

ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

BOARD OF DIRECTORS MEETING

AGENDA

OCTOBER 15, 1971

- I. CALL TO ORDER
ALBERT L. MILLER, PRESIDENT
- II. APPROVAL OF MINUTES:
 - A. REGULAR BOARD MEETING SEPTEMBER 17, 1971
- III. STATISTICAL REPORT
- IV. REPORTS OF COMMITTEES:
 - A. PROPERTIES AND FINANCE
 - 1. DISCUSSION OF AUDIT REPORT, FISCAL 70/71
 - B. POLICIES, PUBLIC RELATIONS AND PERSONNEL
 - C. NEW CENTRAL LIBRARY BUILDING
- V. OLD BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BRECHNITZ
MR. DICK
MR. FARRELL
MRS. HEDRICK
MR. MILLER
MR. SCHUERMAN
MR. WHITACRE

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - OCTOBER 15, 1971

The regular meeting of the Board of Directors of the Decatur Public Library was held October 15, 1971 in the board room of the main library.

Members Present:

Mr. Brechnitz
Mr. Farrell
Mrs. Hedrick
Mr. Miller
Mr. Whitacre

Members Absent:

Mrs. Brandt
Mr. Butler
Mr. Dick
Mr. Schuerman

Others Present:

Curt Greene
(Herald & Review)
Mr. Dumas
Helen Schwegman

The meeting was called to order at 4:30 P.M. by Mr. Miller.

The minutes of the regular board meeting of September 17, 1971 were approved.

In his statistical report to the board Mr. Dumas stated that circulation is off 1-1/4% this month - down in Extension, up in Main. A gain of 30% was recorded in the Children's Department. In readers' assistance to patrons, the Home Reading Department was up 46%, Reference up 11%, and the Young Adult Department down 88% as a result of Mrs. Berbaum, Youth Assistant, being on vacation. Mr. Dumas stated that he is currently engaged in a program to weed out dead and dated materials at the Extension libraries in hopes of stimulating circulation. Mr. Dumas noted that registration showed an increase of 720 this month over last year.

Mr. Dumas reported that the Library's Fall and Winter program is now getting under way. The Great Books and the Significant Books Discussion groups are now meeting. The Friends' Books-Between-Bites Program had its first book review and this year two evening programs are planned in addition to the regular monthly noon hour reviews. We have been aware of a growing interest in poetry in Decatur over the last few years as evidenced by increased circulation of poetry book, Mr. Dumas stated. This year we are trying to take advantage of this interest and to augment it by sponsoring a number of poetry readings in cooperation with Theatre 7 which is providing the talent. On November 3, in connection with the upcoming production of Man from La Mancha, the Library will provide a review of Cervante's Don Quixote by Dr. June Frazier who will relate the book to the musical play. We are also scheduling TV programs for public showing. The Children's Department has initiated a new series of pre-school story hours. The story hours are being offered in two sessions because of the demand. One session has twenty-three enrolled, the other twenty-nine. School classes are once again making visits to the library. Mr. Dumas commended the attention of the Board to the art displays and exhibits in the library, noting the tremendous job the staff artist, Mr. Larrick, is doing in devising interesting displays which show a great degree of imagination and flair.

It was announced by Mr. Dumas that the position of Library Maintenance Man is to be advertised in this weekend's newspaper and the Civil Service examination is to be given October 21, 1971, so that hopefully the position would be filled within the first week or two of November.

It was noted by Mr. Miller that the Federal Government is offering the city some two million dollars in wages and salaries in a "make work" program. Mr. Miller stated that Mr. Dumas is looking into the matter to see if the library can possibly participate. Mr. Whitacre remarked that if the work is "legitimate" that perhaps the library could use some of the money; however, he was, in principle, opposed to "make work" projects that serve no good purpose. Mr. Dumas stated that help might be used in inventorying the book holdings of the library with a minimum amount of training required.

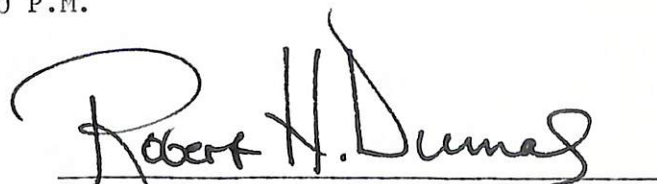
As Chairman of the Properties and Finance Committee, Mr. Farrell gave an informational report on the summary of income and expenditures through September 30, 1971 and bills approved through September 30, 1971. The motion for approval of the report by Mr. Farrell was seconded by Mr. Whitacre and was unanimously approved by a roll-call vote.

