

Regular Meeting of the Library Board

April 25, 1930

Present: Messrs. Hardy, Shade, Bachman, Allen, Lorenz,
Mrs. Vincent and Mrs. Evans.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and
ordered placed on file.

The need of more stack room was again presented by Mr. Hardy,
and he requested Mr. Allen to read the Illinois library law
pertaining to the maximum levy for library support, also the law
in regard to raising funds for building purposes.

Mr. Clausen, the architect who several years ago had drawn
plans for the remodelling of the library, was present, and was
asked to show them to the members of the board who had not yet seen
them. Special consideration was given that part relating to the
enlargement of the stacks, and Mr. Clausen estimated that the room
and half the stacks could be erected at a cost of between \$16,000.00
and \$20,000.00. The question then arose as to the length of time
such an addition would suffice and it was decided that by adding
another room at the southwest corner, the building would be large
enough to allow for perhaps twenty years' growth.

Mr. Clausen was asked to make an estimate including the extra
room and Mr. Allen was requested to learn when the city council was
to meet to pass the yearly budget, so that, if possible the library
board might ask for a conference with the city commissioners.

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On motion, the new books recommended by the Book committee were ordered purchased.

Bills to the amount of \$2,825.04 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for March, 1930

	<u>Book Account</u>						Total
	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	
Total vols. 28 Feb.1930	45126	7576	4873	2260	267	2820	62922
New books added by purchase	78	28	47	51	0	0	204
New books added by gift	6	0	0	0	0	0	6
Books replaced	14	15	3	5	1	2	40
Total additions	98	43	50	56	1	2	250
Total vols. 31 March 1930	45224	7619	4923	2316	268	2822	63172

	<u>Registration</u>						Total
	<u>Main lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 28 Feb.1930	10584	3681	865	1301	546	991	17968
Borrowers registered	246	86	20	30	22	31	435
Borrowers cards cancelled	236	73	16	30	25	49	429
Cards in force 31 March 1930	10594	3694	869	1301	543	973	17974

	<u>Circulation</u>						Total		
	<u>Main lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>				
	Adult	Child	Adult	Child	Adult	Child			
Books issued	14343	5792	2124	2638	1703	1588	125	2486	31412
Largest daily circ at Main Lib.-	1270		At Evans br.-	315	At E. End br.-				190
Smallest " " " " " "			260	" " " "	78	" " " "			33
Average " " " " " "			774	" " " "	183	" " " "			126
Delinquent postals sent	-	-	-	-	-	-	-	-	601
Reserve postals sent	-	-	-	-	-	-	-	-	243
Pictures loaned	-	-	-	-	-	-	-	-	473

		<u>Binding & Repair</u>						Total
		Adult	Child	Evans br.	E.End br.	Hosp.	School Stations	
Books sent to bindery	- - - - -	-	-	-	-	-	-	259
Books repaired in library	- - - - -	-	-	-	-	-	-	1507

<u>Sunday Opening</u>				Total -
Men	Women	Children		
81	53	11		145

<u>Classified Report</u>							
<u>Book Account</u>							
	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
General works	0	12	0	0	0	0	12
Religion	4	0	0	1	0	1	6
Sociology	11	1	0	1	0	0	13
Science	10	1	1	1	0	0	13
Useful arts	3	1	4	3	0	0	11
Fine arts	1	0	1	3	0	0	5
Literature	7	2	5	4	0	1	19
History	1	2	7	7	0	0	17
Travel	13	6	7	7	0	0	33
Biography	8	1	3	2	0	0	14
Fiction	38	17	22	27	1	0	105
Foreign books	2	0	0	0	0	0	2
Total	98	43	50	56	1	2	250
Rental coll.	5						

