

Regular Meeting of the Library Board

April 27, 1945

Present: Messrs. Knuth, Imboden, Nalefski and Mrs. Evans, Mrs. Huff and Mrs. Loewen.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

The transfer of the 1942 and previous years tax collected this year, and the fines, fees, etc. for 1944-45, totaling \$3,196.25, to the Building account was discussed. It was decided to transfer the entire amount and on motion of Mr. Imboden seconded by Mr. Nalefski, bonds to the amount of \$3108.00 Series F were to be purchased at once. These will have a maturity value of \$4,200.00.

The Budget for 1945-1946 was presented and after some discussion, on motion of Mrs. Evans seconded by Mr. Nalefski, was adopted as presented, on roll call.

On motion of Mr. Imboden seconded by Mrs. Evans and passed on roll call, the secretary was instructed to inform the City Council that the Library Board requested a tax levy of one and three-tenths mills for operating expenses for the year 1946-47.

It was decided to hold the annual meeting May 14; there will be no regular meeting in May, but the bills are to be passed by the Finance committee and checks signed by the president.

It was reported that the firemen had taken down the flag pole from the roof of the building and on motion of Mrs. Huff seconded by Mrs. Loewen, they were to be sent a check for \$10.00. Mrs. Belle M. Leon has offered the library a fine metal flag pole to be used on the lawn. The secretary was instructed to write her a note of thanks.

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It was mentioned that the library was registered at the Brownie Coal Company, for twenty tons of Glendora lump coal for Evans branch for the 1945-46 season. This was necessary because of the anticipated coal shortage.

Bills to the amount of \$6,398.75 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Mabel A Wayne

Secretary.

Librarian's Report for March, 1945

Book Account

	Adult	Juvenile	Total
Total vols. 28 Fb'45	65034	18031	83065
New books added by purchase	97	33	130
New books added by gift	15	0	15
Magazines bound	0	0	0
Books replaced	1	0	1
Total additions	113	33	146
Books missing in inventory	131	55	186
Total vols. 31 Mr'45	65016	18009	83025

Registration

	Main lib.		Evans branch		Total
	Adult	Child	Adult	Child	
Cards in force 28 Fb'45	10636	3358	528	762	15284
Borrowers registered	185	51	13	27	276
Borrowers cards cancelled	299	81	21	9	410
Cards in force 31 Mr'45	10522	3328	520	780	15150

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	8561	3131	851	1261	5531	19335
Largest daily circ. at Main library			908	At Evans branch		118
Overdue notices sent						539
Reserve postals sent						164
Pictures loaned						1018
Telephone calls						378

Binding and Repair

Books repaired in library						686
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Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 28 Fb'45	60283	9657	7293	2336	3496	83065
New books added:						
General works	3	0	0	0	0	3
Religion	4	1	0	0	0	5
Sociology	11	3	0	0	0	14
Science	3	0	0	0	0	3
Useful arts	12	5	2	0	0	19
Fine arts	4	1	1	0	0	6
Literature	6	0	0	0	0	6
History	16	0	2	0	0	18
Travel	3	2	2	0	0	7
Biography	9	1	1	0	0	11
Fiction	15	7	32	0	0	54
Total added	86	20	40	0	0	146
Rent coll.- 10						
Bks missing in inventory	128		19	0	19	186
Total vols. 31 Mr'45	60241	9657	7314	2336	3477	83025

Librarian's Report for March, 1945 --- 2

Classified Report
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	12	1	0	0	13
Philosophy	116	1	4	0	121
Religion	147	11	9	87	254
Sociology	278	75	25	107	485
Fairy tales	0	118	39	303	460
Language	12	0	0	0	12
Science	179	73	46	255	553
Useful arts	426	112	42	130	710
Fine arts	410	54	18	59	541
Literature	333	67	37	231	668
History	357	54	45	300	756
Travel	353	148	43	350	894
Biography	331	70	42	202	645
Fiction	5176	2314	1611	3507	12608
Magazines	153	33	151	0	337
Foreign books	9	0	0	0	9
Rental coll.	269	0	0	0	269
Total	8561	3131	2112	5531	19335

Volumes used for reference in Main adult dept. ----- 551

Finance

RECEIPTS:

Bal. on hand 1Mr'45 -----	\$19169.19
Fines, lost & dam.bks.-----	194.72
Non-resident fees -----	27.00
Rental collection -----	13.45
Reserve postals sold -----	3.06
Memorial books -----	12.37

Total receipts ----- \$19419.79

DISBURSEMENTS:

Staff salaries -----	\$1953.00
Janitor salaries -----	280.00
Books -----	504.62
Periodicals -----	19.00
Binding -----	161.99
Supplies -----	76.86
Light -----	6.23
Heat -----	144.50
Furniture & fixtures ----	48.25
Telephone -----	15.25
Postage, drayage, etc.---	3.50
Insurance -----	18.77
Miscellaneous -----	9.99

Total disbursements ---- \$3241.96

Bal. on hand 2 Ap'45 ----\$16177.83

Respectfully submitted,

Mabel A. Wayne

Librarian.