341 | 20439 |
| 116 | FOREIGN FICTION |      |      | 79   | 79   | 170   |
| 117 | J E             |      |      | 2714 | 2714 | 14141 |
|     |                 | 916  | 811  | 4407 | 6134 | 34750 |
|     |                 | 1345 | 1017 | 5742 | 8104 | 44990 |

|     |                 |     |     |     |     |      |
|-----|-----------------|-----|-----|-----|-----|------|
| 218 | BIBLIOGRAPHIES  |     |     | 94  | 94  | 94   |
| 235 | GROUPS NOT CLAS |     |     |     |     | 3    |
| 236 | ATTENDANCE      |     |     |     |     | 43   |
| 244 | MENDING         | 11  | 7   | 44  | 62  | 1274 |
| 251 | RECORDS LP      | 12  |     |     | 12  | 76   |
| 253 | RECORDS SR      |     |     |     |     | 2    |
| 256 | READERS ADVISOR | 100 | 116 | 444 | 660 | 3762 |
| 257 | REQUESTS        | 13  | 4   | 1   | 18  | 104  |
| 262 | TELEPHONE INCOM |     |     |     |     | 4    |
|     |                 | 136 | 127 | 583 | 846 | 5362 |
|     |                 | 136 | 127 | 583 | 846 | 5362 |

|     |                 |      |      |      |      |       |
|-----|-----------------|------|------|------|------|-------|
| 501 | BLUE MILL       |      |      |      |      | 145   |
| 502 | MACON & LINDEN  | 55   | 9    | 198  | 262  | 1630  |
| 503 | FOREST & LINCOL | 99   | 69   | 394  | 562  | 2886  |
| 504 | 32ND & DUCHESS  | 78   | 75   | 514  | 667  | 4853  |
| 506 | MT CALVARY CHUR | 620  | 436  | 2636 | 3692 | 17418 |
| 508 | MC CLELLAN      | 286  | 208  | 1235 | 1729 | 8549  |
| 510 | MC CLELLAN      |      |      |      |      | 289   |
| 512 | 22ND & E CLAY   |      |      |      |      | 14    |
| 513 | 24TH & E WILLIA | 43   | 34   | 127  | 204  | 1599  |
| 514 | EISNERS         | 164  | 186  | 638  | 988  | 7607  |
|     |                 | 1345 | 1017 | 5742 | 8104 | 44990 |
|     |                 | 1345 | 1017 | 5742 | 8104 | 44990 |