Classified Report
Circulation

	Adult	Child	Evans branch	E. End branch	Hosp.	Schools	Station	Total
General works	15	4	1	6	0	0	0	26
Philosophy	220	1	3	2	0	0	0	226
Religion	139	57	37	17	0	54	0	304
Sociology	287	482	250	126	1	405	0	1551
Philology	12	0	0	1	0	0	0	13
Science	243	115	113	42	0	151	1	665
Useful arts	292	74	60	49	0	31	2	508
Fine arts	410	85	65	34	0	12	1	607
Literature	559	247	139	69	4	136	1	1155
History	268	169	95	34	0	231	13	810
Travel	342	201	93	76	0	226	4	942
Biography	415	121	81	39	0	58	7	721
Fiction	10774	4187	3595	2586	82	1182	584	22990
Magazines	163	49	218	210	38	0	0	678
Foreign books	33	0	12	0	0	0	0	45
Rental coll.	171	0	0	0	0	0	0	171
Total	14343	5792	4762	3291	125	2486	613	31412

Finance

Receipts:

Balance due from appropriation 28 Feb. 1930 -----	\$10,119.55
Fees for non-residents ----	8.00
Fines, damages, lost bks. ---	177.48
Rental coll. -----	7.90
Reserve postals -----	4.62
Broken glass- Evans branch	2.00
Interest -----	1.82
Total receipts -----	\$10,321.37

Expenditures:

Salaries -----	\$1849.15
Janitor service -----	235.00
Books -----	725.14
Printing -----	5.50
Supplies -----	100.13
Repairs & improvements ---	2.50
Light -----	50.87
Heat -----	106.00
Rent -----	35.00
Telephone -----	7.86
Postage, freight, express --	6.92
Insurance -----	27.00
Miscellaneous -----	8.45
Total expenditure -----	\$3159.52
Balance due from appropriation 31 March, 1930 -----	\$7,161.85

Respectfully submitted,

Minnie A. Dill

Librarian.

Conference of the Library Board with the Mayor and
City Commissioners

April 29, 1930

Present: Messrs. Hardy, Shade, Allen, Mrs. Gastman, Mrs. Vincent and Mrs. Evans, and the Mayor who was the only member of the city council in attendance.

Mr. Hardy presented, in a brief, concise, clear manner, the need of the library for more room, especially ~~the~~ stack room and reading room. He told how the library, for reasons of economy, had been originally planned with too little stack space, presented type-written statistics showing the growth and outgrowth of the present quarters, and stated that to keep apace with the demands from our own city and to compare favorably with libraries in cities of similar size we must have more room for expansion. Otherwise, it would be necessary to curtail the purchase of books, for if the stack room was not enlarged, the library would soon be in a cluttered and inefficient condition.

He said the library board did not expect to receive any appropriation this year, but that it was asking for first and special consideration from the commissioners next year.

Mr. Allen was then asked to explain the law in regard to the two ways in which funds for library building purposes could be raised.

Mr. Clausen was asked to present his plans and estimate (\$40,000.00) for the enlarged stack room and extra room at the southwest corner of the building.

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The Mayor then said that he was sorry that the other commissioners were not present at the meeting, that they had already expressed their decision not to consider any further tax levy for any purpose whatsoever, that every department was in need of more funds, and that the people were opposed to any tax increase. He said, however, that he would present the matter at the next meeting of the city council.

The meeting adjourned.

Mabel A. Wayne

Acting secretary.

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3 April, 1930

Mr. W. F. Hardy,
c/o Decatur Herald,
Decatur, Illinois.

Dear Sir:

Re: Decatur Public Library.

I find that Section 1 of the Library Act permits a levy of one and two-tenths mill on the dollar annually. I also find, from the statements just received from the County Collector, that ninety-eight one hundredths of a mill was levied for the year 1929. I also find Sections 13-16 inclusive to be pertinent upon the question of raising funds for an addition to the Library. I enclose herewith a copy of these Sections.

