

Regular Meeting of the Library Board

April 28, 1944

Present: Messrs. Knuth, Nalefski, Mrs. Evans, Mrs. Buckner and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

The report of the Comptroller regarding library finances was read. This stated the amount of taxes of 1941 and prior years due the library was \$1,125.45. On motion of Mr. Nalefski, seconded by Mrs. Evans, this amount together with \$2,378.34 of fines, etc. making a total of \$3,503.79 was to be transferred to the special building account in the savings department of the bank. More war bonds in Series F were to be purchased with this. Mr. Imboden would be asked to transact the business. This passed on roll call.

The library budget for 1944-45 was submitted and discussed. This ^{is} based on the full amount the library receives of 1 2/10 mill^{is} on the dollar. The items are almost identical with last year's budget. Balances which seem large are because of outstanding orders which could not be filled in the current library year. Salaries of all the staff in the lower and middle brackets were increased commensurate with their education, training, experience, and value to the library. On motion of Mrs. Evans, seconded by Mrs. Garman, the budget was adopted as presented, on roll call.

On motion of Mrs. Garman, seconded by Mr. Nalefski, the secretary was instructed to inform the City Council that the Library Board requested the maximum tax levy of one and two-tenths mills for regular operating expenses for next year.

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It was reported that the total number of signatures on petitions requesting a special election asking for an increase in the library tax rate to two mills, was 3,179 with more groups to be heard from. These petitions were to be presented to the City Council and Mr. Knuth would make the arrangements. There was a discussion on methods of publicity, and Miss Dill was to consult Mr. H.C. Schaub as to the best means of advertising the library during an election.

Mention was made of the special election held in Jacksonville, March 4^x, which resulted in favor of the increase for that library. Petitions were not required there. It was announced that Mr. H. C. Schaub, a former Board member, gave the library a check for \$25.00 to be used for a book or books that the library might not feel able to purchase. On motion, the secretary was to acknowledge this generous gift.

Reference was made of the death of Miss Alice S. Tyler, of Cleveland, on April 18. Miss Tyler, who had reached the top in the library profession, being dean emeritus of Western Reserve Library School, and one of the few women who had been president of the American Library Association, was a Decatur woman and began her career in the 80's in this library.

As usual, there will be no regular meeting in May, but the bills are to be passed on by the Finance committee and the checks signed by the president. The annual meeting should be held before May 15, as the Annual report must reach the Mayor by that date.

Bills to the amount of \$3,103.31 were approved by the Finance committee and ordered paid. Mrs. Evans acted on the Committee for this meeting. On motion, adjourned.

Minnie A. Dill

Secretary.

Librarian's Report for March, 1944

	<u>Book Account</u>		Juvenile	Total
	Adult			
Total vols. 29 Feb'44	63027		17377	80404
New books added by purchase	200		55	255
New books added by gift	11		1	12
Magazines bound	1		0	1
Books replaced	45		62	107
Total additions	257		118	375
Books withdrawn	89		34	123
Total vols. 31 Mr'44	63195		17461	80656

	<u>Registration</u>				Total
	Main lib.		Evans br.		
	Adult	Child	Adult	Child	
Cards in force 29 Feb'44	11881	3490	632	783	16786
Borrowers registered	217	77	13	14	321
Borrowers cards cancelled	343	63	16	19	441
Cards in force 31 Mar'44	11755	3504	629	778	16666

	<u>Circulation</u>					Total
	Main lib.		Evans br.		Schools	
	Adult	Child	Adult	Child		
Books issued	10141	3254	815	1388	6072	21670
Largest daily circ. at Main library-			835		At Evans branch-	154
Overdue notices sent - - - - -						461
Reserve postals sent - - - - -						202
Pictures loaned - - - - -						1515
Telephone calls - - - - -						532

	<u>Binding and Repair</u>	Total
Books sent to bindery - - - - -		235
Books repaired in library - - - - -		648

	<u>Classified Report</u>					Total
	<u>Book Account</u>					
	Main lib.		Evans branch	E. End branch	Schools	
Total vols. 29 Feb'44	58416	9371	7034	2337	3246	80404
New books added:						
General works	8	1	0	0	0	9
Philosophy	2	0	0	0	0	2
Religion	11	0	1	0	0	12
Sociology	24	4	7	0	0	35
Language	4	0	0	0	0	4
Science	3	3	1	0	0	7
Useful arts	20	2	5	0	0	27
Fine arts	4	0	1	0	0	5
Literature	12	0	4	0	0	16
History	31	2	6	0	0	39
Travel	9	0	6	0	0	15
Biography	10	1	3	0	0	14
Fiction	78	32	78	0	2	190
Total added	216	45	112	0	2	375
Rent coll.- 12						
Books withdrawn	87	33	2	1	0	123
Total vols. 31 Mr'44	58545	9383	7144	2336	3248	80656

Classified Report
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	31	1	0	0	32
Philosophy	167	3	3	0	173
Religion	137	14	6	201	358
Sociology	357	46	17	132	552
Fairy tales		152	46	397	595
Language	9	0	0	0	9
Science	176	119	41	267	603
Useful arts	516	136	70	165	887
Fine arts	415	60	33	49	557
Literature	494	63	52	361	970
History	554	76	63	368	1061
Travel	358	156	65	459	1038
Biography	419	60	30	188	697
Fiction	5924	2329	1575	3485	13313
Magazines	285	39	202	0	526
Foreign books	19	0	0	0	19
Rent coll.	280	0	0	0	280
Total	10141	3254	2203	6072	21670

Volumes used for reference in Main adult dept. ----- 553

Finance

RECEIPTS:

Bal. on hand 1 Mr'44 -----	\$17788.56
Fines, lost & dam.bks. ---	167.88
Non-resident fees -----	19.00
Rent collection -----	14.00
Reserve postals sold -----	4.44

Total receipts ----- \$17993.88

DISBURSEMENTS:

Salaries (includes tax) -	\$1779.50
Janitor serv. " "	270.00
Books -----	605.57
Periodicals -----	4.00
Binding -----	20.00
Supplies -----	44.00
Repairs & improvements --	1.82
Light -----	6.53
Heat -----	183.10
Furniture & fixtures ----	3.93
Telephone -----	15.25
Postage, drayage, etc ---	5.11
Miscellaneous -----	22.96
Total disbursements ----	2961.77
Bal.on hand 1 Apr'44 ----	15032.11

Respectfully submitted,

Minnie A. Dill

Librarian.