CIRC STAT  
 DECATUR PUB LIB  
 OCT 1963  
 EVANS BRANCH  
 GENERAL WORKS

|     |                 |      |     |      |      |       |
|-----|-----------------|------|-----|------|------|-------|
|     |                 | 15   |     | 10   | 25   | 68    |
| 001 | PHILOSOPHY      | 18   | 5   |      | 23   | 114   |
| 002 | RELIGION        | 29   | 2   | 8    | 39   | 174   |
| 003 | SOCIAL SCIENCE  | 44   | 11  | 64   | 119  | 631   |
| 004 | LANGUAGE        | 5    |     | 3    | 8    | 42    |
| 005 | SCIENCE         | 22   | 24  | 81   | 127  | 669   |
| 006 | USEFUL ARTS     | 100  | 30  | 26   | 156  | 958   |
| 007 | FINE ARTS       | 64   | 5   | 27   | 96   | 660   |
| 008 | LITERATURE      | 60   | 5   | 30   | 95   | 464   |
| 009 | HISTORY         | 34   | 12  | 30   | 76   | 442   |
| 010 | TRAVEL          | 39   | 12  | 18   | 69   | 334   |
| 011 | BIOGRAPHY       | 36   | 29  | 44   | 109  | 648   |
| 012 | FOREIGN NON FIC |      |     | 7    | 7    | 25    |
| 013 | PERIODICALS     | 99   | 14  | 31   | 144  | 991   |
| 014 | PAMPHLETS       | 1    |     |      | 1    | 11    |
| 015 | PAPERBACKS      |      |     |      |      | 2     |
|     |                 | 566  | 149 | 379  | 1094 | 6233  |
| 115 | FICTION         | 641  | 427 | 512  | 1580 | 11076 |
| 116 | FOREIGN FICTION |      |     |      |      | 6     |
| 117 | J E             |      |     | 904  | 904  | 5605  |
|     |                 | 641  | 427 | 1416 | 2484 | 16687 |
|     |                 | 1207 | 576 | 1795 | 3578 | 22920 |
| 218 | BIBLIOGRAPHIES  |      |     |      |      | 3     |
| 221 | CLASS VISITS    |      | 2   | 3    | 5    | 11    |
| 223 | INSTRUCTION     |      | 2   | 3    | 5    | 11    |
| 224 | STORIES         |      |     | 2    | 2    | 6     |
| 225 | ATTENDANCE      |      | 63  | 77   | 140  | 283   |
| 226 | EXHIBITS        |      |     |      |      | 2     |
| 227 | FILMS ATTENDANC |      |     | 147  | 147  | 147   |
| 228 | SHOWINGS        |      |     | 4    | 4    | 4     |
| 229 | 16 MM           |      |     | 3    | 3    | 3     |
| 235 | GROUPS NOT CLAS |      |     | 2    | 2    | 4     |
| 236 | ATTENDANCE      |      |     | 50   | 50   | 95    |
| 241 | MAPS            |      |     | 1    | 1    | 1     |
| 242 | MEETINGS IN BLD |      |     |      |      | 5     |
| 243 | ATTENDANCE      |      |     |      |      | 31    |
| 244 | MENDING         | 12   |     | 16   | 28   | 240   |
| 248 | PICTURES MOUNTE |      |     | 58   | 58   | 782   |
| 250 | RADIO           |      |     |      |      | 3     |
| 251 | RECORDS LP      | 39   |     | 5    | 44   | 307   |
| 253 | RECORDS SR      | 6    | 2   |      | 8    | 44    |
| 256 | READERS ADVISOR | 19   | 29  | 124  | 172  | 1075  |
| 257 | REQUESTS        | 2    |     |      | 2    | 17    |
| 259 | STORY HOURS     |      | 16  | 1    | 17   | 23    |
| 260 | ATTENDANCE      |      | 20  | 17   | 37   | 147   |
| 261 | NUM OF STORIES  |      | 6   | 2    | 8    | 20    |
| 262 | TELEPHONE INCOM | 140  |     |      | 140  | 1004  |
| 263 | TV              |      |     |      |      | 9     |
| 601 | AP              |      |     | 18   | 18   | 112   |
| 603 | AT              |      |     |      |      | 21    |
| 604 | YP              |      |     | 40   | 40   | 172   |
| 605 | YM              |      |     |      |      | 2     |
| 607 | JP              |      |     | 2    | 2    | 7     |
| 609 | JT              |      |     |      |      | 1     |
|     |                 | 218  | 140 | 575  | 933  | 4592  |
|     |                 | 218  | 140 | 575  | 933  | 4592  |



