



DECATUR PUBLIC LIBRARY

247 EAST NORTH STREET DECATUR, ILLINOIS 62523

ROBERT H. DUMAS, City Librarian



BOARD OF DIRECTORS MEETING

AGENDA

AUGUST 21, 1980

- I. CALL TO ORDER
SHIRLEY MOORE, VICE PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING JULY 17, 1980
- III. LIBRARIAN'S REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - 1. Approval of Bills
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
- V. OLD BUSINESS
- VI. NEW BUSINESS
 - A. AMENDMENT TO BY-LAWS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

Mrs. Batterham (a little late)
Mr. Grieve
Mr. Marshall
Mrs. Moore
Mr. Seidman
Mr. Susler

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

Minutes of Board of Directors Meeting - August 21, 1980

The regular meeting of the Board of Directors of the Decatur Public Library was held August 21, 1980 in the board room of the main library.

Members Present:

Mrs. Batterham
Mr. Grieve
Mrs. Jackson
Mr. Marshall
Mrs. Moore
Mr. Seidman
Mr. Susler

Members Absent:

Mr. Stewart
Ms. Taylor

Others Present:

Mrs. Habley
Mrs. Hicks
Mr. Poertner
Miss Schwegman
Mr. Seidl

The meeting was called to order at 4:30 p.m. by Mrs. Moore, Vice President. She welcomed new board member, Martin Seidman, stating we are delighted to have him with us.

The minutes of the regular board meeting of July 17, 1980 were approved as mailed.

At this time Mrs. Moore turned the meeting over to Mr. Poertner, Librarian in Charge while Mr. Dumas is away on vacation. Mr. Poertner introduced Mrs. Katherine Habley, interim Children's Librarian during Mr. Hippenhammer's one year leave of absence. Mrs. Habley presented a brief report on her educational background and her plans for the Children's Department in the future. She lamented the fact that there is no money in the library budget set aside specifically for programing in her department, and stated she felt the staffing of the department, which consists of only one library assistant and herself, ideally should be increased. Mr. Marshall offered the view that perhaps programming money could be found in some line of the budget as it presently exists.

Continuing, Mr. Poertner presented Mr. Seidl and Mrs. Hicks, new Extension Librarian, to give a report on their recent trip to Wentzville, Missouri to inspect progress on the construction of the new bookmobile trailer. Mr. Seidl stated Brooks Brothers are moving right along on this construction and should meet their deadline for completion. "The construction we have seen thus far is very impressive," Mr. Seidl informed. A letter from Brooks Brothers asking for permission to upgrade the heat pump on the machine for the sum of \$298 has been received, Mr. Poertner stated. Therefore, Mr. Marshall moved that we authorize a change order in the amount of \$298 to increase the capacity of the heat pump to 30,000 BTU on the new bookmobile trailer. Mr. Grieve seconded the motion, and it was unanimously approved by a roll-call vote.

Mr. Marshall stated he had talked to Mr. Dumas last year about having Millikin's marketing research class get involved in projects for the Library. A survey on readership in the Home Reading Department, or whatever project the library might desire, could be undertaken by the class, as live projects are welcomed. Mr. Marshall requested Mr. Poertner to put the word out to the professional staff for their ideas so that the class can be of service to the Library in any marketing research area.

As Chairman of the Properties and Finance Committee, Mr. Marshall moved that the bills for July, 1980 be approved. Mrs. Batterham seconded the motion. In discussion, Mr. Marshall noted it has been the Board's procedure to reimburse the City Librarian for all his expenses to attend the annual convention of ALA, and if we send two professionals to the convention, the budgeted amount is split between the two. It is my presumption, Mr. Marshall stated, that because the President of the Board did not attend the conference these funds would be available to the City Librarian for disbursement. Mr. Marshall suggested the Personnel Committee take a look at the established procedures, and stated he plans to do a better job of asking questions on these expenditures during the preparation of the next budget. The motion for approval of the July bills, as seconded, was unanimously approved by a roll-call vote.

