

Regular Meeting of the Library Board

January 25, 1935

Present: Messrs. Allen, Borchers, Knuth, Mrs. Vincent, Mrs. Evans, Mrs. Miller and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Mr. Allen reported that he sent letters to our three representatives stating that the library bills to be introduced into the regular session of legislature, had been indorsed by the Library Board.

James Rourke's statement that the library does not print an annual report was brought up. The librarian reported that copies were sent to the newspapers and part of the report printed in them, and that complete typed copies of all reports are on file in the library. Typed copies are also sent to the Mayor. On motion, the City was to be asked to print the library report with other departments.

On motion, necessary repairs were to be made in the men's toilet.

The continued illness of Mr. Adams was reported. On motion, salary adjustment of what had been done for him to the present, was approved. On motion, Mr. Adams was to be allowed one fourth of his regular salary (\$110.00) in February in case of his continued illness.

A letter from Miss Price was read inviting the Board members to attend any of the regional meetings now being held.- the next one being in Springfield, February 5, to which the librarian and several staff members expected to go.

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On motion the new books recommended by the Books Committee were ordered purchased.

Bills to the amount of \$2,607.11 were approved by the Finance Committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

SUPER
RING BOOK BOND

Librarian's Report for December, 1934

Book Account

	Adult	Juvenile	Total
Total vols. 30 November 1934	51772	14760	66532
New books added by purchase	26	23	49
New books added by gift	4	0	4
Magazines	2	0	2
Books replaced	94	1	95
Total additions	126	24	150
Total vols. 31 December 1934	51898	14784	66682

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 30 Nov.'34	13669	4763	1046	1231	20709
Borrowers registered	242	60	22	25	349
Borrowers cards cancelled	356	109	25	31	521
Cards in force 31 Dec.'34	13555	4714	1043	1225	20537

Circulation

	Main lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	16174	4370	2476	2040	3230	28290
Average daily circ, at Main lib.-	822				At Evans br.	181
Largest " " " "	1406				" " "	290
Smallest " " " "	423				" " "	67
Overdue notices sent	-	-	-	-	-	486
Reserve postals sent	-	-	-	-	-	127
Pictures loaned	-	-	-	-	-	453

Binding and Repair

Books repaired in library	- - - - -	2312
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Classified Report

Book Account

	Main lib.		Evans	E.End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 30 Nov.'34	47419	7835	5692	2696	2890	66532
New books added:						
General works	3	0	0	0	0	3
Sociology	7	2	0	0	0	9
Science	2	3	1	0	0	6
Useful arts	2	0	4	0	0	6
Fine arts	7	0	0	0	0	7
Literature	5	1	1	0	0	7
History	5	1	1	0	0	7
Travel	2	2	0	0	0	4
Biography	2	1	1	0	0	4
Fiction	70	9	18	0	0	97
Total added	105	19	26	0	0	150
Total vols. 31 Dec.'34	47524	7854	5718	2696	2890	66682

Classified Report
Circulation

	Main lib.		Evans branch	Schools	Total
	Adult	Child			
General works	33	2	9	0	44
Philosophy	227	1	2	0	230
Religion	266	24	24	50	364
Sociology	429	364	127	355	1275
Language	8	0	0	0	8
Science	229	206	112	178	725
Useful arts	435	121	98	71	725
Fine arts	442	91	91	18	642
Literature	715	347	172	174	1408
History	403	58	84	197	742
Travel	547	94	64	294	999
Biography	638	70	43	112	863
Fiction	11377	2893	3366	1781	19417
Magazines	254	99	324	0	677
Foreign books	36	0	0	0	36
Rental coll.	135	0	0	0	135
Total	16174	4370	4516	3230	28290

Finance

Receipts:

Balance on hand 30 Nov. '34 -	\$529.51
Fines, damaged & lost bks. -	95.56
Fees from non-residents ---	24.00
Rental collection -----	13.50
Reserve postals -----	1.94
Amount placed to account ---	2000.00

Total receipts ----- \$2664.51

Expenditures:

Salaries -----	\$1516.20
Janitor service -----	200.00
Books -----	159.92
Periodicals -----	8.50
Binding -----	8.71
Supplies -----	79.74
Repairs & improvements ----	5.91
Light -----	18.06
Heat -----	101.10
Furniture & fixtures -----	9.83
Telephone -----	5.00
Postage, drayage, etc ----	4.26
Insurance -----	49.80
Paving & interest -----	175.96
Miscellaneous -----	22.19
Total expenditure -----	\$2365.18
Balance on hand 28 Dec. '34-	299.33

Respectfully submitted,

Minnie A. Dill

Librarian.