DECATUR PUBLIC LIBRARY
247 EAST NORTH STREET DECATUR, ILLINOIS 62523
ROBERT H. DUMAS, City Librarian

BOARD OF DIRECTORS MEETING

AGENDA

JUNE 15, 1973

I. CALL TO ORDER
HUGH BUTLER, PRESIDENT

II. APPROVAL OF MINUTES:

A. REGULAR BOARD MEETING MAY 11, 1973

III. STATISTICAL REPORT

IV. REPORTS OF COMMITTEES:

A. PROPERTIES AND FINANCE
B. POLICIES, PUBLIC RELATIONS AND PERSONNEL

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

MEMBERS EXPECTED TO BE PRESENT:

MRS. BRANDT
MR. BUTLER
MR. FARRELL
MRS. HEDRICK
MR. HOLCOMB
MR. LINDSAY
MR. PRINCE
MR. ROBINSON
MR. WHITACRE

DECATUR PUBLIC LIBRARY
DECATUR, ILLINOIS

MINUTES OF BOARD OF DIRECTORS MEETING - JUNE 15, 1973

The regular meeting of the Board of Directors of the Decatur Public Library was held June 15, 1973 in the board room of the main library.

Members Present:	Members Absent:	Others Present:
Mrs. Brandt	Mr. Prince	Cheryl Peck (Herald & Review)
Mr. Butler		Mr. Dumas
Mr. Farrell		Miss Schwegman
Mrs. Hedrick		
Mr. Holcomb		
Mr. Lindsay		
Mr. Robinson		
Mr. Whitacre		

The meeting was called to order at 4:30 P.M. by Mr. Butler

The minutes of the regular board meeting of May 11, 1973 were approved.

In his statistical report to the board, Mr. Dumas stated that May is one of the lightest months of the year, like December, and not a great deal is happening in the library, mainly because of the breaking off of school. In June and July things start picking up again. However, circulation for May of this year was up over 1500 volumes over May of last year. Juvenile circulation also showed an increase, partly due to the bookmobile stops at the schools.

Mr. Dumas reported that in order to determine what effect the seven-day grace period is having on fines, he had compared April and May of this year with April and May of last year. There is a $502 difference for the two months which averages out to approximately a 16% decrease. Since we have just initiated the new fine policy, it is difficult to know what to expect, but Mr. Dumas stated that he does not expect the fine picture to change a great deal even though we have doubled the fine, since more books will be returned on time. It was further reported by Mr. Dumas that the Friends of the Library in their last board meeting decided to give the library one or more dome-top exhibit tables which they have done previously. Mr. Dumas suggested that after a fair number of the tables are obtained that perhaps the Friends could sponsor exhibits utilizing the tables for special historical or fine book displays.

It was announced by Mr. Dumas that the new Children's Librarian, Mrs. Preslan, assumed her duties June 5. Mrs. Preslan has her Masters Degree in Library Science from the University of Wisconsin and has spent the last couple of years associated with the Madison Public Library. She has swung right into action with all dispatch and has already made plans for a pre-school story hour for 3 year olds, as well as one for 4 and 5 year olds, plus plans for the Summer Reading Program. The 4 and 5 year old story hour is already fully subscribed. Mr. Dumas further announced that on June 18, Mr. Charles Bates will

be taking over his duties as the Reference Librarian. Mr. Bates has a Masters Degree in Education from Loyola and a Master of Arts Degree in Library Science from Rosary College. While attending school, he has been working part-time in the Skokie Public Library. Mr. Dumas stated that library counsel has been trying to get an answer from the Secretary of State's Office regarding the need for Class D licenses for bookmobile drivers. Conflicting answers were issued by the Secretary of State's Office; therefore, Mr. Booth suggested that to be on the safe side of the law our drivers should get the Class D licenses. This has now been accomplished.

As Chairman of the Properties and Finance Committee, Mr. Whitacre gave an informational report on the summary of income and expenditures through May 31, 1973 and bills approved through May 31, 1973. The motion for approval of the report by Mr. Whitacre was seconded by Mr. Farrell and was unanimously approved by a roll-call vote.

Mrs. Brandt stated she would like the record to show the Board's appreciation to retiring President Hugh Butler for his dedication and service to the library during his term on the board. Mr. Butler thanked the members of the board and asked that they meet in Executive Session at the adjournment of this meeting.