CIRC STAT  
 DECATUR PUB LIB  
 OCT 1963  
 HOME SERVICE  
 GENERAL WORKS

|     |                 |     |    |    |     |   |      |
|-----|-----------------|-----|----|----|-----|---|------|
| 001 | PHILOSOPHY      |     |    |    |     | 4 | 18   |
| 002 | RELIGION        | 19  | 1  |    | 20  |   | 147  |
| 003 | SOCIAL SCIENCE  | 1   |    |    | 1   |   | 26   |
| 005 | SCIENCE         | 9   | 2  | 1  | 12  |   | 72   |
| 006 | USEFUL ARTS     | 3   |    | 4  | 7   |   | 32   |
| 007 | FINE ARTS       | 15  |    | 2  | 17  |   | 51   |
| 008 | LITERATURE      | 33  | 1  |    | 34  |   | 209  |
| 009 | HISTORY         | 2   |    |    | 2   |   | 61   |
| 010 | TRAVEL          | 31  | 2  |    | 33  |   | 156  |
| 011 | BIOGRAPHY       | 34  | 33 |    | 67  |   | 389  |
| 013 | PERIODICALS     | 43  | 2  |    | 45  |   | 292  |
|     |                 | 190 | 41 | 7  | 238 |   | 1457 |
| 115 | FICTION         | 290 | 18 | 6  | 314 |   | 1790 |
| 117 | J E             |     |    |    |     |   | 23   |
|     |                 | 290 | 18 | 6  | 314 |   | 1813 |
|     |                 | 480 | 59 | 13 | 552 |   | 3270 |
| 237 | HOME SERVICE VI | 45  |    |    | 45  |   | 272  |
| 238 | HOME SERVICE PA | 64  |    |    | 64  |   | 394  |
| 239 | HOME SERVICE PA | 1   |    |    | 1   |   | 5    |
| 251 | RECORDS LP      |     |    |    |     |   | 3    |
| 257 | REQUESTS        | 6   |    |    | 6   |   | 51   |
| 302 | VELWYN          | 21  |    |    | 21  |   | 181  |
| 306 | WAKEFIELD NO 2  | 37  |    |    | 37  |   | 218  |
| 307 | MINOR NURSING H | 68  |    |    | 68  |   | 462  |
| 308 | LAKESHORE MANOR | 44  |    |    | 44  |   | 262  |
| 309 | RANKIN NURSING  | 36  |    |    | 36  |   | 108  |
|     |                 | 322 |    |    | 322 |   | 1956 |
|     |                 | 322 |    |    | 322 |   | 1956 |



CIRC STAT  
 DECATUR PUB LIB  
 OCT 1963  
 ST MARYS HOSP

|     |                |     |    |     |     |
|-----|----------------|-----|----|-----|-----|
| 002 | RELIGION       | 2   |    | 2   | 16  |
| 003 | SOCIAL SCIENCE |     |    |     | 2   |
| 006 | USEFUL ARTS    | 1   |    | 1   | 3   |
| 007 | FINE ARTS      |     |    |     | 10  |
| 008 | LITERATURE     | 8   |    | 8   | 47  |
| 009 | HISTORY        |     |    |     | 7   |
| 010 | TRAVEL         | 2   |    | 2   | 20  |
| 011 | BIOGRAPHY      | 4   |    | 4   | 44  |
|     |                | 17  |    | 17  | 149 |
| 115 | FICTION        | 148 | 18 | 166 | 750 |
| 117 | J E            |     |    |     | 2   |
|     |                | 148 | 18 | 166 | 752 |
|     |                | 165 | 18 | 183 | 901 |
| 257 | REQUESTS       | 3   |    | 3   | 19  |
|     |                | 3   |    | 3   | 19  |
|     |                | 3   |    | 3   | 19  |



CIRC STAT  
 DECATUR PUB LIB  
 OCT 1963  
 D M C

|     |                |     |    |     |     |      |
|-----|----------------|-----|----|-----|-----|------|
|     | GENERAL WORKS  |     |    |     |     | 3    |
| 001 | PHILOSOPHY     | 1   |    |     | 1   | 7    |
| 002 | RELIGION       | 6   |    |     | 6   | 35   |
| 003 | SOCIAL SCIENCE | 2   |    | 1   | 3   | 30   |
| 005 | SCIENCE        |     |    | 18  | 18  | 119  |
| 006 | USEFUL ARTS    | 3   |    | 5   | 8   | 99   |
| 007 | FINE ARTS      | 17  |    | 5   | 22  | 73   |
| 008 | LITERATURE     | 5   | 1  | 4   | 10  | 35   |
| 009 | HISTORY        | 3   |    | 8   | 11  | 29   |
| 010 | TRAVEL         | 5   |    | 17  | 22  | 61   |
| 011 | BIOGRAPHY      | 12  |    | 16  | 28  | 141  |
| 013 | PERIODICALS    |     |    |     |     | 3    |
|     |                | 54  | 1  | 74  | 129 | 635  |
| 115 | FICTION        | 119 | 45 | 138 | 302 | 1388 |
| 117 | J E            |     |    | 148 | 148 | 840  |
|     |                | 119 | 45 | 286 | 450 | 2228 |
|     |                | 173 | 46 | 360 | 579 | 2863 |
| 257 | REQUESTS       | 5   |    |     | 5   | 20   |
|     |                | 5   |    |     | 5   | 20   |
|     |                | 5   |    |     | 5   | 20   |



