

Regular Meeting of the Library Board

July 30, 1943

Present: Messrs. Knuth and Imboden, Mrs. Evans and Mrs. Garman.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business: It was found that washing the walls of the rooms on the main floor was not sufficient (after a period of eight years since last painted). Mr. Myer's bid of \$290.00 for painting the walls was accepted by the Building committee, after consultation with Mr. Knuth.

New business: On motion of Mrs. Evans, seconded by Mrs. Garman the radiators were to be bronzed in the rooms recently painted, and the front door refinished. Mr. Myer was to do this work.

On motion of Mrs. Garman, seconded by Mrs. Evans, bids for painting the walls and ceiling in the stack room were to be submitted by two or three firms.

It was mentioned that the Mayor had not made his appointments on the Library Board, and that Wayne Woodcock, appointed just last year, had resigned and that the Trades Assembly had submitted the name of another man to represent them on the Board. The librarian had talked with the Mayor regarding this and the regular appointments or reappointments of the three members whose terms have expired. Old members hold over until this is done.

Letters were read from Mrs. Karraker of the Illinois State Library, asking what efforts were being made here regarding

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the increase of the library tax rate to two mills. Also a letter from Miss Kent, librarian of the Vespasian Warner library of Clinton, telling how that city carried out a successful election for this much-needed increase in tax levy for library purposes.

We have as great need for an increased levy as had the many Illinois cities which have already taken advantage of the law. Decatur should make the effort soon, as not only needed now but should have more for post-war planning for which we were asked to submit estimates.

Bills to the amount of \$3435.16 were approved by the Finance committee and ordered paid.

On motion, adjourned

A handwritten signature in cursive script, reading "Minnie A. Dill". The signature is written in dark ink and is positioned above the typed name of the secretary.

Secretary.

Librarian's Report for June, 1943

Book Account

	Adult	Juvenile	Total
Total vols 31 My'43	62057	16888	78945
New books added by purchase	19	344	363
New books added by gift	1	0	1
Books replaced	1	0	1
Total additions	21	344	365
Books withdrawn	199	117	316
Total vols. 30 Je'43	61879	17115	78994

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 My.'43	12710	3575	692	816	17793
Borrowers registered	171	131	7	13	322
Borrowers cards cancelled	211	167	7	11	396
Cards in force 30 Je.'43	12670	3539	692	818	17719

Circulation

	Main lib.		Evans br.		Stations	Total
	Adult	Child	Adult	Child		
Books issued	7608	3171	591	865	100	12335
Largest daily circ. at Main library-			521	At Evans branch-		132
Overdue notices sent - - - - -						541
Reserve postals sent - - - - -						129
Pictures loaned - - - - -						223
Telephone calls - - - - -						497

Binding and Repair

Books repaired in library - - - - -	609
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Classified Report

Book Account

	Main lib		Evans	E.End	Schools	Total
	Adult	Child	branch	branch		
Total vols. 31 My'43	57432	9328	6998	2343	2844	78945
New books added:						
Sociology	2	0	0	0	0	2
Science	1	0	0	0	14	15
Useful arts	2	0	0	0	0	2
Fine arts	1	1	0	0	0	2
Literature	2	0	1	0	13	16
History	5	0	0	0	39	44
Travel	0	2	0	0	105	107
Biography	0	2	0	0	8	10
Fiction	7	4	3	0	153	167
Total added	20	9	4	0	332	365
Rent coll.- 7						
Books withdrawn	144	103	67	2	0	316
Total vols. 30 Je'43	57308	9234	6935	2341	3176	78994

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Classified Report
Circulation

	Main lib.		Evans branch	Stations	Total
	Adult	Child			
General works	10	1	0	0	11
Philosophy	136	0	1	0	137
Religion	118	10	3	0	131
Sociology	277	40	23	0	340
Fairy tales		158	40	0	198
Language	4	0	0	0	4
Science	129	72	16	17	234
Useful arts	378	114	36	3	531
Fine arts	246	59	20	7	332
Literature	294	77	38	0	409
History	346	43	13	1	403
Travel	211	52	19	0	282
Biography	235	62	23	9	329
Fiction	4606	2438	1040	63	8147
Magazines	246	45	184	0	475
Foreign books	22	0	0	0	22
Rent coll.	350	0	0	0	350
Total	7608	3171	1456	100	12335

Volumes used for reference in Main adult dept. ----- 404

Finance

RECEIPTS:

Bal. on hand 1 Je '43 ----- \$4009.69
 Fines, lost & dam. bks. -- 188.52
 Non-resident fees ----- 19.00
 Rent collection ----- 17.50
 Reserve postals sold ---- 2.66
 Refund on mag. subs. ---- 1.85

Total receipts ----- \$4239.22

DISBURSEMENTS:

Salaries: lib. staff ----- \$1789.20
 Salaries: bldg staff ----- 231.30
 Books ----- 599.32
 Binding ----- 5.50
 Supplies ----- 5.81
 Repairs & improvements ---- 12.00
 Light ----- 9.79
 Heat ----- 84.40
 Telephone ----- 15.25
 Postage, drayage, etc ---- 2.00
 Insurance ----- 154.72
 Miscellaneous ----- 16.28
 Total disbursements ----- \$2925.57
 Bal. on hand 1 July '43 ---- \$1313.65

Respectfully submitted,

Minnie A. Dill

Librarian.