The meeting was adjourned at 5:00 P.M.

Robert H. Dumas

Robert H. Dumas, City Librarian

For Secretary of the Board

STATISTICAL REPORT

June, 1973

CIRCULATION

	Adult	Youth	Juvenile	Total	Y-Date
Total Books 1973 -	21,863	2,917	14,271	39,051	76,809
1972 -	22,696	3,393	16,355	42,449	78,659

REGISTRATION

Resident	28,661	Non-Resident	981	
Added	961	Added	41	
	29,622		1,022	
Withdrawn	872	Withdrawn	80	
	28,750		942	29,692

TECHNICAL PROCESSING

Cataloging

New books added	1,465
New titles added	856
Books withdrawn	3,059
Books mended	1,662

Acquisitions

Books checked in	1,086
Pamphlets checked in	229
Telephone Directories	12
Microfilm reels	15
Gifts	185

City of Decatur, Illinois

DECATUR PUBLIC LIBRARY

Bills to be Approved for the Period Ending June 30, 1973

VOU NO:	PAYMENTS MADE TO:	FOR:	AMOUNT:
29460	Treasurer-City of Decatur % Payroll Fund	Period Ending 5/30/73	13,670.78
29461	Treasurer-City of Decatur % Water Revenue Fund	Water : Evans	2.69
29462	Treasurer-City of Decatur % Payroll Fund	Period ending 6/6/73	308.70
29463	Mr. Clyde Browning	Book	7.50
29464	National Geographic School Bulletin-Subscription		2.75
29465	K & G Trailer Mart	Repair to Book Mobile 547	100.00
29466	Cracker Barrel Press	Book	3.00
29467	Chan Glosser, Postmaster	Postage for Meter	12.40
29468	Chan Glosser, Postmaster	Postage for Library Meter	200.00
29469	Treasurer-City of Decatur % Petty Cash Fund	Petty Cash Reimbursement	65.71
29470	Treasurer-City of Decatur % Employees Insurance Fund	City's Share Hosp & Life Ins	608.03
29471	Illinois Power Company	Gas & Lights	1,106.69
29472	Treasurer-City of Decatur % Payroll Fund	Period ending 6/13/73	14,268.63
29473	Millikin National Bank	Interest on Bonds DPL BOND & INTEREST FD	16,660.00
29474	Card Division Library of Congress	Catalog Books	700.00
29475	Citizens National Bank	Investment	50,000.00
29476	K & G Trailer Mart	Repair to Book Mobile 548	100.00
29477	Weidenbacher	Repair to Olds	109.00
29478	Treasurer-City of Decatur % Payroll Fund	Period ending 6/20/73	363.16
29479	Citizens National Bank	Investment DPL TRUST FUND	23,632.50
29480	Stappenbeck Bookbindery, Inc.	Rebinding Books	33.46

VOU NO:	PAYMENTS MADE TO:	FOR:	AMOUNT:
29481	T. A. Brinkoetter	Repair & Cleaning Air Conditioners	599.70
29482	Decatur Window Cleaning Co.	May Janitorial Service	1,503.38
29483	Kolbeck Electric Co.	Repair motor	50.85
29484	Otis Elevator Company	Elevator Maintenance	133.56
29485	R. E. Gadberry Disposal	April & May Service	8.00
29486	IBM Corporation	Maintenance agreement on typewriters	181.00
29487	Schuerman Radio Company	Repair Tape Players	79.00
29488	Striglos Office Equipment	Service Call	6.75
29489	International Harvester Co	Service Book Mobile 548	16.99
29490	Decatur Power Transmission Supply	Re-vamp of portable steps	20.00
29491	Eichenauer Electric Service	Service Book Mobile 547	25.70
29492	Creanias & Booth	May services	60.00
29493	Illinois Bell Telephone Co	Long distance calls & Service	567.70
29494	Western Union	Telegram	4.00
29495	George F. Wooster	Reimbursement on travel	70.44
29496	Chan Closser, Postmaster	Post cards	18.00
29497	Downtown Decatur Council	Parking for June	180.00
29498	Robert Barclay, Inc.	Air Filters	102.06
29499	The Englewood Companies	Light Bulbs	27.44
35001	Hooker Glass & Paint Co.	Glass	27.00
35002	Elkhart Tool & Die, Inc.	Stairs for Book Mobiles	21.30
35003	Shipper's Dispatch	Freight on above	10.10
35004	Jan-San Supply Company	Janitorial Supplies	35.10
35005	Bro-Dart, Inc.	Library Supplies	56.41
35006	Demco Educational Corp.	Library Supplies	22.75
35007	Haines & Essick Company	Office Supplies	20.16
35008	Paxton's Service Press	Rubber Stamp	3.35
35009	Void		

