

Regular Meeting of the Library Board

February 23, 1945

Present: Messrs. Knuth, Hanes and Nalefski, Mrs. Evans, Mrs. Garman and Mrs. Loewen.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mr. Knuth presented the recommendations of the committee in regard to salary increases for all members of the library staff, also that Miss Dill be retained if she was willing to help in book selection, making order cards, etc, during the period of extreme shortage on the staff. On motion of Mrs. Evans, seconded by Mr. Hanes, the recommendations were passed.

The new books recommended by the Book committee were ordered purchased.

It was stated that the city attorney, Mr. Byron Merris, had reported that it was his opinion the library employees are included among the other city employees in the municipal retirement plan. The members of the Board present at the meeting signed the petition to have the question brought to vote at a special election.

Bills to the amount of \$2776.43 were passed by the Finance committee and ordered paid.

On motion, adjourned.

Mabel A. Wayne

Secretary.

Librarian's Report for January, 1945

Book Account

	Adult	Juvenile	Total
Total vols. 31 De'44	64692	17869	82561
New books added by purchase	166	129	295
New books added by gift	17	0	17
Magazines bound	1	0	1
Books replaced	5	6	11
Total additions	189	135	324
Total vols. 31 Ja'45	64881	18004	82885

Registration

	Main lib.		Evans branch		Total
	Adult	Child	Adult	Child	
Cards in force 31 De'44	10914	3388	558	750	15610
Borrowers registered	222	50	15	27	314
Borrowers cards cancelled	393	73	33	18	517
Cards in force 31 Ja'45	10743	3365	540	759	15407

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	9281	2589	881	1253	5834	19838
Largest daily circ. at Main library			866		At Evans branch	157
Overdue notices sent	-	-	-	-	-	566
Reserve postals sent	-	-	-	-	-	119
Pictures loaned	-	-	-	-	-	943
Telephone calls	-	-	-	-	-	350

Binding and Repair

Books sent to bindery	-	-	-	-	-	178
Books repaired in library	-	-	-	-	-	526

Classified Report

Book Account

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 D'44-59960	9563	7213	2336		3489	82561
New books added:						
General works	2	1	0	0	0	3
Philosophy	3	0	0	0	0	3
Religion	5	0	0	0	0	5
Sociology	44	1	1	0	0	46
Language	1	0	0	0	0	1
Science	4	1	0	0	0	5
Useful arts	12	2	1	0	1	16
Fine arts	15	2	1	0	0	18
Literature	9	3	1	0	0	13
History	16	1	1	0	0	18
Travel	16	5	5	0	1	27
Biography	13	3	2	0	0	18
Fiction	41	62	46	0	2	151
Total added	181	81	58	0	4	324
Rent coll.- 16						
Total vols.	60141	9644	7271	2336	3493	82885

Librarian's Report for January, 1945 --- 2

Classified Report
Circulation

	Main lib.		Evans	Schools	Total
	Adult	Child	branch		
General works	12	1	0	0	13
Philosophy	151	2	0	0	153
Religion	114	16	11	68	209
Sociology	326	40	23	171	560
Fairy tales	0	99	37	341	477
Language	12	1	0	0	13
Science	139	67	28	258	492
Useful arts	444	70	64	122	700
Fine arts	388	50	36	54	528
Literature	360	56	52	262	730
History	436	60	33	356	885
Travel	340	148	58	326	872
Biography	436	49	23	202	710
Fiction	5591	1916	1631	3674	12812
Magazines	152	14	138	0	304
Foreign books	16	0	0	0	16
Rental coll.	364	0	0	0	364
Total	9281	2589	2134	5834	19838

Volumes used for reference in Main adult dept. ----- 437

Finance

RECEIPTS:

Bal. on hand 1 Ja'45 --- \$17870.83
 Fines, lost & dam. bks.- 192.16
 Non-resident fees ----- 20.00
 Rental collection ----- 18.20
 Reserve postals ----- 3.68
 Refund on metal drum --- 3.50
 M. A. Vanzetti memorial bk. 10.00
 Amount placed to account-\$6345.50

Total receipts ----- \$24463.87

DISBURSEMENTS:

Staff salaries ----- \$1793.50
 Janitor salaries ----- 280.00
 Books ----- 396.71
 Periodicals ----- 28.60
 Binding ----- 5.50
 Supplies ----- 28.13
 Repairs & improvements ----- 1.50
 Light ----- 6.17
 Heat ----- 145.00
 Furniture & fixtures ----- 5.87
 Telephone ----- 15.25
 Postage, drayage, etc. ----- 4.50
 Miscellaneous ----- 18.61
 Total disbursements ----- 2729.34
 Bal. on hand 1 Fb'45 ----- \$21734.53

Respectfully submitted,

Mabel A. Wayne

Librarian.