Mr. Farrell commented on the yearly audit report for Fiscal 1970/71, stating that it was an absolutely clean report; however, he would like to point out that accounts have not been maintained for fixed assets, and that he would recommend that such a record be maintained by the library by April of next year. Mr. Whitacre concurred with this recommendation. Mr. Farrell remarked that the report does explain the position of the DPL corporation, and that he considered it over-all as a good report. Mr. Farrell moved that the audit report be accepted by the Board. Mr. Brechnitz seconded the motion and it was approved.

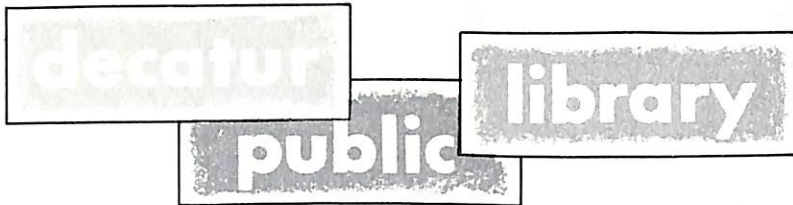
It was announced by Mr. Miller that Mr. Dick is calling a meeting with the architects this next week to go over final details on the new building, and that we are now not too far away from wrapping up that package.

Mr. Brechnitz asked if the authorization by the Board at the last meeting to the Credit Bureau of Decatur to collect delinquent fines had had any results thus far. Mr. Dumas stated there was no noticeable difference in the collection of fines this last month, and that the staff is currently engaged in searching registration files to determine the number of delinquent accounts.

The meeting was adjourned at 5:10 P.M.


Robert H. Dumas, City Librarian

For Secretary of the Board



ROBERT H. DUMAS, City Librarian

457 NORTH MAIN STREET DECATUR, ILLINOIS 62523

SPECIAL BOARD OF DIRECTORS MEETING

AGENDA

OCTOBER 21, 1971

- I. CALL TO ORDER
HORACE H. BUTLER, VICE PRESIDENT
- II. DISCUSSION AND ACTION ON A PROPOSAL TO PARTICIPATE IN THE PUBLIC
EMPLOYMENT PROGRAM OF THE EMERGENCY EMPLOYMENT ACT.
- III. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BUTLER
MR. BRECHNITZ
MR. DICK
MR. FARRELL
MR. WHITACRE

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING - OCTOBER 21, 1971

A special meeting of the Board of Directors of the Decatur Public Library was held October 21, 1971 in the board room of the main library.

Members Present:

Mrs. Brandt
Mr. Brechnitz
Mr. Butler
Mr. Dick
Mr. Farrell
Mr. Whitacre

Members Absent:

Mrs. Hedrick
Mr. Miller
Mr. Schuerman

Others Present:

Curt Greene
(Herald and Review)
Mr. Dumas
Miss Schwegman

The meeting was called to order at 4:30 P.M. by Mr. Butler, Vice President.

The notice of this meeting was posted October 20, 1971 and all board members and news media received 24 hours notice of the meeting.

Mr. Butler polled the board members individually as to whether or not they would like the meeting to be declared an Executive Session since personnel were to be discussed. The majority of the board decided to hold an open meeting.

It was suggested by Mr. Butler that Mr. Dumas give the board a little background on the employment program. Mr. Dumas stated that it is the Public Employment Program of the Emergency Employment Act of 1971 and in Illinois there have been two models of this public program devised and the one in which we are participating is called Model 2 High Impact - a demonstration of a said amount of money for the purposes of economic development in a self-enclosed economic situation. The idea is to gather information as to what kind of an impact a given amount of money will have upon the employment picture in a community that is self enclosed, and what will be the long range effects of this type of program. The City of Decatur is getting approximately two million dollars which is far more than was contemplated. The program has been looked on with favor since the city has involved all of the governmental agencies within the area in the program.