VOU NO:	PAYMENTS MADE TO:	FOR:	AMOUNT:
35010	Pitney Bowes	Meter ads & rental	77.25
35011	American Home	Subscription	5.94
35012	Amusement Business	Subscription	15.00
35013	The Baker & Taylor Company	Books	4,089.18
35014	Bell & Howell	Books	40.58
35015	Columbia University Press	Books	38.25
35016	Commerce Clearing House	Book	5.46
35017	Doubleday & Company	Books	201.63
35018	Gale Research Company	Books	71.25
35019	Card Division Library of Congress	Books	495.00
35020	McGraw-Hill Book Company	Book	18.35
35021	Mid-West Library Service	Library Cards	206.88
35022	Mid-West Publishers	Books	18.00
35023	J. Philip O'Hara, Inc.	Books	6.95
35024	Pelican Publishing Co.	Book	6.89
35025	Peter Eaton Ltd.	Books	91.74
35026	Smithsonian Institution	Book	5.00
35027	University Microfilm	Books	55.85
35028	The Voice of the Black Community	Subscription	15.00
35029	West Publishing Company	Books	225.50
35030	Fawcett Publications, Inc.	Subscription	3.00
35031	York Press Publishers	Book	8.76
35032	Treasurer-City of Decatur % Payroll Fund	Period ending 6/27/73	14,720.95
		TOTAL DECATUR PUBLIC LIBRARY FUND VOUCHERS	$ 146,228.15

DECATUR PUBLIC LIBRARY EEA FUND

32651	Treasurer-City of Decatur % Payroll Fund	Period ending 5/30/73	471.52
2765	Treasurer-City of Decatur	City's Share Hosp & Life Insurance	29.66

VOU NO:	PAYMENTS MADE TO:	FOR:	AMOUNT:
32827	Treasurer-City of Decatur % IMR Fund	May retirement charges	140.25
671	Treasurer-City of Decatur % Payroll Fund	Period ending 6/13/73	471.52
33045	Treasurer-City of Decatur % Payroll Fund	Period ending 6/27/73	471.52
		TOTAL DECATUR PUBLIC LIBRARY EEA FUND VOUCHERS	$ 1,584.47

MAY 1, 1973 THRU JUN 30, 1973

	REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1973	192,900.00	0.00	193,025.49	125.49-	
1	TAX LEVY RECEIPTS-CURRENT	445,000.00	81,168.93	81,168.93	363,831.07	
2	TAX LEVY RECEIPTS-PRIOR	5,000.00	0.00	0.00	5,000.00	
3	FINES & FEES	16,000.00	1,372.20	2,750.87	13,249.13	
4	NON-RESIDENT FEES	170.00	0.00	34.00	136.00	
5	INTEREST ON INVESTMENTS	15,000.00	0.00	1,725.00	13,275.00	
7	LOST & DAMAGED BOOKS	900.00	85.77	128.56	771.44	
8	PRINTS MADE ON COPY MACHINE	360.00	41.34	41.34	318.66	
10	MISCELLANEOUS	312.00	43.22	454.05	142.05-	
	TOTAL REVENUE	675,642.00	82,711.46	279,328.24	396,313.76	41.34

