

Regular Meeting of the Library Board

December 30, 1932

Present; Mr. Lorenz, Mrs. Gastman, Mrs Vincent, Mrs. Evans, and Mrs. Lewis. In the absence of the president Mr. Lorenz presided.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

It was reported that \$3,000 due from the library fund 1931-32, had been placed to the library account by Commissioner Rugh. He said there might be more after the settlement of the Fidelity & Deposit Co. for the Coffman shortage.

Mention was made that the library may have to pay for city water with other free water consumers, as the city council has ordered all these to install meters.

The midwinter library meeting held in Chicago, Dec.28-31 was attended by Mr. Hardy and Miss Wayne, who is treasurer of the Illinois Library Association.

Large posters had been placed in Relief headquarters inviting the unemployed to use the library.

Bills to the amount of \$2,798.89 were passed by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for November, 1932

Book Account

	Adult	Juvenile	Total
Total vols. 31 Oct. 1932	51654	15170	66824
New books added by purchase	6	0	6
New Books added by gift	60	0	60
Magazines bound	1	0	1
Books replaced	2	0	2
Total additions	69	0	69
Total vols 30 Nov. 1932	51723	15170	66893

Registration

	Main Lib.		Evans Br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Oct. 1932	13254	5112	950	1276	20592
Borrowers registered	412	140	35	36	623
Borrowers cards cancelled	271	134	21	62	488
Cards in force 30 Nov. 1932	13395	5118	964	1250	20727

Circulation

	Main Lib.		Evans br.		Schools	Station	Total
	Adult	Child	Adult	Child			
Books issued	21735	7750	2640	2853	5621	475	41074
Largest daily circ. at Main Library-			2059		At Evans branch-		337
Smallest " " " " "			518		" " "		98
Average " " " " "			1179		" " "		219
Delinquent postals sent	-----						503
Reserve postals sent	-----						111
Pictures loaned	-----						732

Binding and Repair

Books repaired in library	-----	3753
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Classified Report

Book Report

	Main Lib.		Evans	E. End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 31 Oct. 1932	47306	8232	5558	2830	2898	66824
New books added:						
General works	3	0	0	0	0	3
Religion	2	0	0	0	0	2
Sociology	7	0	0	0	0	7
Science	1	0	0	0	0	1
Useful arts	1	0	0	0	0	1
Fine arts	10	0	0	0	0	10
Literature	6	0	0	0	0	6
History	10	0	0	0	0	10
Travel	5	0	1	0	0	6
Biography	8	0	3	0	0	11
Fiction	4	0	3	0	0	7
Foreign books	5	0	0	0	0	5
Total added	62	0	7	0	0	69
Total vols. 30 Nov. 1932	47368	8232	5565	2830	2898	66893

Classified Report
Circulation

	Main Lib.		Evans branch	Schools	Stations	Total
	Adult	Child				
General works	53	6	6	0	0	65
Philosophy	267	1	5	0	0	273
Religion	215	52	32	111	0	410
Sociology	499	677	211	744	0	2131
Philology	11	0	2	0	0	13
Science	299	216	74	320	0	909
Useful arts	458	148	122	79	0	807
Fine arts	529	156	85	22	0	792
Literature	945	523	211	332	6	2017
History	544	234	125	451	0	1354
Travel	655	332	84	454	7	1532
Biography	568	164	71	186	0	989
Fiction	16231	5163	4221	2922	462	28999
Magazines	264	78	238	0	0	580
Foreign books	40	0	6	0	0	46
Rental coll.	157	0	0	0	0	157
Total	21735	7750	5493	5621	475	41074

Finance

Receipts:

Balance on hand 31 Oct. '32-	\$711.56
Fees for non-residents ----	9.00
Fines, damaged & lost bks.-	125.65
Rental collection -----	7.85
Reserve postals sold -----	2.50
Interest -----	1.58
Amount placed to account --	\$1500.00

Total receipts ----- \$2358.14

Expenditures:

Salaries -----	\$1493.80
Janitor service -----	200.00
Books -----	16.11
Periodicals -----	3.50
Binding -----	88.00
Supplies -----	12.50
Repairs & improvements ----	18.00
Light -----	10.24
Heat -----	51.90
Telephone -----	5.00
Postage, freight, express -	1.46
Miscellaneous -----	3.36
Total expenditures -----	\$1823.87
Balance on hand 30 Nov. '32-	\$534.27

30 November 1932- balance due Library Fund from 1932-33 tax ----- \$20500.00
 " " " " " " " " " " 1931-32 " ----- \$9000.00

Respectfully submitted,

Minnie A. Dill

Librarian.