Financial Committee
March 14, 1952

The meeting was called to order at 3:30 o'clock to consider the 1953-1954 budget.

Members present: Mrs. Loewen, Messrs. Hull, Owen and Stafford.

The Committee examined the revised budget for the present year and the estimated one for 1952-1953 before concentrating on that for 1953-1954.

The Librarian reported that the American Legion had offered to pay $50.00 for a fence between their property and the Library. Mr. Spangler had sent representatives from the Ornamental Iron Works to estimate on materials and installation of a four foot chain link fence and their price had been $203.50. The Financial Committee agreed to recommend to the Trustees that such a fence be erected and that the balance of the expense (over the Legion's contribution) be taken from the current budget.

A lengthy discussion of the Building Fund took place.

The Committee examined a letter from a Staff Committee requesting a salary schedule or pay plan.

The motion was made by Mr. Stafford, seconded by Mrs. Loewen, and unanimously passed that the budget for 1953-54 for $92,300.00 with a separate item of $5538.00 (6% for loss and cost) be recommended to the Board.

Respectfully submitted,

Muriel E Perry

Muriel E. Perry
Secretary

MEP/rs

Board of Trustees

March 28, 1952

At 3:40 p.m. a bid from Remington Rand, Inc., for furniture and equipment for the Young Adult Room was opened. Their price was $2541.25.

The regular meeting of the Board was called to order at 3:45 p.m.

Members present: Mr. Knuth presiding, Mrs. Garman, Messrs. Blackford, Owen and Stafford.

The minutes of the previous meeting were read and approved.

The report of the Financial Committee meeting of March 14th was read and ordered filed.

The Librarian's report for February was examined and ordered filed.

The motion was made by Mr. Owen, seconded by Mrs. Garman, and unanimously passed that bills for maintenance totaling $3374.72 and renovations totaling $30.00 be paid.

Letters of resignation received from Miss Myrl Poland and Miss Josephine Austin were read. No action was taken.

The bid from Remington Rand was considered carefully item by item. It was noted that the sectional sofas as quoted contained only two sections each whereas a complete unit of three sections was wanted. It was estimated that adding the center sections to the two sofas would increase the cost $268.00

The motion was made by Mr. Owen, seconded by Mr. Stafford and unanimously passed that the order for the Youth Room equipment be given to Remington Rand, and the Librarian was instructed to include with the order the center sections of the two sofas.

The Librarian reported that the Ornamental Iron Works contract for the chain-link fence to be erected between the American Legion property and the Library was for $203.50 and that the American Legion had agreed to pay $50.00. The motion was made by Mr. Owen, seconded by Mrs. Garman and unanimously passed that the contract be placed with the Ornamental Iron Works after the Librarian was sure the American Legion would pay the fifty dollars.

The Librarian reported that Mr. Duchac had offered to work sixteen hours extra a month to catch up a little on the cataloging if the Board felt we could pay him $2.00 an hour. It was the members' common consent that this offer be accepted for the month of April.

The Librarian asked the Board to consider the advisability of obtaining a safety deposit vault for our insurance records and valuable papers. A discussion of the Building Fund took place and the Librarian was instructed to re-open her investigation of fireproof vaults.

Respectfully submitted,

Muriel E. Perry

Muriel E. Perry,
Librarian, and Secretary,
Board of Trustees