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	394,671.00	0.00	41,611.30	67,808.65	326,862.35	
102 A	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	49,352.00	0.00	5,228.38	8,517.32	40,834.68	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	8,100.00	0.00	608.03	1,223.03	6,876.97	
109	TEMPORARY SALARIES	24,630.00	0.00	1,720.92	2,753.46	21,876.54	
201	ADVERTISING	200.00	0.00	0.00	0.00	200.00	
202	PRINTING & BINDING	2,000.00	0.00	33.46	75.99	1,924.01	
211	SERVICE TO MAINTAIN BUILDINGS	24,500.00	0.00	1,905.29	3,542.23	20,957.77	
212	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	500.00	0.00	9.59	9.59	490.41	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	1,170.00	0.00	276.33	606.33	563.67	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	700.00	0.00	134.49	214.59	485.41	
221	AUDITING SERVICES	600.00	0.00	0.00	0.00	600.00	
229	OTHER PROFESSIONAL SERVICES	570.00	0.00	60.00	130.00	440.00	
230	DATA SERVICES	45,000.00	0.00	0.00	3,750.00	41,250.00	
231	ELECTRICITY	15,500.00	0.00	1,106.69	2,492.87	13,007.13	
233	TELEPHONE	5,500.00	0.00	571.70	1,036.81	4,463.19	
234	WATER	300.00	0.00	2.69	2.69	297.31	
241	CONFERENCE ATTENDANCE EXPENSE	1,489.00	0.00	70.44	90.44	1,398.56	
245	POSTAGE	2,600.00	0.00	234.16	434.16	2,165.84	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	808.00	0.00	0.00	0.00	808.00	
288	RENTALS	3,531.00	0.00	182.25	398.75	3,132.25	
310	GAS OIL & ANTIFREEZE	350.00	0.00	5.85	11.70	338.30	
312	JANITORIAL SUPPLIES	400.00	0.00	0.00	0.00	400.00	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT	5,000.00	0.00	538.97	538.97	4,461.03	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	250.00	0.00	224.43	293.43	43.43-	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	10,603.00	0.00	189.67	475.25	10,127.75	
415	SERVICE RECOGNITION PAYROLL	755.00	0.00	0.00	0.00	755.00	
423	INSURANCE	1,743.00	0.00	0.00	0.00	1,743.00	
	TOTAL OPERATING EXPENDITURES	600,977.00	0.00	54,714.64	94,406.26	506,570.74	15.71
515	OFFICE MACHINERY & EQUIPMENT	9,200.00	0.00	0.00	0.00	9,200.00	

MAY 1, 1973 THRU JUN 30, 1973

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
525	LIBRARY BOOKS RECORDS & EXHIBITS	75,000.00	0.00	6,311.43	11,867.29	63,132.71	
	TOTAL CAPITAL OUTLAY	84,200.00	0.00	6,311.43	11,867.29	72,332.71	14.09
	TOTAL EXPENDITURES	685,177.00	0.00	61,026.07	106,273.55	578,903.45	15.51
	LESS RETIREMENT FUND CONTRIBUTION	49,352.00	0.00	5,228.38	8,517.32	40,834.68	17.26
	GRAND TOTAL	635,825.00	0.00	55,797.69	97,756.23	538,068.77	15.37

MAY 1, 1973 THRU JUN 30, 1973

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1973	600.00	0.00	0.00	600.00	
1	TAX LEVY RECEIPTS-CURRENT	83,320.00	16,660.00	16,660.00	66,660.00	
56A	INTEREST ON INVESTMENTS	600.00	0.00	0.00	600.00	
	TOTAL REVENUE	84,520.00	16,660.00	16,660.00	67,860.00	19.71

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
410	PRINCIPAL & INTEREST	83,320.00	0.00	16,660.00	16,660.00	66,660.00	20.00
	TOTAL EXPENDITURES	83,320.00	0.00	16,660.00	16,660.00	66,660.00	20.00

MAY 1, 1973 THRU JUN 30, 1973

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1973	23,000.00	0.00	35,000.00	12,000.00-	
1	GIFTS	12,000.00	0.00	0.00	12,000.00	
56A	INVESTMENT INTEREST	0.00	632.50	632.50	632.50-	
	TOTAL REVENUE	35,000.00	632.50	35,632.50	632.50-	101.81

STATISTICAL REPORT

May, 1973

CIRCULATION

	Adult	Youth	Juvenile	Total	Y-Date
Total Books 1973 -	23,989	2,430	11,339	37,758	37,758
1972 -	22,694	2,623	10,889	36,210	36,210

REGISTRATION

Resident	28,721	Non-Resident	1,105	
Added	572	Added	6	
	29,293		1,111	
Withdrawn	585	Withdrawn	130	
	28,708		981	29,689

TECHNICAL PROCESSING

Cataloging

New books added	1,943
New titles added	960
Books withdrawn	321
Books mended	2,077

Acquisitions

Books checked in	916
Pamphlets checked in	305
Telephone Directories	27
Microfilm reels	8
Gifts	4