Shifting to the Financial Statement, Mr. Marshall stated that since we are one-fourth of the way through the fiscal year, budget lines may be examined. Noting we are ahead on some lines and behind on others, Mr. Marshall stated in the aggregate, making adjustments for timing and seasonal items, we are running slightly below the 25% margin, which is good.

Mr. Grieve, as Chairman of the Policies, Public Relations and Personnel Committee, stated he had nothing to report, adding the regular meeting of his committee will be the first Thursday of each month, as this seemed to be agreeable with members polled.

Under New Business, Mrs. Moore noted Mr. Stewart had proposed an amendment to the By-Laws of the Board at the last meeting concerning titles of the committees. Mr. Marshall moved approval of the By-Law changes as presented in the memorandum previously mailed with the agenda for the meeting. Mrs. Batterham seconded the motion and it was unanimously approved. A copy of said memorandum becomes a part of these minutes.

The meeting was adjourned at 5:45 p.m.


Reba Jackson, Secretary of the Board

STATISTICAL REPORT

July, 1980

CIRCULATION

(June and July combined)

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Y-Date</u>
Total Books, 1980 -	51,010	4,781	44,391	100,182	143,891
1979 -	49,740	4,779	46,053	100,572	143,253
A-V Materials, 1980 -	2,842	--	192	3,034	4,694
1979 -	2,727	--	192	2,919	4,287
Total Circulation, 1980 -	53,852	4,781	44,199	103,216	148,585
1979 -	52,467	4,779	46,245	103,491	147,540

TECHNICAL PROCESSING

Cataloging

New books added	1,114
New titles added	499
Books withdrawn	251
Books mended	1,048

Acquisitions

Books checked in	992
Telephone Directories	31
Pamphlets	266
Gifts	5

Materials in the State of Processing

Materials (physical items) -	204
Titles -	112

FINANCIAL REPORT

	<u>Budgeted</u>	<u>YTD Expended</u> <u>1978/79</u>	<u>YTD Expended</u> <u>1979/80</u>	<u>P.O.'s</u> <u>Out</u>	<u>Unencumbered</u>
Personal Services	885,083	153,051	217,874	--	667,209
Operating	145,702	29,096	41,212	33,230	71,260
Capital and Books	190,696	27,948	44,806	7,880	138,010

STAFF STRENGTH

	<u>Strength</u> <u>Previous Month</u>	<u>Terminations</u>	<u>New Staff</u>	<u>Present</u> <u>Strength</u>
Professional	6	--	1	7
Library Assistants	8 + 3 (240 hours)	--	--	8 + 3 (240 hrs)
Clerical	21 + 12 (784 hrs)	--	--	21 + 12 (802 hrs)
CETA	4	1	--	3
Maintenance	2	--	1	3

Current Vacancies: 3 Technical Services Clerks I

Computer Down-time for Month - 58 hours for 4 terminals.

TO: Library Board of Directors

FROM: Bob Dumas

SUBJECT: Board Meeting, August 21, 1980 - Agenda

In accordance with Article 8. AMENDMENTS, of the By-Laws of the Library Board of Directors, this is to advise that the Library Board will have on its agenda for consideration at its above referenced August meeting an amendment to the By-Laws, to wit:

That Article 4. COMMITTEES, be amended as follows:

"The following standing committees shall be appointed by the President to serve for one year and shall consist of a chairman and three other members:

"Committee on ~~Properties~~ and ~~Finance~~ Finance and Properties

"Committee on ~~Policies, Public Relations and Personnel~~
Personnel and Public Relations

"The duties of each standing committee shall be such as are associated with its name and related policies or as shall be committed to it by action of the ~~Board~~ President with the advice and consent of the Board. Special committees for the study and investigation of special problems may be appointed by the President, such committees to serve until the completion of the work for which they were appointed."

