

Minutes
Trustees Meeting
July 25, 1952

The regular meeting of the Board of Trustees was called to order at 3:35 o'clock.

Members present: Mr. Knuth presiding, Mrs. Gage, Mrs. Garman, Mr. Hull and Mr. Stafford.

The minutes of the previous meeting were approved as read.

The Librarian's report for June was examined and ordered filed.

A letter from Miss Martin thanking the Board for sending her to the New York Convention was read by the members.

It was noted that the appointments of three members expire at this time -- Mr. Blackford, Mrs. Garman and Mr. Knuth. The Librarian was instructed to call the Mayor's attention to the situation.

The motion was made by Mr. Hull, seconded by Mr. Stafford and unanimously passed that bills totaling \$4761.14 and salaries \$4627.85 be paid with the following exception: The Librarian was instructed to write to Remington-Rand requesting their assurance that if payment is made for the Youth Room equipment before the crates are opened and the contents examined, they will extend the same courtesy with reference to adjustment of faulty workmanship, etc. that they would if the equipment were examined before payment. On receipt of their favorable reply, the Librarian will forward payments as usual.

The Librarian explained that the equipment was coming far in advance of the date expected, and that she had stored it at Parks Warehouse. Mr. Stafford asked if she had insured it against fire, etc. She replied she hadn't but would immediately.

Mrs. Garman reported that the Christy Co. would refinish one scagliola pillar as soon as their painters returned to work from their current strike.

She reported that Mr. Miller, of Miller O'Neill had been asked to advise the Y Room Committee concerning the draperies. He considered the matter an architectural problem and she asked the Board's reaction to having Mr. Spangler advise them.

The motion was made by Mr. Hull, seconded by Mrs. Gage and unanimously passed that the matter be left up to the Committee. If Mr. Spangler advised them the Board should be prepared to pay a nominal fee for his services.

The Librarian mentioned that this brought up a request she had made some time ago -- for permission to ask Mr. Spangler's advice on building problems. He had told her his fee would be the current rate for hourly work (\$7.50 per hour) but that he would always be generous in his dealings with the Library. No action was taken.

The Librarian reported that she had hired Mrs. Anna Hopkins as a permanent general assistant.

The matter of the 1953-54 budget came up and it was noted that according to the newspaper we are to receive \$93,000.00, a cut of \$3,300.00 from the \$96,300.00 requested for maintenance, and \$9,078.00 less that the figure submitted which allowed for collections and loss.

Mr. Stafford said the Board would be smart to find out why the City Council continues to cut us. It was Mr. Hull's opinion that since the 1953-54 budget was set it would be well to talk with the Council next spring when we submitted the next budget.

The motion was made by Mrs. Gage, seconded by Mrs. Garman and unanimously passed that a floor fan be purchased for the Evans Branch.

The Librarian asked the Board to consider setting a financial figure beyond which she should not go in making purchases other than supplies. No action was taken.

She asked if the men on the Board would examine the Bookmobile to see if it needed painting and if they did whether or not it should be done this fall or in the spring.

The burglar alarm system was discussed. It was reported that since the renovations it was not dependable, the Librarian never knowing when she would be called back at night. Mr. Hamilton, who kept it in repair, said it was too worn out to do anything with. The American District Telegraph Co. had submitted an estimate for installing a completely modern system. The Librarian asked if the Board would investigate the matter.

Mr. Stafford remarked that the A. D. T. estimate was for a type of alarm not needed in a library and for the Librarian to get someone like Hamilton to put the present system in condition. The Board concurred.

Mrs. Garman brought up the subject of the Evans Branch. She thought the members should make a detailed study of the building and its services and decide whether we were justified in keeping branch service in that area. The members agreed to go into the matter and that the Librarian should plan to have a Board meeting there in the near future.

The working model of the "Courthouse" statue of Abraham Lincoln given to the Library by Mr. Roy Dawson was on display for the members.

The meeting adjourned at 5:05 o'clock.

Respectfully submitted,

Muriel E. Perry
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Secretary