Mr. Dumas stated that he called the City to determine whether the library could participate in the program and was told that they could. A meeting last Friday was held by the City Manager with various agency representatives. They wanted within a matter of hours an initial statement of what we would be doing in the program. Mr. Dumas stated that the City Council will be meeting tonight to take some action on the city's part in the program, and that he thought it would be a good idea to have the board meeting prior to the Council meeting so that he would know what kind of a presentation to make to the City Council. All board members were sent a rough outline which was also sent to the city indicating a number of projects which the library might develop as a participant in the program. A copy of the outline of the four possible projects in which the library might participate is attached to these minutes for reference. The four projects asked for the hiring of 7 new staff members and are briefly as follows:

Project No. 1 - Program to Update the Bibliographic Records of the Library
2 Clerk Typists

Project No. 2 - Special Collections Maintenance Program
1 Materials Maintenance Clerk

Project No. 3 - Community Relations Program
1 Coordinator of Community Relations and
1 Community Relations Clerk

Project No. 4 - Extension Services Development Program
1 Extension Children's Librarian and
1 Extension Adult Librarian

Mr. Dumas explained that the above projects are listed generally in order of their importance to the library after having taken into consideration the problems of availability of library staff. It was further explained by Mr. Dumas that 90% of the money for the program comes from the Federal Government and 10% is to be provided by the Library. This 10% can be made up of in-kind services and materials and need not be a cash outlay. Mr. Dumas stated that the program has been funded over a one year period, but that there is a good possibility it will be extended into the second year.

Each of the four projects was explained by Mr. Dumas in detail and each project was discussed thoroughly by the board members. The following motions were made:

Mr. Farrell moved that the Library participate in the program and accept the provisions of Project No. 2. Mrs. Brandt seconded the motion and it was approved.

Mr. Whitacre moved that the Board not accept Projects 1, 3 and 4. Mr. Dick seconded the motion and it was approved, with Mr. Butler voting no.

The meeting was adjourned at 6:20 P.M.

A large, stylized handwritten signature in dark ink, reading "Robert H. Dumas". The signature is written over a horizontal line.

Robert H. Dumas, City Librarian

For Secretary of the Board

October 18, 1971

TO: Mr. David Kirk, Coordinator of the Public Employment Program

FROM: Mr. Robert Dumas, City Librarian

SUBJECT: Emergency Employment Act - High Impact - Model - Library Participation

Subject to the approval of the Library Board of Directors, and whatever modifications they may deem necessary, the library proposes to participate in the Public Employment Program in the following ways. These modes of participation are listed in the order of their importance to the library program after having taken into consideration problems of availability of suitable staff.

Project No. 1: Program to update the bibliographic records of the library

The main aspect of this project will involve a complete inventory of books and other library materials. It is anticipated that the project will require a staff of two working over a one-year period. Typical tasks involved in this project will be the comparison of books and other material with the shelf list cards for the purpose of verifying bibliographic detail. Subsidiary routines will involve checking standard bibliographies under professional supervision for the purpose of determining whether missing items need be replaced, their availability in print, their out-of-print status, etc. Other work will involve accomplishing routine correspondence and office work for the supervisor of Adult Services, especially in matters relating to the project of updating library bibliographic records.

Staff Requirements: 2 persons

Job Title: Clerk Typist

Salary: \$5,100

Educational Background: High School graduation or equivalent

Necessary Skills: Typing speed of at least 50 words per minute;
some dictation preferred

Project No. 2: Special Collections Maintenance Program

It is expected that this program will require one staff member over a period of at least one year. This project will be performed within the Technical Services Division of the library and will involve under supervision the training in and accomplishment of those routines necessary for the preservation and useability of library materials. The work will consist of, but not be limited to, the repair of books and other materials, the preparation of books and other materials beyond the scope of in-building repair for shipment to contractors outside of the library. In addition, the work will consist of the preparation, filing, and discharge of those records necessary for inventory control in the handling and processing of books being repaired within the building or sent to outside contractors. To the degree that it is possible to train a staff member, work will also be delegated to him involving searching materials in the shelf list and standard bibliography, etc., for materials, checking in-print status, etc., for those books being withdrawn as unsuitable for repair in the course of performing the above work.

Personnel Requirements: One person

Job Title: Materials Maintenance Clerk

Salary: \$4,200

Educational Requirement: High School graduation or equivalent

Training and Experience Desired: Manual dexterity and experience in maintaining simple office records is desirable.

Project No. 3: Community Relations Program

This program has as its objectives the relating of the library and its services to the lives and the socio-economic interests of residents of the inner city. The work will involve on the one hand the inventorying of the needs of inner-city residents and the relating of this inventory to library materials and services. The staff here will be concerned with interpreting the community to the library. On the other hand, it will be the work of the staff to inventory the materials and services of the library and relate these services and materials to the need of inner-city residents. This aspect of the work will involve the interpretation of the library to its patrons in the inner city, both actual and potential. It is expected that a concomitant of this program will be the augmentation and in some cases duplication of library materials and services in order better to serve those residents of the city most likely to be overlooked in library planning, or ineffectually dealt with from the lack of necessary information.

