

Regular Meeting of the Library Board

October 26, 1934

Present: Messrs. Allen, Shilling, Borchers, Knuth, Mrs. Vincent, Mrs. Evans and Mrs. Miller.

Minutes of the last meeting were read and approved.

The librarian's report was read, on motion approved, and ordered placed on file.

The list of periodicals for 1935 was presented, being practically the same as 1934- a few dropped and several new ones added. Two agencies submitted bids: Hanson-Bennett Magazine Agency, Chicago, and the Mayfair Magazine Agency, New York. On motion, the contract for subscriptions for 1935 was let to the former for \$419.00. This company has given satisfactory service for many years.

The secretary stated that in addition to this list, subscription to the H. W. Wilson publications was renewed each year in July,- the amount being between \$80.00 and \$100.00. Samples of these indispensable indexes and aids were exhibited and examined, as Book Review Digest, Reference Shelf, Cumulative Books Index, with yearly and five-yearly volumes- the latter called the United States Catalog, and the Readers' Guide to Periodical Literature. With few exceptions all magazines subscribed for are indexed in the Readers' Guide.

Programs for the approaching I.L.A. meeting were distributed and plans for entertainment discussed. A letter from Miss Price was read, asking that the two principal speakers, Mr. Bryson and Mr. Compton, be met at the station. This was to be done. With Mrs. Evans as chairman, the women members had

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plans for the decoration of the table and for refreshment to be served after Mr. Ewing's travel talk.

It was reported that the Association of Commerce, through Mr. McClelland, had been helpful in many ways, and planned to furnish a typist and typewriter for registration during the Conference. Copies of the animated map of Decatur with greetings of this organization were to given as souvenirs.

The President appointed his committees and a list was given to each one present.

There was no list of new books, as many replacements were to be made.

Bills to the amount of \$2646.84 were approved by the Finance committee and ordered paid.

On motion, adjourned.

*Minnie A. Dill*

Secretary.

Librarian's Report for September, 1934

Book Account

	Adult	Juvenile	Total
Total vols, 31 August 1934	51732	14735	66467
New books added by purchase	37	73	110
New books added by gift	4	0	4
Magazines bound	50	1	51
Books replaced	1	6	7
Total additions	92	80	172
Total vols. 30 September 1934	51824	14815	66639

Registration

	Main Lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Cards in force 31 Aug. 1934	13738	4860	1037	1241	20876
Borrowers registered	282	76	31	33	422
Borrowers cards cancelled	293	99	24	39	455
Cards in force 30 Sept. 1934	13727	4837	1044	1235	20843

Circulation

	Main Lib.		Evans br.		Total
	Adult	Child	Adult	Child	
Books issued	15892	4653	2242	1848	24635
Average daily circ. at Main library-	863		At Evans branch-		170
Largest " " " "	1617		"	"	324
Smallest " " " "	530		"	"	75
Overdue notices sent	-----				213
Reserve postals sent	-----				94
Pictures loaned	-----				611

Binding and Repair

Books sent to bindery	-----	102
Books repaired in library	-----	1463

Classified Book Report

	Main lib.		Evans branch	E. End branch	Schools	Total
	Adult	Child				
Total vols. 31 Aug. '34	47354	7824	5682	2726	2881	66467
New books added:						
General works	19	0	0	0	0	19
Religion	2	0	0	0	0	2
Sociology	11	0	0	0	1	12
Science	3	58	0	0	1	62
Useful arts	8	1	2	0	5	16
Fine arts	11	0	1	0	0	12
Literature	5	2	0	0	0	7
History	5	0	0	0	1	6
Travel	5	0	1	0	0	6
Biography	6	0	1	0	0	7
Fiction	10	0	10	0	3	23
Total added	85	61	15	0	11	172
Rent coll. 0						
Total vols. 30 Sept. '34	47439	7885	5697	2726	2892	66639

Classified Circulation Report

	<u>Main lib.</u>		<u>Evans</u>	<u>Total</u>
	<u>Adult</u>	<u>Child</u>	<u>branch</u>	
General works	25	3	9	37
Philosophy	206	1	1	208
Religion	191	20	16	227
Sociology	320	354	130	804
Philology	21	0	0	21
Science	210	249	31	490
Useful arts	421	116	94	631
Fine arts	377	125	44	546
Literature	617	216	86	919
History	501	152	101	754
Travel	446	170	61	677
Biography	514	76	68	658
Fiction	11650	3071	3197	17918
Magazines	205	100	252	557
Foreign books	27	0	0	27
Rental coll.	161	0	0	161
<b>Total</b>	<b>15892</b>	<b>4653</b>	<b>4090</b>	<b>24635</b>

Finance

Receipts:

Balance on hand 28 Aug. '34-	\$221.33
Fines, damaged & lost bks.-	64.62
Fees from non-residents ---	12.00
Rental collection -----	16.10
Reserve postals <del>sent</del> -----	2.28
Appropriation -----	2000.00
Bal. 1933-34 tax levy -----	3000.00

Total receipts ----- \$5316.33

Expenditures:

Salaries -----	\$1573.10
Janitor service -----	200.00
Books -----	334.14
Binding -----	4.00
Supplies -----	43.22
Repairs & improvements -----	76.50
Light -----	15.78
Telephone -----	5.60
Postage, drayage, etc -----	2.50
Stack room bldg. expenses ---	2839.44
Miscellaneous -----	\$5093.94
Total expenditure -----	\$5098.22
Balance on hand 28 Sept. '34 -	\$218.11

Respectfully submitted,

*Minnie A. Dill*

Librarian.