City of Decatur, Illinois

DECATUR PUBLIC LIBRARY

Bills to be Approved for the Period Ending May 31, 1973

VOU NO:	PAYMENTS MADE TO:	FOR:	AMOUNT:
29387	Treasurer, City of Decatur % Payroll Fund	Period Ending 5/2/73	12,790.74
29388	Chan Glosser, Postmaster	Postage for Meter	200.00
29389	American Foundation for the Blind	Books	3.75
29390	American Insurance Association	Books	2.50
29391	Courier-Gazette	Books	6.50
29392	Lancer Books, Inc.	Books	3.75
29393	Manas Publications	Books	7.50
29394	Superintendent of Documents	Books	4.50
29395	Vio-Lin Enterprises	Books	33.00
29396	Decatur Area Vocational Center	Books	25.84
29397	Illinois Power Co.	Gas & Lights	1,386.18
29398	Treasurer, City of Decatur % Payroll Fund	Period Ending 5/9/73	365.50
29399	Adventure Guides, Inc.	Books	5.90
29400	William Gannon	Books	4.70
29401	William Kaufman, Inc.	Books	2.50
29402	Prairie Archives	Books	21.15
29403	American Library Association	Conference Registration Fee	20.00
29404	VOID		
29405	Treasurer, City of Decatur % Payroll Fund	Period Ending 5/16/73	13,726.73
29406	Ms. Magazine	Replaces Voided Check 29197	
29407	Treasurer, City of Decatur % General Operating Fund	May Data Processing Service	3,750.00
29408	Treasurer, City of Decatur % Payroll Fund	Period Ending 5/23/73	346.92
39409	Treasurer, City of Decatur % Employees Insurance Fund	City's Share Hosp & Life Ins	615.00
29410	Industrial Printing, Inc.	Printing of Post Cards	16.69

VOU NO:	PAYMENTS MADE TO:	FOR:	AMOUNT:
29411	Decatur Window Cleaning Co.	April Janitorial Service	$1,503.38
29412	Otis Elevator Co.	Elevator Maintenance	133.56
29413	3M B.P.S.I.	Maintenance Agreement	330.00
29414	Frank Hubbard Electric Co.	Bookmobile Repair	60.00
29415	International Harvester Co.	Bookmobile Parts & Service	90.70
29416	Greanias & Booth	April Service	70.00
29417	Illinois Bell Telephone Co.	Long Distance Calls & Service	465.11
29418	Downtown Decatur Council, Inc.	May Parking	180.00
29419	First National Bank of Decatur	Safety Deposit Box Rental	5.00
29420	Pitney Bowes	Postage Meter Rental	31.50
29421	Allied Office Service	Office Supplies	23.50
29422	3M B.P.S.I.	Microfilm Lamps	46.94
29423	Datar Corp.	Office Supplies	50.44
29424	Datavue Products Corp.	Office Supplies	50.08
29425	Decatur Paper House, Inc.	Office Supplies	10.71
29426	Fordham Equipment Co.	Freight on Office Supplies	19.33
29427	U. S. Pencil & Stationary Co.	Office Supplies	31.50
29428	Illini Office Equipment	Office Supplies	17.28
29429	York Radio & Television Corp.	Needles for Phono Cartridge	35.80
29430	Mobile International	Light Lenses	4.25
29431	Abingdon Press	Books	6.92
29432	American Association of Retired Persons	New Subscription	2.00
29433	The Baker & Taylor Co.	Books	4,289.65
29434	American Library Association	Books	20.00
29435	Black Orpheus Press, Inc.	Books	8.95
29436	R. R. Bowker Co.	Books	19.50
29437	Bro-Dart, Inc.	Books	18.95
29438	Camper's Guide to Area Campgrounds	Books	24.80
29439	Columbia University Press	Books	3.94

VOU NO:	PAYMENTS MADE TO:	FOR:	AMOUNT:
29440	The Council of State Governments	Books	$ 3.50
29441	Doubleday & Co.	Books	363.13
29442	Drama Book Specialists	Books	7.47
29443	Ford's International Cruise Guide	Books	7.11
29444	Forest Press, Inc.	Books	30.84
29445	Gale Research Co.	Books	39.05
29446	International City Management Association	Books	17.00
29447	Mid-West Library Service	Microfilming	95.18
29448	William Morrow & Co., Inc.	Books	262.00
29449	National Association of the Deaf	Books	5.25
29450	National Business Education Assoc.	Subscription Renewal	15.00
29451	National Record Plan	Records	25.13
29452	Publisher Services, Inc.	Subscription Renewal	5.00
29453	Rand McNally & Co.	Books	15.44
29454	Regent Book Co.	Books	86.00
29455	Soviet Life	Subscription R newal	3.95
29456	Travis Reading Agency	Books	7.50
29457	University Microfilms	Books	59.60
29458	J. Whitaker & Sons, Ltd.	Subscription Renewal	15.25
		TOTAL DECATUR PUBLIC LIBRARY FUND VOUCHERS	$ 41,956.54