C I R C   S T A T  
 D E C A T U R   P U B   L I B  
 O C T   1 9 6 3  
 T   B   S A N

|     |                |    |    |     |     |
|-----|----------------|----|----|-----|-----|
| 002 | RELIGION       |    |    |     | 16  |
| 003 | SOCIAL SCIENCE | 1  |    | 1   | 3   |
| 005 | SCIENCE        | 4  | 1  | 5   | 28  |
| 006 | USEFUL ARTS    |    |    |     | 6   |
| 007 | FINE ARTS      | 24 | 3  | 27  | 88  |
| 008 | LITERATURE     |    |    |     | 15  |
| 009 | HISTORY        | 7  | 2  | 9   | 19  |
| 010 | TRAVEL         | 7  | 2  | 9   | 62  |
| 011 | BIOGRAPHY      | 4  | 5  | 9   | 59  |
| 013 | PERIODICALS    | 29 | 5  | 34  | 162 |
|     |                | 76 | 18 | 94  | 458 |
| 115 | FICTION        | 22 | 6  | 28  | 257 |
|     |                | 22 | 6  | 28  | 257 |
|     |                | 98 | 24 | 122 | 715 |
| 257 | REQUESTS       | 5  |    | 5   | 14  |
|     |                | 5  |    | 5   | 14  |
|     |                | 5  |    | 5   | 14  |



C I R C   S T A T  
D E C A T U R   P U B   L I B  
O C T   1 9 6 3  
A S S T   L I B R A R I A N

|     |                             |   |   |    |
|-----|-----------------------------|---|---|----|
| 218 | B I B L I O G R A P H I E S | 1 | 1 | 2  |
| 219 | B O O K T A L K S           | 1 | 1 | 2  |
| 264 | V I S I T S   I N   C O M M | 5 | 5 | 8  |
|     |                             | 7 | 7 | 12 |
|     |                             | 7 | 7 | 12 |



CIRC STAT  
 DECATUR PUB LIB  
 OCT 1963  
 JUV COORDINATOR

|     |                 |    |     |     |     |
|-----|-----------------|----|-----|-----|-----|
| 002 | RELIGION        |    | 19  | 19  | 20  |
| 003 | SOCIAL SCIENCE  |    | 15  | 15  | 17  |
| 011 | BIOGRAPHY       |    | 32  | 32  | 35  |
| 015 | PAPERBACKS      |    |     |     | 1   |
|     |                 |    | 66  | 66  | 73  |
| 115 | FICTION         |    | 49  | 49  | 54  |
|     |                 |    | 49  | 49  | 54  |
|     |                 |    | 115 | 115 | 127 |
| 218 | BIBLIOGRAPHIES  |    |     |     | 1   |
| 235 | GROUPS NOT CLAS |    | 1   | 1   | 2   |
| 236 | ATTENDANCE      |    | 15  | 15  | 28  |
| 242 | MEETINGS IN BLD |    | 11  | 11  | 32  |
| 243 | ATTENDANCE      |    | 125 | 125 | 174 |
| 249 | PROFESSIONAL VI |    |     |     | 3   |
| 250 | RADIO           |    |     |     | 1   |
| 259 | STORY HOURS     | 1  |     | 1   | 4   |
| 260 | ATTENDANCE      | 22 |     | 22  | 81  |
| 261 | NUM OF STORIES  | 4  |     | 4   | 17  |
| 264 | VISITS IN COMM  |    |     |     | 2   |
|     |                 | 27 | 152 | 179 | 345 |
|     |                 | 27 | 152 | 179 | 345 |



CIRC STAT  
 DECATUR PUB LIB  
 OCT 1963  
 NURSES RESIDENC

|     |                |    |    |     |
|-----|----------------|----|----|-----|
| 001 | PHILOSOPHY     |    |    | 5   |
| 002 | RELIGION       | 2  | 2  | 7   |
| 003 | SOCIAL SCIENCE | 1  | 1  | 14  |
| 006 | USEFUL ARTS    |    |    | 11  |
| 007 | FINE ARTS      |    |    | 3   |
| 008 | LITERATURE     | 1  | 1  | 9   |
| 011 | BIOGRAPHY      |    |    | 6   |
|     |                | 4  | 4  | 55  |
| 115 | FICTION        | 64 | 64 | 296 |
|     |                | 64 | 64 | 296 |
|     |                | 68 | 68 | 351 |



