

Regular Meeting of the Library Board

March 30, 1928

Present: Messrs. Hardy, Shade, Scott, Mrs. Gastman and Mrs. Vincent.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved, and ordered placed on file.

On motion, the new books recommended by the Book Committee were ordered purchased.

It was reported that Mrs. Taylor, owner of the building in which the East End branch is located, is about to build around the corner on 22nd Street and if the library wishes to consider this for the branch she will plan the inside to suit its need. The lease for the present location expires in January, 1929. Opinions were expressed that an investigation should be made of the proposed building and also other locations in that vicinity.

The question of library books being carried to patients in the Tuberculosis Sanitarium was brought up, and a discussion on the danger of spreading the disease through books followed. Dr. Lindberg's <sup>opinion</sup> was to be asked.

It was reported that two Chinese chestnut trees had been given to the library by Mr. and Mrs Henry D. Spencer and were planted on the ~~north~~ east lawn. The secretary was instructed to write a letter thanking the donors.

The condition of the Eldorado street side of the grounds, was again under discussion, and the best plan to keep children from wearing a path on the bank. Consideration of putting up a retaining wall was turned over to the Building and Grounds Committee to investigate prices.

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It was reported that a thief had entered the office March 24, and had taken two money bags belonging to the branches and the Librarian's handbag. All bags were found later and the total amount taken was about \$4.00.

The librarian and five of the staff attended the regional meeting in Urbana, March 23. Plans were made for the visit of the University of Illinois Library School on April 9. There are to<sup>be</sup> about eighty in the party.

Bills to the amount of \$3,937.04 were approved by the Finance Committee and ordered paid.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for February, 1928

Book Account

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
Total vols. 31 Jan. 1928	43117	7295	44370	11695	255	2815	59547
New books added by purchase	90	21	22	21	0	0	154
New books added by gift	22	0	8	8	4	0	42
Magazines bound	10	0	0	0	0	0	10
Books replaced	21	101	54	11	0	1	188
Total additions	143	122	84	40	4	1	394
Total vols. 29 Feb. 1928	43260	7417	4454	1735	259	2816	59941

Registration

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 Jan. '28	9982	3718	717	1041	3308	586	16352
Borrowers registered	309	73	16	33	19	38	488
Borrowers card cancelled	223	70	16	19	0	0	328
Cards in force 29 Dec. '28 Feb.	10068	3721	717	1055	327	624	16512

Circulation

	<u>Main Lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		Hosp.	Schools	Total
	Adult	Child	Adult	Child	Adult	Child			
Books issued	14556	4505	1572	2060	1091	1500	143	4770	30197
Largest daily circ. at Main Lib.-	1305		At Evans br.-		228		At E.End br.-		175
Smallest " " " " " "	" "		499 " "		90 " "		" "		63
Average " " " " " "	" "		794 " "		151 " "		" "		108
Delinquent postals sent	-----								511
Reserve postals sent	-----								268

Binding and Repair

Books repaired in library	-----								719
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Classified Report

Book Account

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
General works	6	0	0	0	0	0	6
Philosophy	3	0	0	0	0	0	3
Religion	1	2	0	0	0	0	3
Sociology	27	13	9	1	0	0	50
Science	5	0	0	0	0	1	6
Useful arts	8	0	1	1	0	0	10
Fine arts	10	3	0	0	0	0	13
Literature	14	6	6	4	0	0	30
History	5	4	1	0	0	0	10
Travel	9	2	3	3	0	0	17
Biography	13	2	1	0	0	0	16
Fiction	42	90	63	31	4	0	230
Total	143	122	84	40	4	1	394
Rental coll.	9						

Classified Report  
Circulation

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
General works	29	14	2	4	0	0	49
Philosophy	204	1	2	4	0	0	211
Religion	148	17	19	5	0	62	251
Sociology	319	416	221	125	0	715	1796
Philology	6	0	0	0	0	0	6
Science	228	114	79	37	0	245	703
Useful arts	361	65	66	36	0	78	606
Fine arts	406	89	52	54	0	31	632
Literature	729	183	133	91	3	266	1405
History	369	171	73	39	0	526	1178
Travel	371	160	73	67	1	169	841
Biography	349	109	69	39	1	362	929
Fiction	10594	3131	2739	1912	138	2316	20830
Magazines	133	35	104	178	0	0	450
Foreign books	39	0	0	0	0	0	39
Rental coll.	271	0	0	0	0	0	271
Total	14556	4505	3632	2591	143	4770	30197

Finance

Receipts:

Balance due from appropriation 31 Jan. 1928 -----	\$11541.95
Fees for non-residents ---	13.00
Fines, damages, lost bks.-	215.48
Rental coll. -----	14.05
Reserve post cards -----	5.64
Sale of old bks, mags, etc-	6.83
Interest -----	4.39
<b>Total receipts -----</b>	<b>\$11801.34</b>

Expenditures:

Salaries -----	\$1645.60
Janitor service -----	257.00
Books -----	371.10
Supplies -----	16.40
Light -----	66.24
Heat -----	156.62
Rent -----	35.00
Telephone -----	12.20
Postage, freight, express -	7.98
Miscellaneous -----	6.42
<b>Total expenditures -----</b>	<b>\$2574.56</b>
Balance due from appropriation -----	\$9226.78

Respectfully submitted,

*Minnie A. Dill*

Librarian.