Staff Requirements: Two persons

(1) Job Title: Coordinator of Community Relations

Staff Requirements: College graduate with some academic background in the social sciences and/or courses in library science.

Salary: \$9,000

Desirable Training and Experience: Some background in a social service agency is desirable.

(2) Job Title: Community Relations Clerk

Staff Requirements: High School graduation or equivalent

Salary: \$5,100

Desirable Background and Training: Some typing desirable. Preferable experience should include office work and/or work in a social service agency. It is expected that this person would serve as an assistant to the community relations coordinator listed above. Outgoing personality would be desirable.

Project No. 4: Extension Services Development Program

It will be the function of this program to update collections and services in the Extension Division to the point where they would be comparable with extension services in other cities of this size. As a subsidiary to this goal, it is expected that the staff in this program would be actively involved in the serving of public library patrons in the adult and juvenile fields. Under professional supervision, they would develop techniques and maintain records that would guarantee inventory and bibliographic control over bookmobile book stock.

Staff Requirements: 2 persons

- (1) Job Title: Extension Children's Librarian - one person

Educational Background: College graduate; academic courses in Children's literature and other aspects of library service to children. Masters degree in library science desirable.

Salary: \$8,000 - \$9,500

- (2) Job Title: Extension Adult Librarian - one person

Training Requirements: College graduation. Academic courses in reference and cataloging or other adult service orientated courses. Masters degree in library science desirable.

Salary: \$8,000 - \$9,500

STATISTICAL REPORT

October, 1971

CIRCULATION

	<u>Adult</u>	<u>Youth</u>	<u>Juvenile</u>	<u>Total</u>	<u>Y-Date</u>
Total Books 1971 -	14,357	1,732	7,989	24,078	217,116
1970 -	23,823	2,758	13,625	40,210	249,996

REGISTRATION

Resident	27,594	Non-Resident	1,499	
Added	<u>849</u>	Added	<u>31</u>	
	28,443		1,530	
Withdrawn	<u>870</u>	Withdrawn	<u>43</u>	
	27,573		1,487	<u>29,060</u>

TECHNICAL PROCESSING

Cataloging

New books added	1,615
New titles added	706
Books withdrawn	1,756
Books mended	341

Acquisitions

Books checked in	1,124
Records checked in	22
Pamphlets	31
Microfilm reels	7
Gifts	11

City of Decatur, Illinois
DECATUR PUBLIC LIBRARY

Bills to be Approved for the Period Ending October 30, 1971

<u>VOUCHER:</u>	<u>PAYMENTS MADE TO:</u>	<u>FOR:</u>	<u>AMOUNT:</u>
21675	Treasurer, City of Decatur % Payroll Fund	Period Ending 9/29/71	\$ 206.80
21676	Christy-Foltz, Inc.	New Library Expense-Bond Fund	12,730.58
21677	VOID		
21678	Chan Glosser, Postmaster	September Postage	1.80
21679	Greanias, Booth & Lieberman	August Services	90.00
21680	Treasurer, City of Decatur % Payroll Fund	Period Ending 10/6/71	10,966.46
21681	Horder's Conway Store #2	Shipping Charges on Books	1.50
21682	Treasurer, City of Decatur % Motor Fuel Tax Fund	Investment Purchase	50,161.63
21683	Texaco, Inc.	Gasoline for Bookmobiles	37.97
21684	Illinois Power Co.	Sept Gas & Electrical Service	967.37
21685	Spangler, Beall, Salogga & Bradley	New Library Expense-Bond Fund	722.27
21686	Treasurer, City of Decatur % General Operating Fund	Oct Data Processing Charges	2,854.16
21687	Aetna Life Insurance Co.	Hospitalization & Life Ins	570.00
21688	Federal Mutual Insurance Co.	Boiler & Equipment Coverage	331.06
21689	Treasurer, City of Decatur % Payroll Fund	Period Ending 10/20/71	11,234.30
21690	VOID		
21691	Stappenbeck Bookbindery, Inc.	Book Binding	229.60
21692	T.A.Brinkoetter & Sons	Start Heating & Sept Preventative Maintenance	267.72
21693	The Burdick Plumbing & Heating	Plumbing Repairs: Evans	23.61
21694	Decatur Window Cleaning Co.	Sept Service	1,941.50
21695	Otis Elevator Co.	Oct Elevator Maintenance	119.36
21696	Schuerman Key Shop	Lock Repair	8.50
21697	The Flower Shoppe	Horticultural Supplies	29.77
21698	Smith Furniture Refinishing	Refinishing Display Case	20.00
21699	Ebers	Typewriter Repair	23.50

