

Regular Meeting of the Library Board

March 31, 1944

Present: Mr. Knuth, Mrs. Evans, Mrs. Garman and Miss Riggs.

Minutes of the last meeting were read and approved. Reports of special meetings on February 28, March 11, 23, and 27 relative to the proposed special election, petitions, etc. were read.

The librarian's report was read, on motion approved and ordered placed on file.

Unfinished business: Petitions had been mimeographed and those taken by Board members were numbered consecutively in order to keep account of all returned. The brief publicity story suggested by Miss Adele Murphy was passed around and turned over to Miss Riggs for a few additions. Several hundred of these were to be mimeographed for use of those circulating the petitions.

On motion the new books recommended by the Book committee were ordered purchased.

A letter from Mayor Hedrick was read and an anonymous post card which he enclosed, asking that the library be kept open on Sunday afternoons and holidays. The Mayor suggested that the librarian get in touch with the chairman of the Wartime Manpower Recruitment Committee, Mr. W. C. Van Law. Miss Dill acknowledged the Mayor's letter and met Mr. Van Law. His letter after discussing ^{the matter} said- "that the Committee felt that there was not enough information or pressure at the moment to make any recommendation, and that you might keep your present hours until such interest developed that you could feel justified in making the necessary change". The majority of the members present seemed favorable

March 31, 1944 --- 2

to the idea of Sunday hours but no definite action was taken. A copy of Mr. Van Law's letter was to be enclosed in a reply to the Mayor, and the subject considered further.

It was reported that the Dennis Roofing Company had been employed to repair all the roof including the skylights as completely as possible to avoid a repetition of the damage to books as was done in the downpour of February 24.

The walls in the children's and catalog rooms were to be washed this year. Consent to go ahead was given.

It was announced that Miss Marjorie Grow, general assistant since 1941, had resigned and been inducted in the WAVES. Her position is not yet filled.

Bills to the amount of \$2,961.77 were approved by the Finance committee and ordered paid.

On motion, adjourned.

Minnie A. Dill

Secretary.

Miss Wayne was present and read the Reports and took down the Minutes, as Miss Dill had a slight head injury just before the meeting began.

Librarian's Report for February, 1944

Book Account

	Adult	Juvenile	Total
Total vols. 31 Jan.'44	62914	17246	80160
New books added by purchase	95	37	132
New books added by gift	16	0	16
Magazines bound	1	0	1
Books replaced	1	94	95
Total additions	113	131	244
Total vols. 29 Feb.'44	63027	17377	80404

Registration

	Main lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Jan'44	12068	3523	645	775	17011
Borrowers registered	187	50	7	25	269
Borrowers cards cancelled	374	83	20	17	494
Cards in force 29 Feb.'44	11881	3490	632	783	16786

Circulation

	Maib lib.		Evans br.		Schools	Total
	Adult	Child	Adult	Child		
Books issued	8629	2713	790	1249	5325	18706
Largest daily circ. at Main library-			642		At Evans br.-	242
Overdue postals sent	-----				-----	517
Reserve postals sent	-----				-----	179
Pictures loaned	-----				-----	975
Telephone calls	-----				-----	460

Binding and Repair

Books repaired in library	-----	600
---------------------------	-------	-----

Classified Report

Book Account

	Main lib.		Evans branch	E.End branch	Schools	Total
	Adult	Child				
Total vols. 31 Ja'44	58312	9350	6918	2337	3243	80160
New books added:						
General works	4	0	0	0	0	4
Philosophy	1	0	0	0	0	1
Religion	2	0	2	0	0	4
Sociology	16	1	3	0	0	20
Science	4	6	1	0	0	11
Useful arts	16	1	9	0	0	26
Fine arts	5	0	0	0	0	5
Literature	6	0	3	0	0	9
History	23	2	0	0	0	25
Travel	8	0	2	0	0	10
Biography	4	1	0	0	0	5
Fiction	15	10	96	0	3	124
Total added	104	21	116	0	3	244
Rent coll.- 8						
Total vols. 29 Fb'44	58416	9371	7034	2337	3246	80404

Librarian's Report for February, 1944 --- 2

Classified Report
Circulation

	Main Lib.	Child	Evans branch	Schools	Total
General works	18	0	0	0	18
Philosophy	94	1	3	0	98
Religion	107	15	2	307	431
Sociology	365	47	18	103	533
Fairy tales		133	41	314	488
Language	17	0	2	0	19
Science	117	62	42	225	446
Useful arts	525	115	72	132	844
Fine arts	372	40	34	33	479
Literature	427	58	46	265	796
History	439	61	41	295	836
Travel	319	156	76	382	933
Biography	346	76	42	188	652
Fiction	5015	1906	1417	3081	11419
Magazines	215	43	203	0	461
Foreign books	21	0	0	0	21
Rental coll.	232	0	0	0	232
Total	8629	2713	2039	5325	18706

Volumes used for reference in Main adult dept. - - - 400

Finance

RECEIPTS:

Bal. on hand 1 Feb'44 -----	\$20684.20
Fines, lost & dam bks. -----	149.14
Non-resident fees -----	22.00
Rent collection -----	11.60
Reserve postals -----	3.74

Total receipts ----- \$20870.68

DISBURSEMENTS:

Salaries (Includes tax)-	\$1739.50
Janitor service " " -	270.00
Books -----	611.82
Binding -----	5.50
Supplies -----	155.30
Repairs & improvements -	42.18
Light -----	6.83
Heat -----	178.50
Telephone -----	15.25
Postage, drayage, etc ---	3.02
Insurance -----	25.63
Miscellaneous -----	28.59
Total disbursements ---	3082.12
Bal. on hand 1 Mr'44 ---	17788.56

Respectfully submitted,

Minnie A. Dill

Librarian.