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

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MAY 1, 1980 THRU JUL 31, 1980

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	240,825.00	0.00	266,372.05	25,547.05-	
101 CURRENT YEAR TAXES	1,115,000.00	390,824.29	390,824.29	724,175.71	
101A PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
524 INTEREST ON INVESTMENTS	20,000.00	255.45	5,037.85	14,902.15	
728 LIBRARY FINES & FEES	23,000.00	1,762.95	5,632.93	17,397.07	
728A NON-RESIDENT FEES	850.00	108.00	270.00	580.00	
729 LOST & DAMAGED BOOKS	2,100.00	85.30	553.90	1,546.10	
730 PRINTS MADE ON COPY MACHINE	800.00	14.00	168.68	631.32	
733 ILL ST PER CAPITA GRANT	25,000.00	0.00	0.00	25,000.00	
799 MISCELLANEOUS INCOME	8,000.00	596.88	4,653.34	3,336.66	
TOTAL REVENUE	1,435,575.00	393,646.87	673,553.04	762,021.96	46.92

OBJECT
CODE

OBJECT OF EXPENDITURE

BUDGET AND
APPROPRIATIONPURCHASE ORDERS
OUTSTANDINGCURRENT MONTH
EXPENDITURESYEAR TO DATE
EXPENDITURESUNENCUMBERED
BALANCE% OF
EST.

101	REGULAR SALARIES	741,367.00	0.00	76,509.74	183,693.44	557,673.56	
102 A	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	109,040.00	0.00	11,235.42	26,599.22	82,440.78	
106	EMPLOYMENT COMPENSATION	3,528.00	0.00	959.53	959.53	2,568.47	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	16,913.00	0.00	1,207.92	3,797.76	13,115.24	
109	TEMPORARY SALARIES	14,083.00	0.00	1,169.92	2,025.69	11,259.31	
201	ADVERTISING	650.00	35.00	78.45	150.05	464.95	
202	PRINTING & BINDING	5,000.00	1,140.71	235.22	1,074.28	2,785.01	
211	SERVICE TO MAINTAIN BUILDINGS	10,000.00	1,603.60	832.30	2,389.24	6,007.16	
212	SERVICE MAINTAIN IMPROV DTHR THAN BLOGS	1,000.00	249.00	15.00	56.00	635.00	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	13,000.00	7,586.50	498.90	1,788.94	3,624.56	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	3,300.00	2,355.00	74.80	310.36	624.64	
221	AUDITING SERVICES	650.00	0.00	0.00	0.00	650.00	
229	OTHER PROFESSIONAL SERVICES	1,000.00	1,000.00	37.00	254.00	254.00	
231	ELECTRICITY	35,000.00	4,205.19	3,084.24	9,527.33	21,267.48	
233	TELEPHONE	9,900.00	5,242.95	2,504.86	3,656.99	1,000.06	
234	WATER	400.00	476.37	0.00	123.63	200.00	
241	CONFERENCE ATTENDANCE EXPENSE	3,016.00	0.00	1,385.98	1,615.73	1,400.27	
245	POSTAGE	4,000.00	3,930.00	29.20	688.69	618.69	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	1,185.00	0.00	0.00	50.00	1,135.00	
288	RENTALS	3,170.00	3,111.00	300.00	1,075.50	1,016.50	
310	GAS OIL & ANTIFREEZE	1,800.00	0.00	0.00	179.75	1,620.25	
312	JANITORIAL SUPPLIES	1,500.00	0.00	49.78	477.19	1,022.81	
320	MATERIALS TO MAINTAIN BLOGS & IMPROVMT	6,000.00	851.00	315.12	3,403.73	2,045.27	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	2,500.00	715.97	327.76	610.10	1,173.93	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	16,000.00	717.37	1,448.07	2,822.73	12,459.90	
402	CONTINGENCIES	1,500.00	0.00	0.00	0.00	1,500.00	
403	TRANS TO G F (ADMIN SERV)	13,738.00	0.00	1,144.83	3,434.49	10,303.51	
415	SERVICE RECOGNITION PAYROLL	1,288.00	0.00	90.00	180.00	1,108.00	
423	INSURANCE	10,100.00	0.00	4,306.00	7,642.00	2,458.00	
	TOTAL OPERATING EXPENDITURES	1,030,785.00	33,229.66	107,839.14	259,086.37	738,468.97	25.13
510	AUTOMOTIVE EQUIPMENT	35,000.00	0.00	0.00	4,314.00	30,686.00	
515	OFFICE MACHINERY & EQUIPMENT	24,890.00	7,380.00	12,965.00	16,601.15	408.85	
520	OTHER MACHINERY & EQUIPMENT	2,806.00	0.00	0.00	0.00	2,806.00	