DECATUR PUBLIC LIBRARY EEA FUND

32234	Treasurer, City of Decatur % Payroll Fund	Period Ending 5/2/73	$ 669.64
32333	Treasurer, City of Decatur %Illinois Municipal Retirement Fund	April Retirement Charges	163.37
32450	Treasurer, City of Decatur % Payroll Fund	Period Ending 5/16/73	468.76
32[illegible]	Treasurer, City of Decatur % Employees Insurance Fund	City's Share Hosp & Life Ins	30.00
		TOTAL DECATUR PUBLIC LIBRARY EEA FUND VOUCHERS	$ 1,331.77

ACTIVITY 940 DECATUR PUBLIC LIBRARY FUND

MAY 1, 1973 THRU MAY 31, 1973

	REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1973	192,900.00	193,025.49	193,025.49	125.49-	
1	TAX LEVY RECEIPTS-CURRENT	445,000.00	0.00	0.00	445,000.00	
2	TAX LEVY RECEIPTS-PRIOR	5,000.00	0.00	0.00	5,000.00	
3	FINES & FEES	16,000.00	1,378.67	1,378.67	14,621.33	
4	NON-RESIDENT FEES	170.00	34.00	34.00	136.00	
5	INTEREST ON INVESTMENTS	15,000.00	1,725.00	1,725.00	13,275.00	
7	LOST & DAMAGED BOOKS	900.00	42.79	42.79	857.21	
8	PRINTS MADE ON COPY MACHINE	360.00	0.00	0.00	360.00	
10	MISCELLANEOUS	312.00	410.83	410.83	98.83-	
	TOTAL REVENUE	675,642.00	196,616.78	196,616.78	479,025.22	29.10

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	394,671.00	0.00	26,197.35	26,197.35	368,473.65	
102 A	STRAIGHT OVERTIME	150.00	0.00	0.00	0.00	150.00	
103	RETIREMENT FUND	49,352.00	0.00	3,288.94	3,288.94	46,063.06	
107	HOSPITALIZATION MEDICAL & LIFE INSURANCE	8,100.00	0.00	615.00	615.00	7,485.00	
109	TEMPORARY SALARIES	24,630.00	0.00	1,032.54	1,032.54	23,597.46	
201	ADVERTISING	200.00	0.00	0.00	0.00	200.00	
202	PRINTING & BINDING	2,000.00	0.00	42.53	42.53	1,957.47	
211	SERVICE TO MAINTAIN BUILDINGS	24,500.00	0.00	1,636.94	1,636.94	22,863.06	
212	SERVICE MAINTAIN IMPROV OTHR THAN BLDGS	500.00	0.00	0.00	0.00	500.00	
214	SERVICE TO MAINTAIN OFFICE EQUIPMENT	1,170.00	0.00	330.00	330.00	840.00	
215	SERVICE TO MAINTAIN AUTOMOTIVE EQUIPMENT	700.00	0.00	80.10	80.10	619.90	
221	AUDITING SERVICES	600.00	0.00	0.00	0.00	600.00	
229	OTHER PROFESSIONAL SERVICES	570.00	0.00	70.00	70.00	500.00	
230	DATA SERVICES	45,000.00	0.00	3,750.00	3,750.00	41,250.00	
231	ELECTRICITY	15,500.00	0.00	1,386.18	1,386.18	14,113.82	
233	TELEPHONE	5,500.00	0.00	465.11	465.11	5,034.89	
234	WATER	300.00	0.00	0.00	0.00	300.00	
241	CONFERENCE ATTENDANCE EXPENSE	1,489.00	0.00	20.00	20.00	1,469.00	
245	POSTAGE	2,600.00	0.00	200.00	200.00	2,400.00	
284	PROFESSIONAL ASSOCIATION MEMBERSHIP FEES	808.00	0.00	0.00	0.00	808.00	
288	RENTALS	3,531.00	0.00	216.50	216.50	3,314.50	
310	GAS OIL & ANTIFREEZE	350.00	0.00	10.10	10.10	339.90	
312	JANITORIAL SUPPLIES	400.00	0.00	0.00	0.00	400.00	
320	MATERIALS TO MAINTAIN BLDNGS & IMPROVMNT	5,000.00	0.00	0.00	0.00	5,000.00	
324	MATERIALS TO MAINTAIN AUTOMOTIVE EQUIP	250.00	0.00	64.75	64.75	185.25	
330	MEDICAL & LABORATORY SUPPLIES	5.00	0.00	0.00	0.00	5.00	
345	OFFICE SUPPLIES	10,603.00	0.00	285.58	285.58	10,317.42	
415	SERVICE RECOGNITION PAYROLL	755.00	0.00	0.00	0.00	755.00	
423	INSURANCE	1,743.00	0.00	0.00	0.00	1,743.00	
	TOTAL OPERATING EXPENDITURES	600,977.00	0.00	39,691.62	39,691.62	561,285.38	6.60
	OFFICE MACHINERY & EQUIPMENT	9,200.00	0.00	0.00	0.00	9,200.00	

