

Regular Meeting of the Library Board

February 28, 1936

Present: Messrs. Allen, Shilling, Knuth, Mrs. Vincent, Mrs. Evans, Mrs. Miller and Mrs. Buckner.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mr. Allen mentioned that he had been notified by the city comptroller that \$2,914.93, the balance of the library's share of forfeited tax, collected (1933 and prior years), had been placed to our account at the bank; The balance of the 1934 special levy for the building fund - \$373.00 had also been deposited. On motion, \$173.00 of the special levy together with \$7.00 from the regular library fund was to be used to pay the \$180.00 interest due March 1 on the Millikin Trust Company note, and ~~that~~ the remaining \$200.00 in the special levy ~~be~~ applied to the final payment of the principal of the note. The interest was to be paid Saturday, February 29 as March 1 came on Sunday.

A letter from the A. L.A. asking our library to become a contributing member at \$25.00 a year was discussed but it was decided not to do so at this time since our funds are hardly sufficient for our own needs. A letter from Rebecca Ditto of the A.L.A. membership committee asking the trustees of this library to become members of the association was also mentioned.

The questionnaire from the Illinois Library Association in regard to the work of the State Planning Committee was read and discussed briefly.

THE ROCKFORD

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A graph showing the increase and decrease in the circulation, number of borrowers and appropriation for the last four years, was displayed and statistics for the same distributed to each member of the board.

It was mentioned that about \$1500 worth of replacements were being ordered as well as a very few new books which had been requested.

Bills to the amount of \$2,516.48 were approved by the Finance committee and ordered paid.

Adjourned.

Mabel A. Wayne

Secretary pro tem.

Librarian's Report for January, 1936

Book Account

Books added during January will be counted, later.

375 books were accessioned

Registration

	<u>Main lib.</u>		<u>Evans br.</u>		Total
	Adult	Child	Adult	Child	
Cards in force 31 Dec. '35	13027	4189	1029	1154	19399
Borrowers registered	299	75	34	25	433
Borrowers cards cancelled	419	122	34	37	612
Cards in force 31 Jan. '36	12907	4142	1029	1142	19220

Circulation

	<u>Main lib.</u>		<u>Evans br.</u>		Schools	Total
	Adult	Child	Adult	Child		
Books issued	14931	3508	1952	1907	4637	26935
Largest circ. at Main library-	1390		At Evans branch-			279
Overdue notices sent	-	-	-	-	-	354
Reserve postals sent	-	-	-	-	-	183
Pictures loaned	-	-	-	-	-	600

Binding and Repair

Books sent to bindery	- - - - -	115
Books repaired in library	- - - - -	2371

Classified Report

Book Account

New books accessioned during January are not yet classified. Report will be made later.

Classified Report  
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	35	2	4	0	41
Philosophy	254	1	5	0	260
Religion	257	16	17	70	360
Sociology	465	41	51	261	818
Fairy tales		245	65	378	688
Language	21	0	3	0	24
Science	256	132	82	259	729
Useful arts	482	106	87	108	783
Fine arts	550	83	55	8	696
Literature	664	122	78	230	1094
History	442	76	66	356	940
Travel	438	136	120	377	1071
Biography	612	87	52	118	869
Fiction	9891	2393	2274	2472	17730
Magazines	296	68	2199	0	563
Foreign books	24	0	1	0	25
Rent coll.	244	0	0	0	244
Total	14931	3508	3859	4637	26935

Finance

RECEIPTS:

Balance on hand 27 Dec. '35 -	\$ 439.62
Fines, damaged & lost bks --	136.28
Fees from non-residents ----	12.00
Rent collection -----	12.20
Reserve postals -----	4.52
Bal. 1934-35 tax levy & forfeited tax coll. - 1933 & prior years - - - - -	2000.00

Total receipts ----- \$2604.62

EXPENDITURES:

Salaries -----	\$1622.20
Janitor service -----	190.00
Books -----	114.66
Periodicals -----	26.75
Binding -----	4.00
Supplies -----	130.85
Repairs & improvements ----	22.75
Light -----	15.96
Heat -----	139.00
Telephone -----	5.00
Postage, drayage, etc ----	2.56
Miscellaneous -----	17.34
Total expenditures -----	\$2291.07
Balance on hand 31 Jan. ----	313.55

Respectfully submitted,

*Minnie A. Dill*

Librarian.