VOUL NO: PAYMENTS MADE TO:

FOR:

AMOUNT:

21700	Gaylord Bros, Inc.	Office Supplies	558.09
21701	Bob's Repair Service	Bookmobile Service & Parts	152.91
21702	Eichenauer Electric Service	Service Call to Bookmobile	14.30
21703	General Tire Service	Tire Repair	4.75
21704	Greanias, Booth & Lieberman	Sept Services	30.00
21705	Illinois Bell Telephone Co.	September Service	421.78
21706	Downtown Decatur Council, Inc.	October Parking	180.00
21707	General Grocer Co. of Illinois	Janitorial Supplies	9.65
21708	Decatur Electric Supply	Lite Buls & Fluorescent Lamps	22.72
21709	Gates & Johnson Co.	Masonite	32.00
21710	Business Envelopes Mfg. Co.	Window Envelopes	39.53
21711	Haines & Essick Co.	Office Supplies	76.71
21712	Paxton's Service Press	Ruber Stamps	5.00
21713	American Map Co.	Books	3.80
21714	The Baker & Taylor Co.	Books	4,190.72
21715	R. R. Bowker Co.	Books & Subscription Renewal	97.50
21716	Bro-Dart, Inc.	Books	25.03
21717	Creation House, Inc.	Books	3.52
21718	Doubleday & Company, Inc.	Books	624.57
21719	Dover Publications, Inc.	Books	14.90
21720	Fawcett Company	Books	1.50
21721	Gale Research Co.	Books	39.03
21722	General Microfilm Co.	Books	198.08
21723	Book Div of Hearst Magazines	Books	126.55
21724	Inland Book Distributors	Books	7.60
21725	Lane Magazine & Book Co.	Books	14.83
21726	Lawyers Co-operative Publishing Co.	Books	37.50
21727	Library of Congress	Books	15.00
21728	Macon County Historical Society	Books	9.00
21729	National Geographic Society	Books	8.15

VOU NO: PAYMENTS MADE TO:

FOR:

AMOUNT:

21730	O.K. - O.P. Book Service	Books	\$ 7.50
21731	VOID		
21732	Peter Eaton Ltd.	Books	4.65
21733	Rolling Prairie Libraries	Books	23.40
21734	Superintendent of Documents	Books	24.00
21735	University Microfilms	Books	7.25
21736	The Vestal Press	Books	3.00
21737	Vocational Guidance Manuals	Books	6.64
21738	VOID		
21739	Ebsco Subscription Services	Magazine Subscriptions	3,232.64
21740	Treasurer, City of Decatur % Payroll Fund	Period Ending 10/27/71	363.83

TOTAL DECATUR PUBLIC
LIBRARY FUND VOUCHERS

\$ 104,177.09

PERIOD MAY 1, 1970 THRU OCTOBER 31, 1971

REVENUE ITEMS:	ESTIMATED REVENUE	CURRENT MONTH	TOTAL RECEIPTS	UNCOLLECTED ESTIMATED REVENUE	% OF ESTIMATE
und Balance, May 1, 1971	46,000.00	0	147,784.66	(101,784.66)	
ax Levy Receipts-Current	645,000.00	93,848.23	531,806.62	113,193.38	
ax Levy Receipts-Prior	5,000.00	0	0	5,000.00	
ines & Fees	16,000.00	963.75	6,223.42	9,776.58	
on-Resident Fees	400.00	34.00	136.00	264.00	
nterest on Investments	15,000.00	0	3,960.47	11,039.53	
ost & Damaged Books	600.00	115.70	568.87	31.13	
onorial Books	40.00	0	0	40.00	
rints Made on Copy Machine	400.00	3.30	51.92	348.08	
iscellaneous *	37,110.00	25.44	1,315.49	35,794.51	
TOTAL REVENUE	765,550.00	94,990.42	691,847.45	73,702.55	90.37

