

Regular Meeting of the Library Board

July 29, 1921.

Present: Messrs. Hardy, Scott, Swisher, Samuels and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion the books recommended by the Book Committee were ordered purchased.

Mr. Scott and Mr. Samuels, new members appointed by the Mayor, took their places; Mrs. Fitzpatrick, the other new member, was not present. Mr. Hardy gave a brief outline of the work of the Board. He spoke of the different activities of the Library and of our future policy in regard to the Branch, Deposit Station and School libraries; also, of the recent legislation increasing the tax levy for libraries from 1.3 mills on the dollar to 1.8. This adds about \$8,000 to our appropriation, \$3,000 of which is to be set aside for the branch building. The President also spoke of the meetings which are held the last Friday in each month, of the notices sent out a day or two before and a call by telephone the day of the meeting. He urged prompt attendance.

Next in order was the election of officers for the coming year. On motion Mr. Hardy was re-elected president and Mrs. Evans secretary.

The Decatur Railway and Light Company wish us to pay their bills at stated times if we get the benefit of the discount.

Mr. Hardy was to see Mr. Harry regarding this matter.

The A.L.A. conference at Swampscott, Mass. was attended by Mr. Hardy, Miss Baker and Mrs. Evans.

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A letter was read from Mr. Swisher on the condition of the library building.

The subject of a drinking fountain was brought up, and Mr. Swisher was to look into the matter and report at the next meeting.

Bills to the amount of \$1,785.93 were approved by the Finance Committee and ordered paid.

On motion adjourned.

*Alice G. Evans,*  
Secretary.

July 29, 1921.

Librarian's Report for June 1921.

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 31 May 1921	34,080	5,587	1,722	1,793	43,182
New books added by purchase	49	14	13		76
New books added by gift	65				65
Magazines bound	131	3	1		135
Books replaced	112	79	15	10	216
Total additions	357	96	29	10	492
Books withdrawn	26	27	8	102	163
Total vols. 30 June 1921	34,411	5,656	1,743	1,701	43,511

	<u>Registration</u>				Total
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 May 1921	6,825	3,252	131	662	10,870
Borrowers registered	104	72	7	3	186
Borrower's cards cancelled	83	37	2	3	125
Cards in force 30 June 1921	6,846	3,287	136	662	10,931

	<u>Circulation</u>						Total.
	<u>Main Lib.</u>		<u>Branch</u>		Deposit.	Mueller.	
	Adult.	Child.	Adult.	Child.			
Books issued	8,406	4,032	283	513	379	162	13,775
Largest daily circulation at Main library-	794.					At Branch-	85
Smallest " " " " " "	- 367.					" " -	4
Average " " " " " "	- 478.					" " -	43
Books used in reading and reference rooms	-----						802
Delinquent postals sent	-----						401
Reserve postals	-----						91

Binding and Repair

Books sent to bindery	-----	173
Books repaired in library	-----	532

Classified Report

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
General works	52	2			54
Philosophy	2				2
Religion	9	1			10
Sociology	48	11	3	3	65
Science	14	1	2	1	18
Useful arts	41	3	1	1	46
Fine arts	19				19
Literature	38	2	1	1	42
Travel	11	10	1		22
Biography	16	26		1	43
History	14	9	1	1	25
Fiction	89	31	20	2	142
Foreign bks.	4				4
Total	357	96	29	10	492
Rental coll.	11				11

Librarian's Report for June 1921 ----- 2

	Classified Report				Total.
	Circulation			Stations.	
	Adult.	Child.	Branch.		
General works	2	21	2		25
Philosophy	68	1	1	3	73
Religion	44	16	8		68
Sociology	96	519	80	39	734
Philology	1				1
Science	98	83	27	17	225
Useful arts	154	54	10	43	261
Fine arts	131	85	18	21	255
Literature	398	126	28	34	586
Travel	82	54	13	59	208
Biography	77	33	10	15	135
History	146	71	16	20	253
Fiction	6663	2952	567	261	10443
Foreign bks.	17				17
Magazines	122	17	16	29	184
Rental coll.	307				307
<b>Total</b>	<b>8406</b>	<b>4032</b>	<b>796</b>	<b>541</b>	<b>13775</b>

Finance

Receipts:

Balance due from appropriation 31 May 1921 -----	\$2,112.69
Fees for non-residents -----	5.00
Fines, damages & lost books -----	91.50
Rental coll. -----	13.90
Other sources -----	3.60

Total receipts ----- \$2,226.69

Expenditures:

Salaries -----	\$1,121.25
Books -----	206.65
Periodicals -----	80.45
Binding -----	416.40
Supplies -----	14.55
Repairs & improvements -	5.65
Light & heat -----	46.70
Postage, freight & exp. -	6.59
Miscellaneous -----	18.26
Total expenditures ---	\$1,916.50
Balance due from appropriation 30 June 1921 --	\$310.19

Respectfully submitted,

*Alice G. Evans*

Librarian.