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

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MAY 1, 1980 THRU JUL 31, 1980

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
525	LIBRARY BOOKS RECORDS & EXHIBITS	120,000.00	0.00	7,343.09	23,160.84	96,839.16	
525 A	AUDIO VISUAL MATERIALS	8,000.00	0.00	354.82	730.50	7,269.50	
	TOTAL CAPITAL OUTLAY	190,696.00	7,880.00	20,662.91	44,806.49	138,009.51	23.50
	TOTAL EXPENDITURES	1,221,481.00	41,109.66	128,502.05	303,892.86	876,478.48	24.88

ACTIVITY 941A DECATUR PUBLIC LIBRARY BOND & INTEREST FUND

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MAY 1, 1980 THRU JUL 31, 1980

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	51,079.00	0.00	50,437.60	641.40	
101 CURRENT YEAR TAXES	96,901.00	34,379.37	34,379.57	62,521.43	
101A PRIOR YEARS TAXES	0.00	0.00	0.00	0.00	
106 REPLACEMENT TAX	10,144.00	3,616.24	3,444.19	1,699.81	
524 INTEREST ON INVESTMENTS	3,500.00	0.00	1,246.00	2,254.00	
TOTAL REVENUE	161,624.00	37,995.61	94,507.36	67,116.64	58.47

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	UNALLOCATED EXPENSES	100.00	0.00	0.00	0.00	100.00	0.00
410	PRINCIPAL & INTEREST	108,970.00	0.00	0.00	4,485.00	104,485.00	4.12
	TOTAL EXPENDITURES	109,070.00	0.00	0.00	4,485.00	104,585.00	4.11

ACTIVITY 942 DECATUR PUBLIC LIBRARY TRUST FUND

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MAY 1, 1980 THRU JUL 31, 1980

REVENUE ITEMS

	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	60,272.00	0.00	62,689.37	2,417.37-	
56 INCOME	0.00	0.00	0.00	0.00	
524 INTEREST ON INVESTMENTS	4,500.00	0.00	0.00	4,500.00	
TOTAL REVENUE	64,772.00	0.00	62,689.37	2,082.63	96.78

ACTIVITY 943 DECATUR PUBLIC LIBRARY - C & T A

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MAY 1, 1980 THRU JUL 31, 1981

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	0.00	0.00	0.00	0.00	
731 TRANS FROM CITY OF DECATUR	16,650.00	2,050.20	5,726.65	10,923.35	
TOTAL REVENUE	16,650.00	2,050.20	5,726.65	10,923.35	34.39

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	5,000.00	0.00	0.00	691.56	4,308.44	
103	RETIREMENT FUND	700.00	0.00	118.51	446.08	253.92	
107	HOSPITALIZATION & MEDICAL INSURANCE	700.00	0.00	66.63	177.68	522.32	
107 A	GROUP LIFE INSURANCE	250.00	0.00	7.89	21.04	228.96	
109	TEMP SALARIES	10,000.00	0.00	1,908.32	6,491.64	3,508.36	
	TOTAL OPERATING EXPENDITURES	16,650.00	0.00	2,101.35	7,828.00	8,822.00	47.02
	TOTAL EXPENDITURES	16,650.00	0.00	2,101.35	7,828.00	8,822.00	47.02

ACTIVITY 944 DECATUR PUBLIC TRUST FUND (BRIDGES)

