

Regular meeting of the Library Board

September 25, 1925

Present: Messrs. Hardy, Shade, Mrs. Leon and Mrs. Vincent.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion, the new ~~new~~ books recommended by the Book Committee were ordered purchased.

Mr. Hardy appointed the following committees:

Building and grounds

Rudolph Lorenz
Mrs. C.H. Leon
Mrs. F.W. Vincent

Books

Mrs. E. A. Gastman
T.W. Samuels
W.F. Hardy

Finance

W.P. Shade
W.R. McGaughey
Owen Scott

Administration

W.F. Hardy
Rudolph Lorenz
Mrs. E.A. Gastman

By-laws

Owen Scott
W.P. Shade
T.W. Samuels

In response to an inquiry from Mr. Hardy, Miss Wayne stated that definite plans in regard to hospital work would probably be presented at the October meeting of the Board.

The librarian was again instructed to write to Mr. Smith in regard to hardier trees for the lawn.

Bills to the amount of \$2,387.45 were approved by the Finance Committee and ordered paid.

On motion, adjourned.

Mabel A. Wayne
Acting secretary.

Librarian's Report for August, 1925

	<u>Book Account</u>		Branch	Schools	Total
	Adult	Child			
Total vols. 31 July, 1925	39,761	6,826	3,381	1,992	51,960
New books added by purchase	48	24	10	232	314
Books replaced	81	43		205	329
Total additions	129	67	10	437	643
Total vols. 31 Aug. 1925	39,890	6,893	3,391	2,429	52,603

	<u>Registration</u>				
	<u>Main Lib.</u>		<u>Branch</u>		Total
	Adult	Child	Adult	Child	
Cards in force 31 July 1925	8,984	3,723	529	881	14,117
Borrowers registered	172	77	3	12	264
Borrowers' cards cancelled	139	67	7	1	214
Cards in force 31 Aug. 1925	9,017	3,733	525	892	14,167

	<u>Circulation</u>					Total
	<u>Main Lib</u>		<u>Branch</u>		<u>Stations</u>	
	Adult	Child	Adult	Child	Pines YWCA Camp	
Books issued	9,585	4,500	1,010	1,077	238 255	16,665
Largest daily circulation at Main library-				780	At Branch-	125
Smallest "	"	"	"	"	" "	29
Average "	"	"	"	"	" "	80
Delinquent postals sent	-----					268
Reserve postals sent	-----					96

<u>Binding and Repair</u>		
Books sent to bindery	-----	234
Books repaired in library	-----	205

	<u>Classified Report</u>				
	<u>Book Account</u>		Branch	Schools	Total
Adult	Child				
General works	1				1
Philosophy	3				3
Religion	6		2	20	28
Sociology	10	9		106	125
Philology					0
Science	5	6		17	28
Useful arts	13	3	1	1	18
Fine arts	5	3		1	9
Literature	11	3	4	12	30
Travel	7	4	1	11	23
Biography	8	1		8	17
History	1	4		19	24
Fiction	58	34	2	242	336
Foreign books	1				1
Total	129	67	10	437	643

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Classified Report
Circulation

	Adult	Child	Branch	Stations	Total
General works	7	6	4		17
Philosophy	91				91
Religion	65	15	5	1	86
Sociology	98	534	160	18	810
Philology	3		1		4
Science	123	65	30	42	260
Useful arts	180	81	29	2	292
Fine arts	184	54	15	7	260
Literature	346	117	52	24	539
Travel	141	64	9	8	222
Biography	111	26	10	4	151
History	51	82	14	2	149
Fiction	7,772	3,442	1,610	377	13,201
Foreign books	16				16
Magazines	113	14	148	8	283
Rental coll.	284				284
Total	9,585	4,500	2,087	493	16,665

Finance

Receipts:

Balance due from appropriation 31 July, 1925 -----	\$36,955.37
Fees for non-residents ---	10.00
Fines, damages & lost bks-----	107.19
Rental collection -----	13.55
Other sources -----	1.26
Total receipts -----	\$37,087.37

Expenditures:

Salaries -----	\$1,745.90
Books -----	665.23
Periodicals -----	7.80
Printing -----	427.64
Supplies -----	35.77
Repairs & improvements -	492.65
Light & heat -----	47.03
Postage, freight & exp.-	14.35
Miscellaneous -----	447.81
Total expenditures ----	\$3,884.18
Balance due from appropriation 31 Aug. 1925 ---	\$33,203.19

Respectfully submitted,

Librarian.