

Regular Meeting of the Library Board

February 27, 1935.

Present: Messrs. Hardy, Shade, Scott, Lorenz and Mrs. Gastman.

Minutes of the last meeting were read and approved.

The Librarian's report was read, on motion approved and ordered placed on file.

On motion, books recommended by the Book Committee were ordered purchased.

There was a discussion of various improvements to the building and grounds. The much needed repairs on the roof were to be attended to at once. New shrubbery was to be added, and Mr. Hardy and Mrs. Evans were to make arrangements for this work. More steps from the parking to the street were thought necessary. It was decided that Mr. Lorenz would confer with Postmaster Hill concerning the cost of similar work at the Post-office.

On motion, Mrs. Evans was to write to the Library Bureau for more information regarding plans for additional stacks. After the meeting the Board visited the stacks to see what had been planned.

The fiftieth anniversary of the organization of the Library would occur on August 10th, and the occasion was to be celebrated in some fitting manner.

Ways of stirring up interest in the Branch community were discussed.

Bills to the amount of \$2,463.67 were approved by the Finance Committee and ordered paid.

On motion adjourned.

Alice G. Evans.
Secretary.

February 27, 1925.

Librarian's Report for January 1925

	<u>Book Account</u>				Total.
	Adult.	Child.	Branch.	School.	
Total vols. 31 Dec. 1924	39,361	6,788	3,132	2,338	51,619
New books added by purchase	144	25	22		191
New books added by gift	21				21
Books replaced	41	18	12	7	78
Total additions	206	43	34	7	290
Books withdrawn	112	60	9		181
Total vols. 31 Jan. 1925	39,455	6,771	3,157	2,345	51,728

	<u>Registration</u>				Total.
	<u>Main Lib.</u>		<u>Branch</u>		
	Adult.	Child.	Adult.	Child.	
Cards in force 31 Dec. 1924	8,819	3,788	478	838	13,923
Borrowers registered	278	103	13	14	408
Borrowers' cards cancelled	229	69	4	10	312
Cards in force 31 Jan. 1925	8,868	3,822	487	842	14,019

	<u>Main Lib.</u>		<u>Branch</u>		Schools.	Pines.	Staley's.	Total.
	Adult.	Child.	Adult.	Child.				
Books issued	11,624	5,557	1,363	1,638	3,125	537	261	24,105
Largest daily circulation at Main library-					1,230.	At Branch-		185
Smallest " " " "					426.	" "		68
Average " " " "					660.	" "		114
Delinquent postals sent	-----							390
Reserve postals sent	-----							139

	<u>Binding and Repair</u>	
Books repaired in library	-----	647

	<u>Sunday Opening</u>			
Visitors: Men	----	127.	Women ----	79.
			Children ---	9.
			Total --	215

	<u>Classified Report</u>				Total.
	<u>Book Account</u>				
	Adult.	Child.	Branch.	Schools.	
General works	11				11
Philosophy	4	3			7
Religion	2	2	1		5
Sociology	20	5	2		27
Science	5	2	1		8
Useful arts	30	2	1	1	34
Fine arts	5	1	2		8
Literature	27	3	1		31
Travel	6	1	1	1	9
Biography	15		2		17
History	17	2	1		20
Fiction	64	22	22	5	113
Total	206	43	34	7	290
Rental coll.	10				10

Librarian's Report for January 1925 ----- 2

Classified Report

	<u>Circulation</u>					Total.
	Adult.	Child.	Branch.	Schools.	Stations.	
General works	14	4	7			25
Philosophy	114		3			117
Religion	136	32	4	59	2	233
Sociology	213	679	260	566	58	1776
Philology	7	2				9
Science	239	99	49	239	14	640
Useful arts	257	107	48	49	10	471
Fine arts	317	96	29	25	5	472
Literature	652	212	86	258	33	1241
Travel	237	170	56	208	16	687
Biography	231	88	40	102	3	464
History	211	121	32	245	18	627
Fiction	8603	3912	2236	1374	634	16759
Foreign bks.	20					20
Magazines	95	35	151		5	286
Rental coll.	278					278
Total	11624	5557	3001	3125	798	24105

Finance

Receipts:

Balance due from appropriation 31 Dec. 1924 -----	\$24,071.11
Fees for non-residents ----	16.00
Fines, damages & lost books	107.25
Rental coll. -----	14.35
Other sources -----	1.90

Total receipts ----- \$24,210.61

Expenditures:

Salaries -----	\$1,506.45
Books -----	698.56
Periodicals -----	5.95
Binding -----	102.00
Supplies -----	158.46
Repairs & improvements -	55.66
Light & heat -----	196.44
Postage, freight & exp.-	14.20
Telephone -----	26.20
Miscellaneous -----	57.66

Total expenditures --- \$2,821.58

Balance due from appropriation 31 Jan. 1925 --- \$21,389.03

Respectfully submitted,

Alice G. Evans
Librarian.