MAY 1, 1973 THRU MAY 31, 1973

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST
525	LIBRARY BOOKS RECORDS & EXHIBITS	75,000.00	0.00	5,555.86	5,555.86	69,444.14	
	TOTAL CAPITAL OUTLAY	84,200.00	0.00	5,555.86	5,555.86	78,644.14	6.
	TOTAL EXPENDITURES	685,177.00	0.00	45,247.48	45,247.48	639,929.52	6.
	LESS RETIREMENT FUND CONTRIBUTION	49,352.00	0.00	3,288.94	3,288.94	46,063.06	6.
	GRAND TOTAL	635,825.00	0.00	41,958.54	41,958.54	593,866.46	6.

ACTIVITY 941A DECATUR PUBLIC LIBRARY BOND & INTEREST FUND

MAY 1, 1973 THRU MAY 31, 1973

REVENUE ITEMS		ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1973	600.00	0.00	0.00	600.00	
1	TAX LEVY RECEIPTS-CURRENT	83,320.00	0.00	0.00	83,320.00	
56A	INTEREST ON INVESTMENTS	600.00	0.00	0.00	600.00	
	TOTAL REVENUE	84,520.00	0.00	0.00	84,520.00	0.00

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
410	PRINCIPAL & INTEREST	83,320.00	0.00	0.00	0.00	83,320.00	0.00
	TOTAL EXPENDITURES	83,320.00	0.00	0.00	0.00	83,320.00	0.00

MAY 1, 1973 THRU MAY 31, 1973

	REVENUE ITEMS	ESTIMATED REVENUE	CURRENT MONTH RECEIPTS	YEAR TO DATE RECEIPTS	UNCOLLECTED REVENUE	% OF EST.
	FUND BALANCE MAY 1, 1973	0.00	742.07	742.07	742.07-	
1	TRANSFER FROM OFFICE OF EMERG EMPLOYMENT	0.00	1,500.00	1,500.00	1,500.00-	
10	MISCELLANEOUS	0.00	0.00	0.00	0.00	
	TOTAL REVENUE	0.00	2,242.07	2,242.07	2,242.07-	

OBJECT CODE	OBJECT OF EXPENDITURE	BUDGET AND APPROPRIATION	PURCHASE ORDERS OUTSTANDING	CURRENT MONTH EXPENDITURES	YEAR TO DATE EXPENDITURES	UNENCUMBERED BALANCE	% OF EST.
101	REGULAR SALARIES	0.00	0.00	1,138.40	1,138.40	1,138.40-	
103	RETIREMENT	0.00	0.00	163.37	163.37	163.37-	
105	WORKMEN'S COMPENSATION	0.00	0.00	0.00	0.00	0.00	
107	HOSPITALIZATION & MEDICAL INSURANCE	0.00	0.00	27.22	27.22	27.22-	
107.A	GROUP LIFE INSURANCE	0.00	0.00	2.78	2.78	2.78-	
	TOTAL OPERATING EXPENDITURES	0.00	0.00	1,331.77	1,331.77	1,331.77-	
	TOTAL EXPENDITURES	0.00	0.00	1,331.77	1,331.77	1,331.77-	