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MAY 1, 1980 THRU JUL 31, 1980

REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
FUND BALANCE MAY 1, 1980	2,300.00	0.00	3,186.07	886.07-	
56 REVENUE	0.00	0.00	0.00	0.00	
524 INTEREST ON INVESTMENTS	200.00	0.00	0.00	200.00	
799 MISC INCOME	900.00	0.00	0.00	900.00	
TOTAL REVENUE	3,400.00	0.00	3,186.07	213.93	93.71

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
58	EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
	TOTAL EXPENDITURES	1,000.00	0.00	0.00	0.00	1,000.00	0.00

City of Decatur, Illinois

Decatur Public Library

July, 1980

<u>VOU. NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
69245	Treas-% Employee's Ins Fund	Life & hosp ins	1,282.44
69280	Millikin National Bank	Investment	350,000.00
69282	First National Bank of Decatur	"	34,379.57
69292	Treas-% Payroll Fund	Pd ending 7-2-80	25,139.48
69299	Ill Power Co.	Gas & electricity	3,084.24
69334	Treas-% Petty Cash Fund	Reimbursement	9.10
69344	C L Systems, Inc.	Maintenance fees	40.00
69345	Car Craft	Books	76.00
69346	DashDisposal	Service for month	15.00
69347	Decatur Refrigeration Co.	Repair of air conditioner	182.80
69348	Englewood Electrical Supply	Telephone hook-ups	8.65
69349	Facts on File, Inc.	Books	279.00
69350	Gaylord Bros, Inc.	Office supplies	117.01
69352	Haines & Essick Co.	"	228.67
69353	3M Business Products	Reader-printer paper	502.20
69354	Modern Business Systems	Office supplies	362.90
69355	Motor Trend	Books	10.95
69356	Otis Elevator Co.	Elevator repair (installed key)	284.00
69357	"	Maintenance contract	257.80
69358	C E "Ted" Poland & Sons	Door guides	18.80
69359	R L Polk & Co.	Books	69.56
69360	Rossiter's Office Machine Service	Typewriter repair	36.00
69361	Schuerman Key Shop	Lock repair	4.50
69362	Seat Cover Center	Covered cushion for tractor	25.00
69363	Wilkerson & Sobottka General Cont. Work at Evans Branch		170.00

<u>VOU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
69369	Galka Custom Cabinet Co.	Desk top	50.00
69370	Ill Bell Telephone Co.	Telephone service	604.12
69371	Downtown Decatur Council, Inc.	Parking for July	300.00
69372	Robert H Dumas	Travel reimbursement	990.25
69383	Harvey Inman	"	279.50
69423	Dr H O Hoffman	Professional services	37.00
69471	Treas-% Payroll Fund	Pd ending 7-9-80	1,755.02
69547	Director of Labor	Unemployment comp ins	959.53
69672	Audio Buff Co., Inc.	Audio visual materials	171.79
69673	Black & Co.	Hardware supplies	64.84
69674	Decatur Herald & Review, Inc.	Books	453.51
69675	Peter Eaton	"	85.65
69676	Govt Printing Office	"	12.25
69677	Haines & Essick	Office supplies	135.45
69678	Betty Lou Hicks	Reimb for interview expense	116.23
69679	Jan San Supply Co.	Janitorial supplies	42.57
69688	Treas-% Payroll Fund	Pd ending 7-16-80	25,470.41
69725	Postmaster	Postage	25.00
69740	Treas-% Petty Cash Fund	Reimbursement	48.67
69829	Irish Behnke & Co., Inc.	Fire insurance premium	3,006.00
69777	Treas-% Payroll Fund	Service recog pay	90.00
69781	Audio Buff Co., Inc.	Audio visual materials	183.03
69782	Decatur Tribune	Books	8.50
69783	Haines & Essick Co.	Office supplies	90.74
69784	Industrial Printing, Inc.	Bookplates	15.46
69785	Irish Behnke & Co., Inc.	Policy on art work & equipment	1,300.00
69786	J G Press, Inc.	Books	14.00
69787	K Mart	Air cond for trailer	188.10
69788	Ladies Home Journal	Books	116.73
69789	3 M Business Sales	Reader printer maintenance	132.00