C I R C   S T A T  
D E C A T U R   P U B   L I B  
O C T   1 9 6 3  
D I L L   B R A N C H

|     |                 |     |     |      |      |       |
|-----|-----------------|-----|-----|------|------|-------|
|     | GENERAL WORKS   | 13  | 2   | 14   | 29   | 88    |
| 001 | PHILOSOPHY      | 8   | 3   |      | 11   | 45    |
| 002 | RELIGION        | 11  | 3   | 4    | 18   | 75    |
| 003 | SOCIAL SCIENCE  | 15  | 10  | 71   | 96   | 529   |
| 004 | LANGUAGE        | 4   |     | 1    | 5    | 37    |
| 005 | SCIENCE         | 7   | 7   | 96   | 110  | 629   |
| 006 | USEFUL ARTS     | 28  | 22  | 58   | 108  | 598   |
| 007 | FINE ARTS       | 38  | 16  | 71   | 125  | 614   |
| 008 | LITERATURE      | 26  | 4   | 51   | 81   | 301   |
| 009 | HISTORY         | 10  | 13  | 115  | 138  | 661   |
| 010 | TRAVEL          | 6   | 6   | 71   | 83   | 361   |
| 011 | BIOGRAPHY       | 24  | 36  | 94   | 154  | 740   |
| 012 | FOREIGN NON FIC |     |     |      |      | 1     |
| 013 | PERIODICALS     | 69  | 3   | 19   | 91   | 346   |
| 014 | PAMPHLETS       |     |     |      |      | 4     |
| 015 | PAPERBACKS      |     |     |      |      | 2     |
|     |                 | 259 | 125 | 665  | 1049 | 5031  |
| 115 | FICTION         | 441 | 402 | 832  | 1675 | 9465  |
| 116 | FOREIGN FICTION |     |     | 5    | 5    | 38    |
| 117 | J E             |     |     | 1283 | 1283 | 7947  |
|     |                 | 441 | 402 | 2120 | 2963 | 17450 |
|     |                 | 700 | 527 | 2785 | 4012 | 22481 |
| 218 | BIBLIOGRAPHIES  |     |     |      |      | 1     |
| 221 | CLASS VISITS    |     |     |      |      | 5     |
| 223 | INSTRUCTION     |     |     |      |      | 4     |
| 225 | ATTENDANCE      |     |     |      |      | 149   |
| 235 | GROUPS NOT CLAS |     |     | 4    | 4    | 6     |
| 236 | ATTENDANCE      |     |     | 132  | 132  | 186   |
| 241 | MAPS            |     |     |      |      | 2     |
| 244 | MENDING         | 14  |     |      | 14   | 101   |
| 250 | RADIO           |     |     |      |      | 1     |
| 251 | RECORDS LP      | 84  |     | 10   | 94   | 297   |
| 252 | RECORDS S       |     |     |      |      | 5     |
| 253 | RECORDS SR      | 9   | 2   |      | 11   | 54    |
| 256 | READERS ADVISOR | 3   | 18  | 122  | 143  | 765   |
| 257 | REQUESTS        |     |     |      |      | 4     |
| 259 | STORY HOURS     |     | 1   |      | 1    | 4     |
| 260 | ATTENDANCE      |     | 19  |      | 19   | 69    |
| 261 | NUM OF STORIES  |     | 3   |      | 3    | 10    |
| 262 | TELEPHONE INCOM | 99  |     |      | 99   | 534   |
| 263 | TV              | 1   |     |      | 1    | 7     |
| 601 | AP              |     |     |      |      | 4     |
| 603 | AT              |     |     |      |      | 6     |
| 604 | YP              |     |     | 4    | 4    | 14    |
| 606 | YT              |     |     |      |      | 1     |
| 607 | JP              |     |     | 4    | 4    | 9     |
|     |                 | 210 | 43  | 276  | 529  | 2238  |
|     |                 | 210 | 43  | 276  | 529  | 2238  |



