

Regular Meeting of the Library Board

August 29, 1930

Present: Messrs. Hardy, Shade, Allen, Lorenz, Mrs. Gastman, Mrs. Vincent and Mrs. Evans. Miss Dill, who because of illness, had not met with the Board since July 1929, was also present.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mrs. Evans reported that she had already consulted with some of the teachers and principals in regard to greater care of the books in the school collection in order to reduce the loss of books each year. She will also bring the matter before the meeting of the Council of the Parents and Teachers, September 9, and will write letters to the principals of the various schools, to be presented at the next meeting of their Parent-Teacher Associations.

The condition of the driveway at the rear of the library was brought to the attention of the Board. It was decided to ask Mr. Morgan O'Brien, the city engineer, to give his opinion as to the advisability of resurfacing the old concrete with asphalt, and to give us an estimate as to the probable cost. Birt & Driscoll will have their asphalt plant in operation early in September and it was thought best to have the driveway repaired at that time if the asphalt covering was to be used.

Mention was made of a letter from the Beaumanoir Commandery requesting the library to cooperate in the plans for decorating the city during the state conclave to be held in Decatur September 6-8. The matter was left in the hands of the librarian.

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On motion, the new books recommended by the Book committee were ordered purchased.

Bills to the amount of \$3,398.81 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for July, 1930

Book Account

	Adult	Juvenile	Total
Total vols. 30 June 1930	49573	13970	63543
New books added by purchase	106	12	118
New books added by gift	5	0	5
Magazines bound	1	0	1
Books replaced	116	185	301
Total additions	228	197	425
Books withdrawn	185	4	189
Total vols. 31 July 1930	49616	14163	63779

Registration

	Main lib.		Evans br.		E. End br.		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 30 June 1930	10635	3713	862	1313	547	988	18058
Borrowers registered	198	79	15	20	12	9	333
Borrowers cards cancelled	137	67	8	6	8	7	233
Cards in force 31 July 1930	10696	3725	869	1327	551	990	18158

Circulation

	Main lib.		Evans br.		E. End br.		Hosp. Stations	Total
	Adult	Child	Adult	Child	Adult	Child		
Books issued	13097	4544	1589	1399	1276	1100	130	23732
Largest daily circ at Main lib.-	1111		At Evans br.-	173			At E. End br.-	128
Smallest " " " " " "			388				62	75
Average " " " " " "			678				115	91
Delinquent postals sent	-	-	-	-	-	-	-	396
Reserve postals sent	-	-	-	-	-	-	-	216
Pictures loaned	-	-	-	-	-	-	-	40

Binding & Repair

Books sent to bindery	-	-	-	-	-	-	-	153
Books repaired in library	-	-	-	-	-	-	-	1142

Classified Report

	<u>Book Account</u>							Total
	Adult	Child	Evans branch	E. End branch	Hosp.	School		
Total vols. 30 June 1930	45444	7679	5053	2414	268	2685	63543	
New books added:								
General works	3	1	0	0	0	0	4	
Philosophy	6	0	0	0	0	0	6	
Religion	5	0	1	1	0	1	8	
Sociology	17	2	4	0	0	37	60	
Philology	1	0	0	0	0	0	1	
Science	8	2	1	0	0	2	13	
Useful arts	12	0	0	0	0	0	12	
Fine arts	12	2	0	0	0	0	14	
Literature	12	4	3	2	0	5	26	
History	4	5	1	0	0	4	14	
Travel	9	5	1	0	0	9	24	
Biography	15	2	1	0	0	9	27	
Fiction	113	19	30	6	1	46	215	
Foreign books	1	0	0	0	0	0	1	
Total added	218	42	42	9	1	113	425	
Books withdrawn	177	1	10	0	0	1	189	
Total vols. 31 July 1930	45485	7720	5085	2423	269	2797	63779	

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Classified Report

Circulation

	Adult	Child	Evans branch	E. End branch	Hosp.	Stations	Total
General works	11	1	1	2	0	0	15
Philosophy	155	0	1	0	0	1	157
Religion	79	18	5	8	0	0	110
Sociology	164	409	114	55	0	0	742
Philology	11	0	1	0	0	0	12
Science	162	79	32	19	0	0	292
Useful arts	217	42	30	15	0	0	304
Fine arts	219	76	32	14	0	1	342
Literature	304	120	43	16	1	13	497
History	169	72	22	12	0	8	283
Travel	280	41	19	17	0	17	374
Biography	225	32	16	20	1	5	299
Fiction	10782	3627	2509	2039	102	552	19611
Magazines	115	27	160	159	26	0	487
Foreign books	31	0	3	0	0	0	34
Rental coll.	173	0	0	0	0	0	173
Total	13097	4544	2988	2376	130	597	23732

Finance

Receipts:

Balance due from appropriation 30 June 1930	\$36,513.16
Fees for non-residents	8.00
Fines, damaged & lost books	131.69
Rental collection	7.25
Reserve postals	3.06
Interest	5.14
Total receipts	\$36,668.30

Expenditures:

Salaries	\$1844.30
Janitor service	235.00
Books	697.43
Periodicals	1.50
Binding	227.54
Supplies	87.60
Repairs & improvements	7.80
Light	46.41
Furniture and fixtures	126.25
Rent	35.00
Telephone	5.00
Postage, freight, express	4.80
Miscellaneous	16.10
Total expenditures	\$3,334.73
Balanced ue from appropriation 30 July, 1930	\$33,333.57

Respectfully submitted,

Minnie A. Gill

Librarian.