

Regular Meeting of the Library Board

October 27, 1936

Present: Messrs. Shilling, Borchers, Knuth, Nash, Mrs. Evans and Mrs. Miller.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business,- the request of the Macon County Teachers association for free use of the library was again discussed, and no decision made. A letter was to be drafted and presented at the November meeting, to be sent to the president of The Association.

On motion, the subscription for furnishing periodicals for 1937 was let to the Hanson-Bennett Magazine Agency, Chicago, for \$466.60. This is the same firm which has furnished the library periodicals for several years in a very satisfactory manner. Fifteen new periodicals were added this year and two dropped, as publications had ceased. Two additional magazines were suggested by members:- Educational Digest, by Mr. Knuth, and Illustriete Zeitung (Leipzeiger), by Mr. Borchers. Prices were to be looked up and these presented at the November meeting.

The opening of a deposit stations for adults in a room on the first floor of the Garfield school, was discussed. The principal, Miss Mead, was very favorable to the idea, and was to consult Supt. Harris and report. On motion, this deposit station was to be established if agreeable to the school authorities- the library to furnish a bookcase, the books, and a library assistant for the one or two afternoons it is open.

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It was reported that Mr. Brightbill, head of the recreation work here, now has a plan for the general use of Washington school for all this work of an educational nature. In the talk with him the idea of having a library deposit station in that building seemed very desirable, if the plan was carried out.

It was reported that Miss Dora Hewitt, a temporary NYA assistant for two months, would be on the regular staff beginning November 1. She takes the place made vacant by the resignation of Margaret Hogle Hobbs. The salary will be \$60.00 a month.

Mention was made of the annual conference of the Illinois Library association in Peoria, October 28-30. The Trustees luncheon, with meeting following is to be on the 29th and our trustees were urged to attend if possible. The librarian expects <sup>to attend</sup> the three days, and five of the staff plan to go over one day.

There was no list of new books. Bills to the amount of \$2531.37 were approved by the Finance committee and ordered paid. A. W. Borchers was appointed to act on the committee at this meeting.

On motion, adjourned.

*Minnie A. Dell*

Secretary.

RING BOOK BOND

Librarian's Report for September, 1936

Book Account

	Adult	Juvenile	Total
Total vols. 31 Aug. '36	53077	14990	68067
New books added by purchase	76	96	172
Magazines bound	1	0	1
Books replaced	1	242	243
Total additions	78	338	416
Total vols. 30 Sept. '36	53155	15328	68483

Registration

	Main Lib.		Evans Br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Aug. '36	12570	3968	970	1131	18639
Borrowers registered	312	42	20	29	403
Borrowers cards cancelled	307	67	22	17	413
Cards in force 30 Sept. '36	12575	3943	968	1143	18629

Circulation

	Main Lib.		Evans Br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	12237	2717	1175	1204	544	17877
Largest daily circ. at Main Lib.--	951		At Evans branch--			163
Overdue notices sent	-	-	-	-	-	276
Reserve postals sent	-	-	-	-	-	136
Pictures loaned	-	-	-	-	-	692

Binding and Repair

Books repaired in library	927
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Classified Report

Book Account

	Main Lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Aug. '36	(48839)	(8332)	5817	2513	2566	68067
New books added;	48835	8336				
General works	1	0	1	0	0	2
Philosophy	0	0	2	0	0	2
Religion	0	0	0	0	1	1
Sociology	0	1	2	0	57	60
Science	0	1	3	0	15	19
Useful arts	2	0	3	0	1	6
Fine arts	0	0	4	0	0	4
Literature	1	5	1	0	9	16
History	1	0	0	0	6	7
Travel	0	0	5	0	16	21
Biography	1	1	2	0	10	14
Fiction	42	12	32	0	178	264
Total added	48	20	55	0	293	416
Rent coll. 23						
Total vols. 30 Sept. '36	(48887) 48883	(8352) 8356	5872	2513	2859	68483

Classified Report  
Circulation

	Main Lib.		Evans	Stations	Total
	Adult	Child	Branch		
General works	19	2	1	0	22
Philosophy	222	2	1	0	225
Religion	173	23	7	0	203
Sociology	315	26	19	0	360
Fairy tales	0	156	59	0	215
Language	11	0	1	0	12
Science	170	114	17	1	302
Useful arts	447	96	52	7	602
Fine arts	399	67	23	4	493
Literature	530	74	40	3	647
History	394	70	65	4	533
Travel	418	78	31	12	539
Biography	377	31	28	10	446
Fiction	8269	1920	1882	503	12574
Magazines	223	58	152	0	433
Foreign books	15	0	1	0	16
Rent coll.	255	0	0	0	255
Total	12237	2717	2379	544	17877

Finance.

RECEIPTS:

Balance on hand 31 Ag.'36 -	\$ 417.07
Fines, damaged & lost bks.-	59.43
Fees from non-residents ---	15.00
Rent collection -----	12.75
Reserve postals -----	2.82
Amount placed to account:	
Bal. 1935-36 tax levy	2500.00
 Total receipts -----	 \$3007.07

EXPENDITURES:

Salaries -----	\$1623.60
Janitor service -----	170.00
Books -----	828.10
Supplies -----	87.84
Repairs & improvements -----	26.31
Light -----	1.50
Furniture & fixtures -----	35.22
Telephone -----	5.00
Postage, drayage, etc -----	3.29
Miscellaneous -----	12.01
Total expenditure -----	\$2792.87
Balance on hand Sept.30,'36 ---	\$ 214.20

Respectfully submitted,

*Minnie A. Dill*

Librarian.