C I R C   S T A T  
D E C A T U R   P U B   L I B  
O C T   1 9 6 3  
A D M   A S S I S T

|     |                               |    |
|-----|-------------------------------|----|
| 218 | B I B L I O G R A P H I E S   | 1  |
| 219 | B O O K T A L K S             | 1  |
| 235 | G R O U P S   N O T   C L A S | 1  |
| 236 | A T T E N D A N C E           | 16 |
| 249 | P R O F E S S I O N A L   V I | 1  |
| 250 | R A D I O                     | 1  |
|     |                               | 21 |
|     |                               | 21 |



DECATUR PUBLIC LIBRARY  
Decatur, Illinois

MINUTES OF THE BOARD OF DIRECTORS' MEETING, OCTOBER 25, 1963

The regular meeting of the Board of Directors of the Decatur Public Library was held in the Board Room of the Main Library, 457 North Main Street, Decatur, Illinois.

Members Present:

Mr. Francis Hart, President  
Mrs. Dwight Nelson  
Mrs. Roger Pogue  
Mrs. Joseph Russell  
Mrs. Erich Stern  
Mr. Jack Burnett  
Mr. Harold Koslofski  
Mr. Warren Sappington

Members Absent:

Mr. David Pilcher

Others Present:

Mrs. Mary T. Howe, Secretary-Librarian  
Mrs. Edith McNabb, Staff  
Mr. Robert Kirchgraber, Assistant Librarian  
Mr. Rex Spires, Reporter, Herald-Review  
Mrs. Judith Hansen, Staff

The meeting was called to order at 4:05 P.M. by Mr. Francis Hart, president. The minutes of the September 27, 1963 meeting were read, and Mrs. Nelson stated they should be corrected to include the resolution of the Policy Committee, which reads as follows:

"The Policy Committee recommends to the Board of Directors that it obtain schematic plans for improving the Main Library facilities. These plans should entail the remodeling of the existing building as well as the construction of new additions and also schematic plans for a new Main Library building. In addition, a cost analysis for each proposal should be obtained."

The minutes were then approved as corrected.

The special meeting was not called because of lack of quorum.

The Librarian reported the most important matter before us is the meeting called by Illinois State Library for Decatur area librarians (within an area of 30 miles). State Library will pick up the tab for the luncheon meeting starting at the Decatur Public Library at 9:30 A.M. and moving over to the Decatur Club at noon. The Board members from these libraries, as well as librarians, will be present. The date is November 19, 1963, Tuesday, 9:30 A.M., Boyd Room. We would like as many Board members present as possible. The topic will be "Areas of Cooperation."

We have had some very good book reviews on WSOY radio, two a day, five days a week, 9:15 A.M. and 2:10 P.M. The Librarians' Salary Survey, initiated here about five years ago, has been completed. This is the final time we are going to do it. The salaries of Illinois librarians were also summarized. We sent out 646 cards to libraries serving populations of 25,000 - 150,000 and there were 332 returns. All showed a general trend upward. We sent one copy of the survey to every library school and the American Library Association, and there are no extra copies. During the month we received \$28,500 in tax money from the City Treasurer. We have invested \$37,000 for fifty-five days at a rate of 3.15.



PERT, a program for N.O.M.A. members and their friends, or anyone in Decatur and surrounding area who may be interested, will be held at the Decatur Club on November 21, 1963. It will be an all day meeting from 1 P.M. to 9 P.M. and those attending will come with a simple project in mind that they might be able to work out that day. There will be five excellent discussion group leaders, one man from I.B.M., two men from Staley's and two men from the Illinois Highway Department.