Very truly yours,

Edgar H Allen

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13. Erection of building--Proceedings--Tax levy.) Whenever any board of directors of any public library organized under the provisions of the Act, of which this is an amendment, shall determine to erect a building to be used for their library, or to purchase a site for the same, or both, or to accumulate a fund for the erection of such building, or to pay for a library site, or both, they may do so as follows:

The directors shall cause a plan for such building to be prepared and an estimate to be made of the cost, and if site is to be provided for the same, they shall also cause an estimate to be made of the cost of such site; they may then determine the time or years over which they will spread the collection of the cost of such building, or site, or both, not exceeding twenty (20) years and shall make a record of their said proceedings and transmit a copy thereof to the city council for its approval. If the city council shall approve the action of the board it may, at its own discretion, by ordinance provide that bonds of the city be issued for the payment of the cost (so estimated as aforesaid) of the said building, or site, or both, in which event the said ordinance shall also state the time or times when such bonds, and the interest thereon, shall become payable: Provided, that the whole of the principal of such bonds and the interest thereon shall be payable within twenty (20) years; provided, further, that the interest on such bonds shall not exceed the rate of five (5) per cent per annum; but the said interest may be made payable at such times (annually or semi-annually) as the said ordinance shall prescribe. Provided, always, that in case the city council shall provide for such payment by the issuance of bonds it shall make provision at or before the issuance thereof, by ordinance, which shall be irrepealable, for the levy and collection of a direct annual tax upon all the taxable property within such city sufficient to meet the principal and interest of said bonds as the same mature, which tax shall be in addition to that otherwise authorized to be levied and collected for corporate purposes. If, however, the said council shall not provide that bonds of the city be issued as and for the purposes aforesaid, but shall otherwise approve the action of the said board, then the board shall divide the total cost of said building, or site or both into as many parts as they shall determine to spread the collection thereof, and shall certify the amount of one of said parts to the city council each and every year during the time or terms over which they shall have determined to spread the collection of the cost of such building, or site, or both.

The city council on receiving the said last mentioned certificate shall, in its next annual appropriation bill, include the amount so certified, and shall for the amount so certified, levy and collect a tax to pay the same with the other general taxes of the city: Provided, the said levy shall not exceed one and two-

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thirds ($1 \frac{2}{3}$) mills on the dollar in any one year and shall not be levied oftener than for the number of years into which the library board in those cases where bonds are not issued, as aforesaid, shall have divided the cost of said building, or site, or both; and when collected as last aforesaid the tax shall cease.

14. Investment of fund) The library board shall determine when they will proceed with the construction of the building; they may proceed at once or may determine to wait and allow the fund to accumulate, but shall not delay construction of said building longer than for the collection of said fund. If they shall determine to wait they shall certify their action to the city council, and said city council shall invest said money in good interest-paying securities, there to remain until the same is needed for the construction of the building under the provisions of this Act.

15. Plans--Contracts.) When the directors shall determine to commence the construction of the building they may then revise the plan therefor or adopt a new plan and provide estimates of the costs thereof, and shall advertise for bids for the construction of said building and shall let the contract to the lowest and best responsible bidder, and may require from such bidder securities for the performance of his bid as the board shall determine: Provided, the said directors may let the contract for one part of said building to one bidder, and for another part to another bidder as they shall determine: And, provided, further, the board of directors shall not in any new plan increase the per cent. of the tax levy hereunder, without the approval of the city council.

16. Rental permitted-Mortgage-Limitation of Act) If the board of directors shall think best, they may construct the building so that a portion thereof may be rented, and may at any time during the construction thereof borrow money and execute a mortgage on the lot and building not exceeding one-half the value thereof, and the money so obtained shall be used exclusively in the completion of said building. The levy of a tax hereunder shall not be included in the aggregate amount of taxes as limited by section one (1) of article eight (8) of "An act for the incorporation of cities and villages," approved April 10, 1872, and amendatory acts thereto, nor shall it affect any appropriation made, or to be made, for the support of the library. This Act shall not apply to any city in this State having over one hundred thousand inhabitants.