

Regular Meeting of the Library Board

April 24, 1931

Present: Messrs. Hardy, Shade, Allen, Bachman, and
Mrs. Gastman and Mrs. Evans.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved,
and ordered placed on file.

It was reported that W. E. Ramsey had examined the
library roof and repaired the present leaks, and that he will
make a more thorough examination later and report recommendations.

On motion, Miss Clara Baker was granted a six months
leave of absence without pay.

On motion, the new books recommended by the Book
Committee were ordered purchased.

Bills to the amount of \$3,064.02 were approved by the
Finance committee and ordered paid.

On motion, adjourned.

Margaret Hogle

Acting secretary.

Librarian's Report for March, 1931

Book Account

	Adult	Juvenile	Total
Total vols. 28 Feb. '31	50847	14702	- 65549
New books added by purchase	107	60	167
New books added by gift	4	0	4
Books replaced	59	41	100
Total additions	170	101	- 271
Total vols. 31 March '31	51017	14803	- 65820

Registration

	<u>Main lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 28 Feb. '31	11157	3813	899	1331	617	1019	18836
Borrowers registered	281	88	25	17	14	27	452
Borrowers cards cancelled	280	83	18	34	17	33	465
Cards in force 31 March '31	11158	3818	906	1314	614	1013	- 18823

Circulation

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E. End br.</u>		Hosp.	School	Stations Cant. 381 Oak. 523	Total
	Adult	Child	Adult	Child	Adult	Child				
Books issued	16409	6434	2543	2760	2013	2086	108	3451	523	- 36708
Largest daily circ. at Main lib.	1640		At Evans br.		302		At E. End br.		234	
Smallest " " " "	" "		" "		" "		" "		106	
Average " " " "	" "		" "		" "		" "		157	
Delinquent postals sent	-----									571
Reserve postals sent	-----									324
Pictures loaned	-----									740

Binding & Repair

Books sent to bindery	-----	207
Books repaired in library	-----	1446

Sunday Opening

Visitors:	Men ---104	Women --- 76	Children --- 9	Total --- 189
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Classified Report

	<u>Book Account</u>							Total
	Adult	Child	Evans branch	E. End branch	Hosp.	School		
Total vols. 28 Feb. 1931	46522	7966	5271	2608	269	2913	65549	
New books added:								
General works	3	10	0	0	0	0	13	
Philosophy	2	0	0	0	0	0	2	
Religion	4	0	0	0	0	0	4	
Sociology	7	3	5	3	0	1	19	
Science	0	10	1	1	0	0	12	
Useful arts	7	0	0	1	0	0	8	
Fine arts	4	1	0	1	0	0	6	
Literature	3	5	3	5	0	0	16	
History	6	0	0	0	0	0	6	
Travel	11	2	0	0	0	0	13	
Biography	12	3	0	0	0	0	15	
Fiction	69	26	35	22	0	1	153	
Foreign books	4	0	0	0	0	0	4	
Total added	132	60	44	33	0	2	271	
Rental coll.- 12								
Total vols. 31 March 1931	46654	8026	5315	2641	269	2915	65820	

Classified Report

Circulation

	Adult	Child	Evans. branch	E.End branch	Hosp.	School	Station	Total
General works	35	5	10	0	0	0	0	50
Philosophy	285	5	4	3	0	0	0	297
Religion	229	71	26	16	0	89	0	431
Sociology	334	525	202	161	0	511	0	1733
Philology	15	0	1	1	0	0	0	17
Science	252	179	75	68	0	189	4	767
Useful arts	382	62	94	49	0	55	5	647
Fine arts	454	84	60	44	0	27	0	669
Literature	798	278	138	81	2	173	2	1472
History	436	179	117	60	0	246	8	1046
Travel	558	300	96	84	1	312	3	1354
Biography	474	124	71	62	3	161	3	898
Fiction	11775	4561	4111	3267	102	1688	879	26383
Magazines	158	61	292	203	0	0	0	714
Foreign books	17	0	6	0	0	0	0	23
Rental coll.	207	0	0	0	0	0	0	207
Total	16409	6434	5303	4099	108	3451	904	36708

Finance

Receipts:

Balance due from appropriation 28 February 1931 --	\$11,158.77
Fees from non-residents ---	8.00
Fines, damaged, lost books --	132.43
Rental coll. -----	8.65
Reserve postals -----	5.92
Interest -----	3.36
Total receipts -----	\$11,317.13

Expenditures:

Salaries -----	\$ 1,858.05
Janitor service -----	235.00
Books -----	471.48
Periodicals -----	1.85
Binding -----	.68
Supplies -----	40.60
Repairs & Improvements ---	7.75
Light -----	52.37
Heat -----	123.79
Rent -----	35.00
Telephone -----	5.00
Postage, freight, express-	2.40
Insurance -----	30.88
Miscellaneous -----	10.40
Total expenditures -----	2,875.25
Balance due from appropriation 31 March 1931 -----	\$8,441.88

Respectfully submitted,

Mabel A. Wayne

Acting librarian.