

Regular meeting of the Library Board

June 25, 1926

Present: Messrs. Hardy, Scott, Mrs. Vincent and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

Unfinished business,- The finance Committee and the president of the Board met May 26, to discuss the insurance on the buildings. It was found the total insurance carried was \$54,500.00 and that the amount expiring is \$28,000.00. A discussion on increases and whether special amounts should be taken on the Lincoln Memorial Collection and card catalogs, followed. It was decided to take out \$6,000.00 more in general, and some of the other was to be looked into. The expired policies were to be renewed with the companies in the same amounts, and the additional \$6,000 was to be distributed among those carrying the least. It was not thought necessary to carry insurance on the contents of the East End branch, yet. Bills for May to the amount of \$4,015.90 were approved by the Finance Committee and ordered paid.

Suggestive plans for enlarging the library building, which had been made by S. A. Clausen, were shown, and the trip to Davenport, Iowa by Miss Dill and Miss Wayne to see that library, was reported upon. The Decatur librarians got many helpful suggestions from the librarian in Davenport. It was found that bonds had been issued for

June, 1926 --- 2

\$180,000.00 and that publicity had been carried on for several years. The construction took one year. Mr. Clausen estimated that the cost of enlarging our building would be about \$200,000.00. No further action was taken.

On motion the new books recommended by the Book Committee were ordered purchased.

Mention was made that Miss Wagner, head of the Loan department leaves for her home in Freeport, July 1 and will be married in August.

Bills for June to the amount of \$4,154.89 were approved by the Finance Committee and ordered paid.

On motion, adjourned.

Minnie A. Dill,
Secretary.

June 25, 1926

Librarian's report for May, 1926

Book Account

	Adult	Child	Evans Branch	E. End Branch	Hospital	School	Total
Total vols. 31 Apr. 1926	40832	6835	3646	631	233	2649	54826
New books added by purchase	78	12	35	14	0	0	139
New books added by gift	20	0	8	8	0	0	36
Books replaced	14	30	0	0	0	0	44
Total additions	112	42	43	22	0	0	219
Total vols. 31 May 1926	40944	6877	3689	653	233	2649	55045

Registration

	Main Lib.		Evans Branch		E. End Branch		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 30 Apr. 1926	9320	3655	606	997	91	195	14864
Borrowers registered	136	54	9	10	4	6	219
Borrowers' cards cancelled	94	52	4	23	0	0	173
Cards in force 31 May 1926	9362	3657	611	984	95	201	14910

Circulation

	Main Lib.		Evans Branch		E. End Branch		Hospital	School	Total
	Adult	Child	Adult	Child	Adult	Child			
Books issued	8847	3799	960	1148	364	798	189	2983	19088
Largest daily circ. at Main Lib.--	930		At Evans Br.--		170	At E. End Br.--		74	
Smallest " " " " " "	340		" " " "		40	" " " "		18	
Average " " " " " "	506		" " " "		95	" " " "		46	
Delinquent postals sent	-----								580
Reserve postals sent	-----								124

Binding and Repair

Books sent to bindery	-----	254
Books repaired in library	-----	552

Classified Report

Book Account

	Adult	Child	Evans Branch	E. End Branch	Total
General works	1	0	0	0	1
Philosophy	5	0	0	0	5
Religion	3	0	0	0	3
Sociology	13	9	1	1	24
Philology	0	0	0	0	0
Science	3	2	0	0	5
Useful arts	8	1	5	0	14
Fine arts	4	1	0	1	6
Literature	15	1	1	0	17
History	6	0	8	0	14
Travel	5	1	1	1	8
Biography	8	1	1	0	10
Fiction	39	26	26	19	110
Foreign bks	2	0	0	0	2
Total	112	42	43	22	219
Rental coll	0				

Classified Report
Circulation

	Adult	Child	Evans Branch	E. End Branch	Hospital	Schools	Total
General works	12	12	0	0	0	0	24
Philosophy	88	2	1	1	0	0	92
Religion	70	13	11	6	0	56	156
Sociology	170	471	157	97	1	520	1416
Philology	9	4	1	0	0	0	14
Science	177	77	36	34	1	198	523
Useful arts	197	73	28	16	1	53	368
Fine arts	199	53	7	16	0	21	296
Literature	494	164	60	56	7	208	989
History	134	67	35	29	0	275	540
Travel	194	95	44	56	2	226	617
Biography	178	62	22	28	2	118	410
Fiction	6618	2698	1607	791	175	1308	13197
Magazines	103	8	99	32	0	0	242
Foreign books	14	0	0	0	0	0	14
Rental coll.	190	0	0	0	0	0	190
Total	8847	3799	2108	1162	189	2983	19088

Finance

Receipts:

Balance due from appropriation 30 Apr. 1926 ----- \$8,197.02

(Apr. fines, etc included in April report)

Total receipts ----- \$8,197.02

Expenditures:

Salaries ----- \$1,909.15
 Books ----- 419.71
 Periodicals ----- 1.90
 Binding ----- 651.30
 Supplies ----- 116.55
 Repairs & improvements ----- 213.05
 Light ----- 53.95
 Heat ----- 110.03
 Furniture & fixtures ----- 88.65
 Rent ----- 35.00
 Telephone ----- 12.20
 Postage, freight, drayage -- 23.37
 Interest ----- 348.54
 Miscellaneous ----- 32.50
 Total expenditure ----- \$4,015.90
 Balance due from appropriation 31 May 1926 ----- \$4,181.12

Respectfully submitted,

Minnie A. Dill
 Librarian.