Includes \$36,140 from
Federal Grant

OBJECT CODE NO. OBJECT OF EXPENDITURES	1970-1971 BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR TO DATE	UNENCUMBERED BALANCES
102 Overtime			10.02	10.02	(10.02)
101 Regular Salaries	336,587.00		21,783.26	139,732.06	196,854.94
107 Hospitalization, Medical and Life Insurance	5,488.00		570.00	2,431.65	3,056.35
109 Temporary Salaries	20,253.00		978.11	6,852.22	13,400.78
201 Advertising	100.00		0	54.94	45.06
202 Printing & Binding	4,000.00	1,120.18	229.60	1,224.82	1,655.00
211 Service to Maintain Buildings	31,313.00		2,360.69	13,871.82	17,441.18
212 Service to Maintain Improvements Other Than Buildings	1,274.00		49.77	452.38	821.62
214 Service to Maintain Office Equipment	1,318.00		33.81	376.46	941.54
215 Service to Maintain Automotive Equipment	1,000.00		109.05	594.29	405.71
221 Auditing	600.00		0	0	600.00

PERIOD MAY 1, 1971 THRU OCTOBER 31, 1971

OBJECT CODE NO.	OBJECT OF EXPENDITURES	1971-1972 BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR TO DATE	UNENCUMBERED BALANCES
229	Other Professional Services	3,500.00		120.00	833.21	2,666.79
230	Payment to City for Data Processing	34,250.00		2,854.16	17,124.96	17,125.04
231	Electricity	17,500.00		967.37	12,464.14	5,035.86
234	Water					
233	Telephone & Telegraph	5,500.00		421.78	2,559.70	2,940.30
241	Travel, Training and Conferences	1,170.00		0	450.85	719.15
245	Postage	2,160.00		1.80	1,119.61	1,040.39
284	Professional Association Membership Fees	758.00		0	0	758.00
288	Rentals	131,164.00		180.00	2,110.30	129,053.70
310	Gas, Oil & Anti-Freeze	275.00		44.97	179.81	95.19
312	Janitorial Supplies	400.00		9.65	109.19	290.81
320	Materials to Maintain Buildings & Improvements	1,500.00		54.72	417.83	1,082.17
324	Materials to Maintain Automotive Equipment	800.00		55.91	280.48	519.52
330	Medical & Laboratory Supplies	5.00		0	0	5.00
345	Office Supplies	6,600.00		669.02	1,768.49	4,831.51
402	Contingencies	4,840.49		0	0	4,840.49
415	Service Recognition Payroll	785.00		0	180.00	605.00
423	Insurance	3,250.00		331.06	3,552.06	(302.06)
TOTAL OPERATING EXPENDITURES		616,390.49	1,120.18	31,834.75	208,751.29	406,519.02
<u>CAPITAL OUTLAY</u>						
02	Buildings	36,410.00		0	0	36,410.00
10	Automotive Equipment	3,309.51		0	3,309.51	0
15	Office Machinery & Equipment	1,316.00		0	0	1,316.00
25	Books	78,124.00	4,966.35	8,683.86	36,842.81	36,314.84
TOTAL CAPITAL OUTLAY		119,159.51	4,966.35	8,683.86	40,152.32	74,040.84
GRAND TOTAL		735,550.00	6,086.53	40,518.61	248,903.61	480,559.86

ACTIVITY: 941 DECATUR PUBLIC LIBRARY BOND FUND

PERIOD JUNE 1, 1970 THRU OCTOBER 31, 1971

REVENUE ITEMS:	ESTIMATED REVENUE	CURRENT MONTH	TOTAL RECEIPTS	UNCOLLECTED ESTIMATED REVENUE	% OF ESTIMATE
ale of Bonds	795,000.00	0	795,000.00	0	
ccrued Interest	2,766.56	0	2,766.56	0	
iscellaneous	0	195.50	895.50	(895.50)	
TOTAL REVENUE	<u>797,766.56</u>	<u>195.50</u>	<u>798,662.06</u>	<u>(895.50)</u>	100.11

OBJECT CODE NO.	OBJECT OF EXPENDITURES	1970-1971 BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	EXPENDITURES CURRENT MONTH	EXPENDITURES YEAR TO DATE	UNENCUMBERED BALANCES
58	Loan	712,968.65		0	712,968.65	0
58A	Other Expenses	84,797.91		13,452.85	62,748.00	22,049.91
	TOTAL EXPENDITURES	<u>797,766.56</u>		<u>13,452.85</u>	<u>775,716.65</u>	<u>22,049.91</u>