

Regular Meeting of the Library Board

December 30, 1927

Present: Messrs Hardy, Shade, Lorenz, Lewis and Mrs. Vincent.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved, and ordered placed on file.

The finances of the library were discussed. As one of the city departments, the library had been notified by the Commissioner of Finance that only 75% of our appropriation was available in anticipation warrants, owing to the condition of the city's finances, until the 1927 levy becomes available in April. In addition the library fund will lose \$1,332, its share in the shrinkage of city tax receipts.

Recommendations were made by the librarian as to necessary reductions in running expenses: let head janitor go, buy fewer books, postpone much of the binding, purchase only the most necessary supplies, close the library Sunday afternoons for the remainder of the library year. On motion it was voted not to open the library on Sundays. It was pointed out that the library had fewer assistants than last year, having no children's librarian since August and would not try to get one until funds were available. It was left with the librarian as to the janitors, etc.

On request, Corporation counsel W. J. Carey came to the meeting to advise as to the Board's ability to borrow money for running expenses, if necessary, until taxes are collected in the spring. A memorandum of his talk is attached herewith.

Bills to the amount of \$3,693.04 were approved by the Finance Committee and ordered paid. On motion, adjourned.

Minnie A. Dell, Secretary.

Librarian's Report for November, 1927

Book Account

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
Total vols. 31 Oct. 1927	42591	7346	4316	1666	253	2820	58992
New books added by purchase	148	42	48	14	0	0	252
New books added by gift	1	0	0	0	0	0	1
Books replaced	4	2	1	0	0	0	7
Total additions	153	44	49	14	0	0	260
Total vols. 30. Nov. 1927	42744	7390	4365	1680	253	2820	59252

Registration

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 Oct. 1927	9958	3600	668	1010	282	503	16021
Borrowers registered	225	239	44	68	6	43	625
Borrowers cards cancelled	258	124	23	55	0	0	460
Cards in force 30 Nov. 1927	9925	3715	689	1023	288	546	16186

Circulation

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		Hosp.	School	Station	Total
	Adult	Child	Adult	Child	Adult	Child				
Books issued	12372	5821	1295	2658	920	1750	159	5646	406	31027
Largest daily circ. at Main Lib.	1246		At Evans br.		241	At E.End br.				154
Smallest " " " "	"	"	"	362	"	"	"	"	"	60
Average " " " "	"	"	"	728	"	"	"	"	"	107
Delinquent postals sent	-----									539
Reserve postals sent	-----									300

Binding and Repair

Books sent to bindery	-----	180
Books repaired in library	-----	715

Sunday Opening

Visitors: Men --- 84 Women --- 68 Children --- 11 Total --- 163

Classified Report

Book Account

	Adult	Child	Evans branch	E.End branch	Total
General works	2	2	0	0	4
Philosophy	2	0	0	0	2
Religion	3	2	4	0	9
Sociology	13	1	2	0	16
Science	4	0	2	0	6
Useful arts	8	3	2	0	13
Fine arts	9	0	0	0	9
Literature	12	5	5	2	24
History	4	1	7	0	12
Travel	5	2	2	0	9
Biography	16	1	2	0	19
Fiction	75	27	23	12	137
Total	153	44	49	14	260
Rental coll.	12				

Classified Report

Circulation

	Adult	Child	Evans branch	E. End branch	Hosp.	School	Stations	Total
General works	15	12	2	0	0	0	0	29
Philosophy	132	3	4	2	0	0	0	141
Religion	116	30	30	9	0	103	0	288
Sociology	257	571	319	178	0	801	0	2126
Philology	15	1	0	0	0	0	0	16
Science	187	142	95	51	0	328	0	803
Useful arts	262	90	74	47	0	104	4	581
Fine arts	370	97	57	65	0	50	0	639
Literature	651	321	177	130	2	315	13	1609
History	319	221	133	57	0	550	0	1280
Travel	270	230	141	102	1	224	5	973
Biography	249	132	66	49	0	587	0	1083
Fiction	9179	3954	2712	1852	156	2584	384	20821
Magazines	119	17	143	128	0	0	0	407
Foreign books	20	0	0	0	0	0	0	20
Rental coll.	211	0	0	0	0	0	0	211
Total	12372	5821	3953	2670	159	5646	406	31027

Finance

Receipts:

Balance due from appropriation 31 Oct. 1927	\$21,450.94
Fees for non-residents	20.00
Fines, damages, lost bks	123.70
Rental coll.	11.00
Reserve postals	5.30

Total receipts ----- \$21,610.94

Expenditures:

Salaries	\$1668.30
Janitor service	257.50
Books	435.14
Periodicals	705.30
Binding	158.65
Supplies	59.80
Light	64.36
Heat	90.66
Furniture & fixtures	454.31
Rent	35.00
Telephone	12.20
Postage, freight, etc	10.38
Miscellaneous	45.49
Total expenditures	\$3997.09

Balance due from appropriation 30 Nov. 1927 ----- \$17,613.85

Respectfully submitted,

Minnie A. Dill

Librarian.