

Called Meeting of the Library Board

May 14, 1923.

Present: Messrs. Hardy, Scott and Mrs. Gastman.

This meeting was called for the purpose of reading the Librarian's forty-eighth annual report for the year ending April 30, 1923.

The monthly report for April was read, on motion approved and ordered placed on file.

The annual report was then read by Mr. Hardy, president of the Board. On motion this report was approved, and was to be sent to the Mayor and Commissioners, together with the President's report. It was decided to get as many as possible of the signatures of the absent members. Any names which could not be secured were to be filled in by the Secretary before the report was given to the Mayor.

The budget for 1923-24 was presented and duly accepted.

The matter of renewing insurance policies expiring in June was brought up, and Mr. Scott was to look after it.

Since this meeting came so near to the time for the monthly meeting, it was the decision of the Board to abandon the regular meeting for May. The signing of the checks by the President and approving of the bills to be paid would be the only business that would have to be attended to.

On motion adjourned.

Alice G. Evans.

Secretary.

Librarian's Report for April 1923

	<u>Book Account</u>				Total
	Adult.	Child.	Branch.	School.	
Total vols. 31 Mr.1923	36,791	6,066	2,473	2,052	47,382
New books added by purchase	89	17	19		125
New books added by gift	51		3		54
Magazines bound	7				7
Books replaced	118	111	39	2	270
Books found (previously missing)	53	7	6	3	69
Total additions	318	135	67	5	525
Books missing in inventory	259	24	17		300
Total vols. 30 Apr.1923	36,850	6,177	2,523	2,057	47,607

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 Mr.1923	8,031	3,619	307	762	12,719
Borrowers registered	179	66	11	16	272
Borrower's cards cancelled	107	60	2	14	183
Cards in force 30 Apr.1923	8,103	3,625	316	764	12,808

	<u>Circulation</u>						Total.		
	<u>Main Lib.</u>		<u>Branch</u>		School.	Deposit.			
	Adult.	Child.	Adult.	Child.					
Books issued	9,583	3,832	1,117	1,555	2,659	870	330	19,946	
Largest daily circulation at Main library-	1,102.				At Branch-		216		
Smallest " " " "	-				306.		" "	-	41
Average " " " "	-				536.		" "	-	107
Books used in reading and reference rooms	-----						2,525		
Delinquent postals sent	-----						392		
Reserve postals sent	-----						138		

	<u>Binding and Repair</u>	
Books sent to bindery	-----	222
Books repaired in library	-----	664

	<u>Sunday Opening</u>	
Visitors: Men -- 120. Women -- 73. Children -- 20.		Total - 213

	<u>Classified Report</u>				Total.
	<u>Book Account</u>			School.	
	Adult.	Child.	Branch,		
General works	9				9
Philosophy	8				8
Religion	6	1			7
Sociology	42	25	8	1	76
Philology	1				1
Science	5	4	1		10
Useful arts	16	6	4		26
Fine arts	10				10
Literature	14	17	3		34
Travel	8	3	1		12
Biography	2		2		4
History	19	1			20
Fiction	128	73	37	1	239
Total	268	130	56	2	456
Rental coll.	26				26

	<u>Classified Report</u>					
	<u>Circulation</u>					
	Adult.	Child.	Branch.	School.	Stations.	Total.
General works	17	2	21			40
Philosophy	90		1		2	93
Religion	91	25	20	39	8	183
Sociology	357	450	217	436	44	1504
Philology	10					10
Science	184	88	55	131	32	490
Useful arts	273	54	47	62	35	471
Fine arts	271	49	21	31	10	382
Literature	547	197	115	224	80	1163
Travel	180	274	61	235	49	799
Biography	173	83	40	79	12	387
History	248	96	53	193	36	626
Fiction	6756	2498	1902	1229	852	13237
Foreign bks.	11					11
Magazines	106	16	119		40	281
Rental coll.	269					269
Total	9583	3832	2672	2659	1200	19946

Finance

Receipts:

Balance due from appropriation 31 Mr.1923 -----	\$7,904.57
Fees for non-residents -----	15.00
Fines, damages & lost books -----	203.61
Rental coll. -----	29.55
Interest -----	101.63
Other sources -----	31.18

Total

Total receipts -----\$8,285.54

Expenditures:

Salaries -----	\$1,271.10
Books -----	408.49
Periodicals -----	4.95
Binding -----	189.15
Supplies -----	57.65
Repairs & improvements -	16.85
Light & heat -----	127.69
Postage, freight & exp.-	10.00
Telephone -----	18.60
Interest -----	337.33
Miscellaneous -----	6.34

Total expenditures ---\$2,448.15

Balance due from appropriation 30 Apr.1923 ---\$5,837.39

Respectfully submitted,

Alice J. Evans.
Librarian.