The Librarian also reported that this is the half-way mark of the fiscal year. On the average we are spending more than we did last year, but there are a lot of one-time items that will not be in the latter half. \$144,000 has already been spent-- \$133,000 left. Book buying, however, is essentially finished. We now have added people certified by the Civil Service Commission. Mrs. French and Mrs. Hathorne, key punch operators; Mrs. Hoppe and Mrs. Payne, clerks; Mrs. Redden, full-time page; Margaret Osbokken, Madolyn Rose and Nancy Stokes, part-time pages; Mrs. Hansen, Clerk-Stenographer, 3/4 time. Miss Jones was raised to \$5,376 as of October 1, 1963. Mr. Kirchgraber gave a report on the progress of the United Fund program.

The parking lot situation is getting worse. We thought of one lot that is a block away, and if the Nelsons will cooperate we might find additional parking space for the staff. A report will be made at the next meeting.

Mr. Burnett reported the Finance Committee met on October 23, 1963 and checked and approved the bills for payment. Mr. Burnett moved the bills for October as presented be paid and charged to respective accounts. Mr. Koslofski seconded the motion. Roll call vote was taken. Mr. Hart, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, Mrs. Stern, Mr. Burnett, Mr. Koslofski, and Mr. Sappington voted aye. Motion carried.

#### Bills for October, 1963:

|                    |   |              |
|--------------------|---|--------------|
| Staff Salaries     | - | \$ 15,866.43 |
| Operating Expenses | - | 8,518.75     |
|                    |   | <hr/>        |
| Total Expenditures |   | \$ 24,385.18 |

The Properties Committee did not meet during October. It was reported, however, that for \$147.00, McManus Florist put in very nice shrubs, seeded, fertilized, etc. at Dill Branch. The bids for the termite extermination were opened at this time. Bids read as follows:

Decatur Exterminating Co. - for treatment & control of termites - \$ 285.00

Bruce Terminex, Springfield, Ill. - partial treatment -  
 24 feet west from northeast corner - or - 57.00  
 40 feet west from northeast corner 73.00

Sentinel Pest Control - treatment for north side of building  
 24 feet from northeast corner - inside & outside of building 75.00

Orkin Exterminating Co. - full treatment, insurance - 389.00



This treatment of the building for termites would fall under the category of Contractual Repairs. Mr. Sappington moved we enter into a contract with the Decatur Exterminating Company to treat the Main Library Building for termites in accordance with the bid submitted, dated October 5, 1963, in the amount of \$285.00. Mrs. Stern seconded the motion. Roll call vote was taken. Mr. Hart, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, Mrs. Stern, Mr. Koslofski, Mr. Burnett and Mr. Sappington voted aye. Motion carried.

Mr. Burnett inquired if Evans' bicycle rack is close to the sidewalk. It is kept in the back but children move it. The people next door have a fence up to the library and it was suggested Mr. Dever be called regarding the location of the property line.

The Policy Committee met on Wednesday, October 23, 1963. Mrs. Nelson reported that:

"The Policy Committee recommends to the Board of Directors that it obtain schematic plans for improving the Main Library facilities. These plans should entail the remodeling of the existing building as well as the construction of new additions and also schematic plans for a new Main Library building. In addition, a cost analysis for each proposal should be obtained."

Mr. Sappington said that "since last March the board voted that 'The Board of Directors of the Decatur Public Library, having considered and investigated the need for a new Main Library building and other facilities, and having considered the need to be evident: HEREBY RESOLVE that the board immediately begin all necessary action to procure such library building and facilities,' we are more or less under a duty to proceed." Mr. Sappington then moved the board adopt the resolution made at the September 27, 1963 Board meeting. Mrs. Nelson seconded the motion. After a discussion regarding this motion, roll call vote was taken. Mr. Hart, Mrs. Nelson, Mrs. Pogue, Mrs. Russell, Mrs. Stern, Mr. Koslofski, Mr. Burnett, Mr. Sappington voted aye. Motion carried.

Mr. Sappington will attend the Illinois Library Association meeting on November 1, 1963. Mr. Sappington has volunteered for the Mayor's Committee on Tourism. This committee will inquire into how to get more tourists to Decatur. Mrs. Nelson also volunteered for this committee.

The Staff Institute was discussed and will be reviewed by the Board at some time during the year.

Mr. Burnett moved adjournment. Mrs. Russell seconded the motion. Meeting was adjourned at 6 P.M.

Respectfully submitted,

Mary T. Howe  
Secretary