<u>VOU.NO.</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT</u>
69790	Nation's Business	Books	37.50
69791	Rolling Prairie Libraries	Remote composits upgrade	12,090.00
69792	Smithsonian Inst.	Books	14.00
69793	Supt of Documents	"	4.00
69922	Treas-% Payroll Fund	Pd ending 7-23-80	1,826.70
69969	Baker & Taylor - New York	Books	343.44
69970	" Chicago	"	4,670.59
69971	A M Best	"	125.00
69972	Boland Electric Supply	Fuse block	6.53
69973	Doubleday & Co.	Books	817.81
69974	Englewood Electric Co.	Bulbs	173.10
69975	Fideler	Books	8.35
69976	IBM Corp.	Service agreement	290.00
69977	Ill Bell Telephone Co.	Installation of 17 lines	1,900.74
69978	Library Cards Ltd.	Catalog cards	219.76
69979	New World Records	Books	16.80
69980	Rolling Prairie Libraries	Control system	875.00
69981	Thornton Welding Service	Bookmobile repair	89.90
69982	West Publ Co.	Books	179.25
70033	The Voice	Advertising expense	30.00
70134	Decatur Herald & Review	"	48.45
70208	Treas-% General Operating Fund	July administration expense	1,144.83
70245	Treas-% Payroll Fund	Pd ending 7-30-80	25,396.37
70250	Treas-% IMR Fund	July retirement	11,353.93

		TOTAL	<u>\$514,992.07</u>

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

COMMITTEES OF THE BOARD OF DIRECTORS

SEPTEMBER, 1980

NAME	TERM OF OFFICE	TELEPHONE	ADDRESS	ZIP CODE #
MRS. DANIEL MOORE, JR. PRESIDENT	1979-1982	422-2565 (H)	418 WOODHILL DRIVE	62521
MRS. CHARLIE JACKSON SECRETARY	1980-1983	423-3970 (H) 424-3251 (B)	206 DOVER DRIVE 1100 WEST SUNSET	62521 62522
MRS. RONALD BATTERHAM	1978-1981	429-4960 (H) 424-6214 (B)	101 WESTDALE 1184 WEST MAIN	62522 62522
MR. WILLIAM GRIEVE	1980-1983	422-8830 (H) 875-7200 (B) (Ext. 265)	1411 SOUTH 31ST 2425 FEDERAL DRIVE	62521 62526
MR. DAVID H. MARSHALL	1979-1982	422-0824 (H) 424-6288 (B)	155 SOUTH GLENCOE 1184 WEST MAIN	62522 62522
MR. MARTIN SEIDMAN	1980-1981	428-0644 (H) 423-4411 (B)	346 WEST MACON NORTH 22ND	62522 62521
MR. MARSHALL SUSLER	1980-1983	428-4204 (H) 428-4385 (B)	2431 FOREST AVE. 132 SOUTH WATER	62522 62522
MS. SHARON TAYLOR	1979-1981	423-8423 (H) 877-9036 (B)	868 WEST WILLIAM ROUTE 51 N.	62522 62526

PERSONNEL AND PUBLIC RELATIONS COMMITTEE:

Mr. Grieve, Chairman
Mrs. Batterham
Mr. Susler
Ms. Taylor

FINANCE AND PROPERTIES COMMITTEE:

Mr. Marshall, Chairman
Mrs. Jackson
Mr. Seidman

ROLLING PRAIRIE LIBRARIES REPRESENTATIVE

Mr. Susler

FRIENDS OF THE LIBRARY REPRESENTATIVE

Ms. Taylor

LIBRARY COUNSEL - Edward Booth - 423-6076

LIBRARY - 428-6617 CITY LIBRARIAN - 428-0529 (H)