

Regular Meeting of the Library Board

July 31, 1931

Present: Messrs. Shade, Allen, Bachman, Mrs. Gastman
Mrs. Vincent, Mrs. Evans and Mrs. Lewis.

In the absence of the president, Mr. Allen opened
the meeting, and later turned the chair over to Mr. Shade when
he arrived.

Minutes of the last meeting were read, and with a
correction, approved.

The librarian's report was read, on motion approved
and ordered placed on file.

It was mentioned that Mrs. Gastman, Mrs. Vincent, and
Mr. Lorenz had been reappointed on the Board for the usual term
of three years, and that Mrs. Lewis, a new member, ^{was present} for the first
time. She fills out the unexpired term of her husband, Mr. Guy
P. Lewis, whose death occurred in January.

As is customary in July the election took place result-
ing in the unanimous reelection of the present officers: Mr. Hardy
as president, and Miss Dill as secretary.

City heat rates were discussed, and Mr. Shade and Mrs.
Vincent were to attend a meeting in the City Hall, August 5,
where the I. P. L. and users were to discuss the reduction of
heat rates.

It was reported that the library was entered the night
of July 17, the thief breaking a window in the basement stack.
No other damage was done; a little change was taken from a purse
left here. A new glass was put in but the plastering near was

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badly broken; in fact most of the plastering in the stack is in bad condition. The concrete steps at the entrance to the grounds were also in need of repair. These repairs were referred to the Building and Grounds committee.

On motion, the new books recommended by the Book committee were ordered purchased.

Bills to the amount of \$3,112.68 were passed by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for June, 1931

Book Account

	Adult	Juvenile	Total
Total vols. 31 May 1931	50696	14800	65496
New books added by purchase	212	66	278
New books added by gift	10	0	10
Books replaced	13	37	50
Total additions	235	103	338
Books withdrawn	89	392	481
Total vols. 30 June 1931	50842	14511	65353

Registration

	<u>Main lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 May 1931	11217	3838	901	1312	623	1012	18903
Borrowers registered	168	78	10	15	5	4	280
Borrowers cards cancelled	170	104	9	23	7	12	325
Cards in force 30 June 1931	11215	3812	902	1304	621	1004	18858

Circulation

	<u>Main lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		Hosp.	Stations cant. - 348 Oak - 355 Staley - 489	Total
	Adult	Child	Adult	Child	Adult	Child			
Books issued	12259	4467	1810	1634	1315	1037	144		23858
Largest daily circ. at Main Lib.	-		975	At Evans br.		-	236	At E. End br.	163
Smallest "	"	"	"	435	"	"	73	"	46
Average "	"	"	"	642	"	"	133	"	91
Delinquent postals sent	-----								562
Reserve postals sent	-----								180
Pictures loaned	-----								12

Binding & Repair

Books sent to bindery	-----	387
Books repaired in library	-----	916

Classified Report

Book Account

	Adult	Child	Evans branch	E. End branch	Hosp.	Schools	Total
Total vols. 31 May 1931	46305	8029	5269	2698	270	2925	65496
New books added:							
General works	11	3	0	0	0	0	14
Philosophy	5	0	1	1	0	0	7
Religion	5	0	0	0	0	0	5
Sociology	19	2	2	1	0	0	24
Science	5	1	3	3	0	0	12
Useful arts	12	0	0	0	0	0	12
Fine arts	11	2	7	6	0	0	26
Literature	18	3	5	3	0	0	29
History	11	1	1	0	0	0	13
Travel	12	1	2	2	0	0	17
Biography	12	1	1	0	0	0	14
Fiction	69	20	35	30	0	0	154
Foreign books	11	0	0	0	0	0	11
Total added	201	34	57	46	0	0	338
Rental coll- 12							
Books withdrawn	70	24	49	5	0	333	481
Total vols. 30 June 1931	46436	8039	5277	2739	270	2592	65353

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Classified Report

Circulation

	Adult	Child	Evans branch	E.End branch	Hosp.	Stations	Total
General works	33	0	0	0	0	0	33
Philosophy	177	0	2	3	0	1	183
Religion	116	20	15	8	0	0	159
Sociology	188	397	143	69	0	0	797
Philology	20	0	0	0	0	0	20
Science	192	99	33	21	0	0	345
Useful arts	251	53	27	12	1	0	344
Fine arts	286	77	38	17	0	1	419
Literature	397	117	40	33	5	6	598
History	147	43	19	13	0	4	226
Travel	305	69	42	24	0	19	459
Biography	271	43	21	19	0	8	362
Fiction	9507	3513	2900	1998	126	1153	19197
Magazines	79	36	156	135	12	0	418
Foreign books	31	0	8	0	0	0	39
Rental coll.	259	0	0	0	0	0	259
Total	12259	4467	3444	2352	144	1192	23858

Finance

Receipts:

Balance due ^{on hand} from appropriation 31 May 1931 -----	\$ 53.33
Fees from non-residents --	6.00
Fines, damaged, lost books	138.13
Rental coll. -----	12.95
Reserve postals -----	2.92
Amount placed to account -	\$3,000.00
Total receipts -----	\$3,213.33

Expenditures:

Salaries -----	\$1,845.00
Janitor service -----	235.00
Books -----	332.68
Periodicals -----	112.75
Binding -----	132.73
Supplies -----	8.00
Repairs -----	3.25
Light -----	44.97
Heat -----	31.70
Furniture & Fixtures -----	1.19
Rent -----	35.00
Telephone -----	5.00
Postage, freight, express --	6.10
Miscellaneous -----	5.99
Total expenditures -----	\$2,799.36
Balance due from appropriation 30 June 1931 -----	\$ 413.97

Respectfully submitted,

Minnie A. Dill
Librarian.