

Regular Meeting of the Library Board

December 26, 1930

Present: Messrs. Shadé, Lorenz, Allen, Mrs. Gastman, Mrs. Vincent, and Mrs. Evans.

In the absence of Mr. Hardy Mr. Shadé presided.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

There was no list of new books as the replacements would take all of the next month's allowance for books.

On motion bills to the amount of \$3,359.85 were approved by the Finance committee and ordered paid. In the absence of a second member of the Finance committee Mrs. Vincent was appointed to sign the vouchers.

On motion, adjourned.

Minnie A. Hill

Acting Secretary.

Librarian's Report for November, 1930

Book Account

	Adult	Juvenile	Total
Total vols. 31 Oct.1930	50476	14524	65000
New books added by purchase	121	57	178
New books added by gift	2	0	2
Magazines bound	116	6	122
Books replaced	7	16	23
Total additions	246	79	325
Books withdrawn	267	112	379
Total vols. 30 Nov.1930	50455	14491	64946

Registration

	<u>Main lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		Total
	Adult	Child	Adult	Child	Adult	Child	
Cards in force 31 Oct.1930	10798	3736	858	1335	570	1013	18310
Borrowers registered	354	110	32	49	24	60	629
Borrowers cards cancelled	280	150	23	46	18	44	561
Cards in force 30 Nov.1930	10872	3696	867	1338	576	1029	18378

Circulation

	<u>Main lib.</u>		<u>Evans br.</u>		<u>E.End br.</u>		Hosp.	School	Stations Cant.266 Oak. 460	Total
	Adult	Child	Adult	Child	Adult	Child				
Books issued	14775	5749	2228	2966	1762	2048	134	4549		34937
Largest daily circ. at Main lib.-	1484		At Evans br.-		312			At E.End br.-		218
Smallest " " " "	"	"	"	472	"	"	"	"	"	110
Average " " " "	"	"	"	847	"	"	"	"	"	158
Delinquent postals sent	-	-	-	-	-	-	-	-	-	486
Reserve postals sent	-	-	-	-	-	-	-	-	-	220
Pictures loaned	-	-	-	-	-	-	-	-	-	642

Binding & Repair

Books repaired in library	-	-	-	-	-	-	-	-	-	1098
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Sunday Opening

Visitors:	Men --- 121	Women --- 88	Children --- 15	Total --- 224
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Classified Report

Book Account

	Adult	Child	Evans branch	E.End branch	Hosp.	Schools	Total
Total vols. 31 Oct.1930	46277	7899	5173	2472	269	2910	65000
New books added:							
General works	36	2	2	0	0	0	40
Philosophy	3	0	0	0	0	0	3
Religion	1	0	2	2	0	0	5
Sociology	30	0	1	2	0	2	35
Science	13	2	1	2	0	1	19
Useful arts	25	2	1	2	0	0	30
Fine arts	18	1	2	2	0	0	23
Literature	11	4	6	4	0	3	28
History	7	0	1	1	0	0	9
Travel	6	0	4	4	0	0	14
Biography	5	0	7	6	0	0	18
Fiction	28	16	29	27	0	1	101
Total added	183	27	56	52	0	7	325
Rental coll.- 3							
Books withdrawn	241	36	54	15	1	32	379
Total vols. 30 Nov.1930	46219	7890	5175	2509	268	2885	64946

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	Classified Report							Total
	Circulation		Evans branch		E.End branch		Stations	
	Adult	Child			Hosp.	School		
General works	44	2	9	4	0	0	0	59
Philosophy	267	1	1	2	0	0	0	271
Religion	140	49	21	24	0	71	0	305
Sociology	285	486	241	159	1	599	0	1771
Philology	10	1	0	0	0	0	0	11
Science	259	101	101	72	1	241	0	775
Useful arts	291	73	64	55	5	59	0	547
Fine arts	376	114	63	54	0	16	1	624
Literature	690	358	189	129	2	274	0	1642
History	279	130	120	72	0	430	1	1032
Travel	449	257	123	81	1	379	0	1290
Biography	478	84	90	65	0	167	0	884
Fiction	10866	4072	3943	2861	97	2313	724	24876
Magazines	133	21	218	232	27	0	0	631
Foreign books	35	0	11	0	0	0	0	46
Rental coll.	173	0	0	0	0	0	0	173
Total	14775	5749	5194	3810	134	4549	726	34937

Finance

Receipts:

Expenditures:

Balance due from appropriation 31 October 1930 ---	\$24,186.18
Fees from non-residents --	14.00
Fines, damaged & lost books	136.76
Rental coll. -----	8.70
Reserve postals -----	5.54
Interest -----	3.71
 Total receipts -----	 \$24,354.89

Salaries -----	\$ 1,849.65
Janitor service -----	235.00
Books -----	487.01
Periodicals -----	630.50
Binding -----	509.29
Supplies -----	4.80
Repairs & Improvements ---	9.70
Light -----	46.89
Heat -----	93.30
Rent -----	35.00
Telephone -----	6.25
Postage, freight, express -	5.95
Miscellaneous -----	14.35
Total expenditures -----	3,927.69
Balance due from appropriation 30 Nov. 1930 -----	\$20,427.20

Respectfully submitted,

Minnie A. Dill
 Librarian.