

Regular Meeting of the Library Board

August 26, 1938

Present: Messrs. Knuth and Nash, Mrs. Evans, Mrs. Miller and Mrs. Garman. Mr. Borchers, who was unable to attend, gave his consent to the passage of the regular bills should there not be a quorum. On motion, Mr. Knuth was made temporary chairman and signed the checks.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mention was again made of a branch library for the east side of the city, and Mr. Nash spoke of the increase of buildings costs as compared with the cost at the time the Evans Branch was erected. He also referred to the zoning law which might prevent the store type of building which we plan to erect when possible, from being placed in a residence district.

On motion, it was decided to pay at once the remainder of the final instalment, as well as the interest and principal now due, on the loan from Millikin National Bank. This will clear the library of all indebtedness incurred for the erection of the new stack room in 1934.

Bills to the amount of \$5,051.73 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Mabel A. Wayne

Acting secretary.

Librarian's Report for July, 1938

Book Account

	Adult	Juvenile	Total
Total vols. 30 June '38	54936	15405	70341
New books added by purchase	181	46	227
New books added by gift	9	0	9
Magazines bound	2	0	2
Books replaced	1	0	1
Total additions	193	46	239
Books withdrawn	54	177	231
Total vols. 31 July '38	55075	15274	70349

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 June '38	12235	3706	846	960	17747
Borrowers registered	184	74	11	10	279
Borrowers cards cancelled	192	66	18	20	296
Cards in force 31 July '38	12227	3714	839	950	17730

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	11436	3132	1164	851	34	16617
Largest daily circ. at Main library-	871		At Evans br.-			145
Overdue notices sent - - - - -						225
Reserve postals sent - - - - -						113
Pictures loaned - - - - -						72

Binding and Repair

Books sent to bindery - - - - -	107
Books repaired in library - - - - -	1633

Classified Report

	<u>Book Account</u>						Total
	Main lib.		Evans branch	E.End branch	Schools		
	Adult	Child					
Total vols. 30 June '38	50639	8202	6144	2416	2940		70341
New books added:							
General works	5	1	0	0	0		6
Philosophy	6	0	0	0	0		6
Religion	11	2	0	0	0		13
Sociology	22	3	0	0	0		25
Science	5	1	0	0	0		6
Useful arts	31	4	0	0	0		35
Fine arts	21	0	2	0	0		23
Literature	6	0	0	0	0		6
History	13	2	0	0	0		15
Travel	14	3	1	0	0		18
Biography	24	0	1	0	0		25
Fiction	34	27	0	0	0		61
Total added	192	43	4	0	0		239
Rent coll.- 15							
Books withdrawn	50	27	27	2	125		231
Total vols 31 July '38	50781	8218	6121	2414	2815		70349

Classified Report
Circulation

	Main lib.		Evans branch	Stations	Total
	Adult	Child			
General works	44	0	2	0	46
Philosophy	162	0	7	0	169
Religion	158	21	5	0	184
Sociology	261	42	19	0	322
Fairy tales	0	230	60	2	292
Language	13	1	0	0	14
Science	176	57	11	1	245
Useful arts	452	79	54	0	585
Fine arts	461	65	31	0	557
Literature	398	91	12	3	504
History	227	19	15	1	262
Travel	378	44	7	0	429
Biography	332	25	10	0	367
Fiction	7829	2404	1625	27	11885
Magazines	243	54	157	0	454
Foreign books	42	0	0	0	42
Rent coll.	260	0	0	0	260
Total	11436	3132	2015	34	16617

Finance

RECEIPTS:

Bal. on hand 24 June '38-	\$48.54
Fines, damaged & lost bks-	91.78
Non-resident fees -----	8.00
Rent collection -----	13.00
Reserve postals -----	2.22
Amount placed to account-	\$2600.00

Total receipts- - - - - \$2763.54

DISBURSEMENTS:

Salaries-----	\$1579.15
Janitor service -----	195.00
Books-----	436.13
Periodicals -----	6.60
Binding -----	145.29
Supplies-----	27.03
Repairs & improvements-----	22.32
Light -----	3.87
Furniture & fixtures-----	45.12
Telephone -----	7.40
Postage, drayage, etc.-----	4.70
Insurance -----	40.00
Miscellaneous -----	14.56
Total disbursements-----	\$2527.17
Balance on hand 29 July '38-	\$236.37

Respectfully submitted,

Librarian.